



NKYHEALTH
NORTHERN KENTUCKY HEALTH DEPARTMENT



**NORTHERN KENTUCKY INDEPENDENT DISTRICT
BOARD OF HEALTH
EXECUTIVE COMMITTEE MEETING**

Judith Harrer, RPh, PhD, Chair
Wednesday, February 11, 2026, 6:00 PM

MINUTES

MEMBERS PRESENT

Judith Harrer, RPh, PhD, Chair
Carol Franzen (D – Mayor Reinersman)
Charles Kenner, DMD
Scott Kimmich (D – JE Knochelmann),
Immediate Past Chair
Laura Pleiman (D – JE Moore)
Jonathan Rich, DMD, Vice Chair
Mark Schroer, MD
Shelby Sullivan, RN

MEMBERS ABSENT

Tom Cahill, Jr. (D – Mayor Fette)
Tom Guidugli, Jr., Mayor of Newport

D = Designee

STAFF / GUESTS PRESENT

Jennifer L. Mooney, PhD, MS, District
Director of Health
Steve Divine, Director of Environmental
Health and Safety
Kim Monaco, Human Resources Specialist
Marie Schenkel, Deputy Director of
Health
Stephanie Vogel, Director of Population
Health
Mary Ann Stewart, Esq.
Thomas Banta, Dean Dorton
Kristin Leadingham, Dean Dorton

UC Nursing Students (7)

WELCOME/CALL TO ORDER – Dr. Judith Harrer, Chair, welcomed everyone, noted a quorum was present, and called the meeting to order at 6:00 PM. Dr. Harrer recognized new board member Shelby Sullivan, representing Grant County. Mrs. Sullivan provided a brief introduction.

APPROVAL OF PROPOSED FEBRUARY 11, 2026 AGENDA – Dr. Harrer, Chair, presented the proposed agenda for approval. **MOTION:** Mr. Kimmich moved to approve the proposed agenda. Dr. Kenner seconded. Motion carried unanimously.

CONSENT AGENDA – Dr. Harrer, Chair, presented the consent agenda for approval. **MOTION:** Dr. Kenner moved to approve the consent agenda. Ms. Pleiman seconded. Motion carried unanimously.

The consent agenda included the following: approve minutes from November 12, 2025; accept the District Director of Health Report; accept the Financial Report as of December 31, 2025; and accept the January 14, 2026, Personnel Board report.

Note: During the review of the consent agenda, Dr. Mooney highlighted a streamlined format of the Personnel Board report. The Committee expressed consensus to utilize this revised format for the March 11, 2026, DBOH meeting and all future meetings. Brief discussion also ensued regarding current staffing levels and key vacancies.

OLD BUSINESS – There was no old business to bring before the Executive Committee.

REPORTS

Legal Counsel: Per Ms. Stewart, there was no legal report to present.

Financial – Presentation of Audit

Marie Schenkel, Deputy Director of Health, introduced Ms. Kristin Leadingham and Mr. Thomas Banta from Dean Dorton who summarized the FY 2025 Audit, noting it was an unmodified opinion on the regulatory basis of accounting.

During the discussion, a clerical error was noted on page 2 (Statement of Revenues and Expenditures) regarding an uncalculated column. Mr. Kimmich amended his initial motion to account for this correction. **MOTION:** Mr. Kimmich moved to accept the FY 2025 Audit Report with the stipulation that the clerical error on page 2 be corrected. Ms. Franzen seconded. Motion carried unanimously.

NEW BUSINESS – There was no new business to bring before the Executive Committee.


APPROVAL OF PROPOSED MARCH 11, 2026 DISTRICT BOARD OF HEALTH AGENDA – Dr. Harrer, Chair, presented the proposed District Board of Health agenda for approval. **MOTION:** Dr. Kenner moved to approve the agenda as proposed. Dr. Rich seconded. Motion carried unanimously.

CLOSED SESSION – There was no need to go into closed session.

NEXT EXECUTIVE COMMITTEE MEETING – May 13, 2026 at 6:00 PM.

ADJOURNMENT – **MOTION:** Ms. Franzen moved to adjourn the Executive Committee meeting. Meeting adjourned at 6:36 PM.

Respectfully submitted,



Judith Harrer, RPh, PhD
NKIDBOH Chair



Jennifer L. Mooney, PhD, MS
District Director of Health, NKIDBOH Secretary