

**NORTHERN KENTUCKY HEALTH DEPARTMENT
JOB POSTING**

SEPTEMBER 22, 2026

COMMUNICABLE DISEASE INVESTIGATOR [code:DISINV]

Join Our Mission: Make a Real Difference

Be a driving force in public health! Join NKY Health and contribute to our mission to improve the quality of life in the region. We are dedicated to preventing disease, promoting wellness, and protecting against health threats by inspiring collaboration, igniting partnerships, and improving outcomes.

The Population Health Division is currently seeking a compassionate and dedicated Communicable Disease Investigator.

The Impact of This Role

With an eye towards Continuous Quality Improvement (CQI), this position leads comprehensive investigations to identify transmission sources and mitigate the spread of disease. This role applies epidemiological principles to recommend infection control best practices and delivers educational guidance to diverse partners.

We are looking for YOU!

Some Quick Facts About the Job

<u>Status:</u>	Full-Time (40 hours/wk), non-exempt (hourly) merit system position
<u>Classification:</u>	Communicable Disease Investigator
<u>Band:</u>	8
<u>Starting Pay Rate:</u>	\$29.02/Hour to \$35.62/Hour
<u>Reports To:</u>	Programs Supervisor
<u>Initial Location:</u>	District Office (currently in Florence, KY)
<u>Usual Schedule:</u>	Monday – Friday, 8:00 a.m. to 5:00 p.m. + on call every five weeks

What You Will Do

Essential functions of the job include, but are not limited to:

- Interview suspected or confirmed cases and conduct field investigations to trace potential sources and contacts of diseases in various community settings
- Enter, retrieve, and compile data on case investigations into various databases.
- Establish and maintain detailed and confidential control records and files pertaining to communicable disease.
- Apply knowledge of disease transmission, diagnosis, and treatment to review and recommend infection prevention and control practices.
- Prepare reports, correspondence, surveys, and other appropriate written documentation regarding communicable disease investigations.
- Perform educational presentations and walkthroughs for partners on infection prevention and control.
- Establish and maintain effective working relationships with external partners to promote public health statutes and regulations.

What Qualifications You Need

Minimum Qualifications (these are required):

Pre-Hire Education: One of the following:

- Bachelor's degree in Public Health, Nursing, Health Education, the social, behavioral or biological sciences from an accredited university/college.
- The equivalent combination of experience and education sufficient to successfully perform the essential functions of the job.

Other: Must possess a valid, active driver's license and reliable transportation.

Knowledge of:

- Medical terminology.
- Various data collection instruments and methods.
- Principles and methods for gathering information and providing information to affect behavior modification.
- Basic counseling and case management principles.
- Infection prevention and control measures.
- Resources for assigned programs.
- Laws, regulations, best practices, and health department policies, procedures, technology, and equipment pertaining to assigned duties.

Skills and Abilities to:

- Elicit information from clients and synthesize information.
- Use various instruments and software systems to collect and evaluate data.
- Travel within service area.
- Link individuals and organizations to resources.
- Draw sound conclusions.
- Work both independently and as part of a team.
- Maximize and appropriately use resources.
- Provide excellent customer service.
- Perform with a high degree of accuracy and attention to detail.
- Understand and follow written and oral instruction.
- Perform in an organized and efficient manner.
- Accurately convey information in a culturally competent manner to instruct, persuade, or otherwise influence behaviors and attitudes.
- Translate work processes and/or regulations into clear, actionable, and verifiable steps.
- Maintain professional working relationships.
- Prioritize, plan, and organize work activities.
- Maintain an appropriate level of confidentiality.
- Maintain accurate documentation.
- Contribute to a culture of quality.
- Anticipate and solve problems and challenges.

How and When to Apply

We prefer that you apply for **this** position by **September 30, 2026** but we'll accept your application as long as the position is posted on Indeed or our website.

Please use ONLY one of the following methods to submit your application:

- Through Indeed (www.indeed.com)
- Through NKY Health's website (<https://nkyhealth.org/careers/>)
- By clicking [here](#) if viewing this as an electronic posting

Important Note: We are unable to consider paper, faxed, or emailed applications. To be considered, please use one of the approved online methods above.

- Please reference code DISINV on any attachments or correspondence.
- No phone calls please.
- Selection will be made by interview(s) and/or review of submitted documentation.
- Submitted documentation must indicate that you meet the minimum qualifications.
- A criminal background check will be required.

Another Important Note: We invite you to visit our website at www.nkyhealth.org to view other opportunities to join our team. Each position needs a separate application.

EEO/M/F/Vets/Disabled/LGBTQ+