



NKYHEALTH
NORTHERN KENTUCKY HEALTH DEPARTMENT



**NORTHERN KENTUCKY
INDEPENDENT DISTRICT HEALTH DEPARTMENT
CAMPBELL COUNTY LOCAL BOARD OF HEALTH (CCLBOH)
MEETING**

Judith Harrer, RPh, PhD, Chair
Monday, April 7, 2025, 5:30 PM

MINUTES

MEMBERS PRESENT

Judith Harrer, RPh, PhD, Chair
James Ernst, OD
Thomas Guidugli, Jr., Mayor of Newport
Kevin Hanson, PE
Steve Pendery, Judge Executive
Mike Schafer, MD
Mark Schroer, MD

MEMBERS ABSENT

Venkatesh Ganapathy, MD
Brandon Heineke, DVM
Daniel Sheridan, DMD

STAFF/GUESTS PRESENT

Jennifer L. Mooney, PhD, MS, District Director of Health
Pamela Millay, Director of Clinical Services
Kim Monaco, Human Resources Specialist
Elizabeth Rosenacker, Clinic Manager
Marie Schenkel, Deputy Director of Health
Michael Meier, PhD, Campbell County Detention Center

WELCOME/CALL TO ORDER

Chair, Dr. Harrer welcomed everyone, noted a quorum was present, and called the meeting to order at 5:37 PM.

APPROVAL OF APRIL 7, 2025 PROPOSED AGENDA

Chair Dr. Harrer presented the proposed agenda for the meeting. **MOTION:** Mayor Guidugli moved to amend the agenda to prioritize action items. Mr. Hanson seconded. The motion to amend the agenda was carried unanimously.

APPROVAL OF APRIL 29, 2024 PROPOSED MINUTES

Chair Dr. Harrer presented the proposed minutes of the April 29, 2024, meeting for approval. **MOTION:** Dr. Ernst moved to approve the minutes as presented. Mayor Guidugli seconded. Motion carried unanimously.

FY 2024 AUDIT REPORT

Marie Schenkel, Deputy Director of Health, provided an overview of the FY 2024 Audit Report as prepared by Dean Dorton noting it was an unmodified opinion on the basis of cash. Discussion ensued. **MOTION:** Mr. Hanson moved to accept the FY 2024 Audit Report as presented. Mayor Guidugli seconded. Motion carried unanimously.

FINANCIAL REPORT INCLUDING HISTORICAL DATA, FY 2025 APPROVED BUDGET, FY 2025 ESTIMATE & FY 2026 PROPOSED BUDGET

Ms. Schenkel presented the comparative financial report from 2019 through 2024. She provided an overview of the FY 2025 Budget and Estimates, and proposed a FY 2026 Budget. Discussion ensued. **MOTION:** Mayor Guidugli moved to accept the Financial Report as presented. Mr. Hanson seconded. Motion carried unanimously.

SPECIAL PROJECT(S)

Campbell County Detention Center's Chemical Dependency Program

Dr. Michael Meier presented an overview of the Campbell County Detention Center's (CCDC) Chemical Dependency Program (CDP). He presented statistical data to support the continuation and potential expansion of the program. Dr. Meier stated that the CCDC CDP is requesting continued funding from the Campbell County Local Board of Health for Fiscal Year 2026, as outlined in the proposal previously submitted to the Board for their review. He further indicated that maintaining the same level of funding approved in the previous fiscal year would be acceptable for the program's operation. Discussion ensued.

SET TAX RATE AND APPROPRIATION TO THE DISTRICT HEALTH DEPARTMENT BUDGET

Ms. Schenkel presented the proposed FY 2026 budget based on a public health tax rate of 2.20 cents per \$100 of assessed value. Of this, a proposed allocation of 2.10 cents per \$100 of assessed value to the District Health Department is requested, comprising a 1.90 cent base and a 0.20 cent increase. The budget also includes the Campbell County Detention Center request. Discussion ensued.

Approve Tax Rate Recommendation – MOTION: Dr. Ernst moved to recommend to the Campbell County Fiscal Court that the public health tax rate for FY 2026 be set at 2.20 cents per \$100 of assessed property valuations. Mr. Hanson seconded. Motion carried unanimously.

Set Appropriation to the District – MOTION: Mr. Hanson moved to approve the annual appropriation to the District for FY 2026 at 2.10 cents per \$100 of property valuations. Dr. Ernst seconded. Motion carried unanimously.

Set Allocations for Special Projects – MOTION: Dr. Ernst moved to approve funding for the Campbell County Detention Center's Chemical Dependency Program at \$350,000 for FY 2026. Judge Penderly seconded. Motion carried unanimously.

AUDIT CONTRACT

MOTION: Mr. Hanson moved to authorize Dr. Judith Harrer, Chair, to sign the FY 2026 audit contract. Dr. Ernst seconded. Motion carried unanimously.

DISTRICT DIRECTOR'S REPORT

Dr. Mooney expressed her gratitude to the board members for their dedicated service and ongoing support of the Health Department. She then provided an overview of several key Health Department initiatives, including:

- **Data Modernization Initiative:** Dr. Mooney outlined the goals and progress of the Data Modernization Initiative.
- **Community Mental Health:** An overview of the Health Department's involvement and efforts in community mental health initiatives was provided.
- **New Communications Platform:** Dr. Mooney introduced a new communications platform (Meltwater) that will be utilized for measuring the reach and impact of public information disseminated by the Health Department.

Following the overview of these initiatives, Dr. Mooney presented a summary of the Health Department's operations over the preceding year.

OTHER

There was no other business to bring before the Campbell County Local Board of Health.

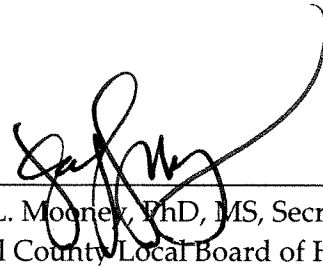
ADJOURN

MOTION: Dr. Ernst moved to adjourn the Campbell County Local Board of Health meeting. Judge Pendery seconded. Motion carried unanimously. Meeting adjourned at 6:53 PM.

Respectfully submitted,



Judith Harrer, RPh, PhD, Chair
Campbell County Local Board of Health



Jennifer L. Mooney, PhD, MS, Secretary
Campbell County Local Board of Health