



NKYHEALTH
NORTHERN KENTUCKY HEALTH DEPARTMENT



**NORTHERN KENTUCKY INDEPENDENT DISTRICT HEALTH
DEPARTMENT KENTON COUNTY LOCAL BOARD OF HEALTH
(KCLBOH) MEETING**

Lynn Shewmaker, OD, Chair

Monday, April 21, 2025, 5:30 PM

Kenton County Health Center, 1415 James Simpson Jr. Way, Covington, KY

MINUTES

MEMBERS PRESENT

Lynn Shewmaker, OD, Chair
Holly Danneman, MD, FAAFP
Terry Foster, RN
Gary Hampton, RPh
Kurt Pohlgeers
Kevin Wall, DMD
Ron Washington, Mayor of Covington

MEMBERS ABSENT

Gregory Bach, DVM
Ray Erpenbeck, PE
Daniel Fagel, MD
Kris Knochelmann, Judge Executive
Shelly Voet, MD

STAFF/GUESTS PRESENT

Jennifer L. Mooney, PhD, MS, District Director of Health
Julia Gottschalk, Clinic Manager
Pamela Millay, Director of Clinical Services
Kim Monaco, Human Resources Specialist
Marie Schenkel, Deputy Director of Health

WELCOME/CALL TO ORDER

Chair, Dr. Shewmaker noted a quorum was present, welcomed everyone and called the meeting to order at 5:29 PM.

APPROVAL OF APRIL 21, 2025 PROPOSED AGENDA

Chair, Dr. Shewmaker presented the proposed agenda for approval. **MOTION:** Mr. Hampton moved to approve the agenda as presented. Dr. Wall seconded. Motion carried unanimously.

APPROVAL OF FEBRUARY 18, 2025 PROPOSED MINUTES

Chair, Dr. Shewmaker presented the proposed minutes for approval. **MOTION:** Dr. Wall moved to accept the proposed minutes as presented. Mr. Pohlgeers seconded. Motion carried unanimously.

FY 2024 AUDIT REPORT

Deputy Director of Health, Marie Schenkel, presented an overview of the FY 2024 Audit Report, prepared by Dean Dorton. She noted that the report contained an unmodified opinion based on the cash basis of accounting. Ms. Schenkel then reviewed the audited financial statements with the Board. **MOTION:** Dr. Wall moved to accept the FY 2024 Audit Report as presented. Mr. Foster seconded. Motion carried unanimously.

DISTRICT DIRECTOR'S REPORT

Dr. Mooney thanked the board members for their service and support, which are vital to the Health Department's success. She then presented updates on several important initiatives designed to enhance the health department's impact: the Data Modernization Initiative, aimed at improving data management and utilization; ongoing efforts in Community Mental Health to address critical needs; and the launch of Meltwater, a new communications platform that will allow for better evaluation of public information dissemination and its reach within the community. Dr. Mooney further informed the board that the Strategic Plan has been extended by one year in anticipation of the commencement of the Community Health Assessment/Community Health Improvement Plan (CHA/CHIP) process within the next year.

FINANCIAL REPORT INCLUDING HISTORICAL DATA, FY 2025 APPROVED BUDGET, FY 2025 ESTIMATE & FY 2026 PROPOSED BUDGET

Ms. Schenkel presented a memorandum outlining contingency plans related to funding for Fiscal Year 2026. She reviewed the details of this memorandum with the Board. Ms. Schenkel then presented a comparative financial report spanning the years 2019 through 2024. Following this, she provided an overview of the Fiscal Year 2025 Budget and Estimates and subsequently presented a proposed budget for Fiscal Year 2026. Ms. Schenkel presented a proposed Budget Amendment that specifically addressed Capital Outlay and the Net Proceeds generated from the sale of surplus property. **MOTION:** Mr. Hampton moved to approve the Budget Amendment as presented. Dr. Wall seconded. Motion carried unanimously.

SET TAX RATE AND APPROPRIATION TO THE DISTRICT HEALTH DEPARTMENT BUDGET

Ms. Schenkel presented the proposed FY 2026 budget based on a public health tax rate of 2.30 cents per \$100 of assessed value. Of this, a proposed allocation of 2.10 cents per \$100 of assessed value to the District Health Department is requested, comprising a 1.90 cent base and a 0.20 cent increase. Discussion ensued.

- a. **Approve Tax Rate Recommendation – MOTION:** Dr. Wall moved to recommend to the Kenton County Fiscal Court that the public health tax rate for FY 2026 be set at 2.30 cents per \$100 of assessed property valuations. Mr. Foster seconded. Motion carried unanimously.
- b. **Set Appropriation to the District – MOTION:** Dr. Wall moved to approve the annual appropriation to the District for FY 2026 at 2.10 cents per \$100 of property valuations. Mr. Hampton seconded. Motion carried unanimously.

Approve Financial Report and FY 2026 Proposed Budget

MOTION: Dr. Danneman moved to approve the Financial Report and the FY 2026 Proposed Budget as presented. Dr. Wall seconded. Motion carried unanimously.

AUDIT CONTRACT

MOTION: Mayor Washington moved to authorize Chair Dr. Lynn Shewmaker to sign the FY 2026 audit contract. Dr. Wall seconded. Motion carried unanimously.

OTHER

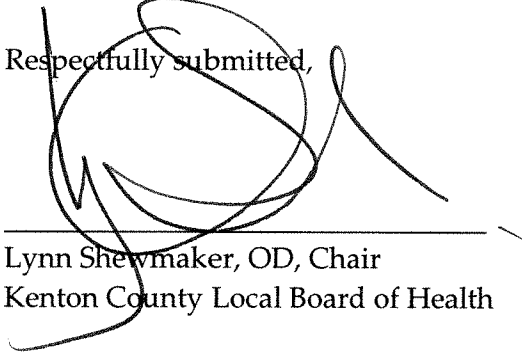
Sale of Surplus Property

Chair, Dr. Shewmaker announced that the surplus property at 2002 Madison Avenue, Covington, KY was sold on February 28, 2025, as planned. The building sold for \$925,000. The net proceeds from the sale of property were \$867,545.

ADJOURN

MOTION: Dr. Wall moved to adjourn the Kenton County Local Board of Health meeting. Dr. Danneman seconded. Motion carried unanimously. Meeting adjourned at 6:12 PM.

Respectfully submitted,



Lynn Shewmaker, OD, Chair
Kenton County Local Board of Health



Jennifer L. Mooney, PhD, MS, Secretary
Kenton County Local Board of Health