



NKYHEALTH
NORTHERN KENTUCKY HEALTH DEPARTMENT



GRANT COUNTY LOCAL BOARD OF HEALTH (GCLBOH) MEETING

Jodi Ederer, RN, Chair
Friday, April 11, 2025, 7:30 AM

MINUTES

MEMBERS PRESENT

Jodi Ederer, RN, Chair
Troy Ashcraft, MD
Sandy Delaney, RN
Chuck Dills, Judge Executive
Kathie Morgan Stewart, MD
Amanda Naranjo, PharmD
Adam Rich, DMD

MEMBERS ABSENT

Corey Kightlinger
Patty Poor
Phyllis Reed, APRN
Caitlyn Simpson, RN
Sandra Utter, MD

STAFF/GUESTS PRESENT

Jennifer L. Mooney, PhD, MS, District Director of Health
Marsha Bach, Programs Manager
Pamela Millay, Director of Clinical Services
Kim Monaco, Human Resources Specialist
Marie Schenkel, Deputy Director of Health
Debbie Wright, Clinic Manager
Jennifer Humphrey
Todd Moody, Superintendent, Grant County Schools
John Slone, Superintendent, Williamstown Independent Schools

WELCOME/CALL TO ORDER

Chair, Mrs. Jodi Ederer noted a quorum was present, welcomed everyone, and called the meeting to order at 7:30 AM.

APPROVAL OF APRIL 11, 2025 GCLBOH PROPOSED AGENDA

Chair, Mrs. Jodi Ederer presented the proposed agenda for approval. **MOTION:** Ms. Delaney moved to accept the agenda as presented. Judge Executive Dills seconded. Motion carried.

APPROVAL OF MAY 3, 2024 PROPOSED MINUTES

Chair, Mrs. Jodi Ederer presented the proposed minutes for approval. **MOTION:** Ms. Delaney moved to accept the minutes as presented. Ms. Naranjo seconded. Motion carried.

FY 2024 AUDIT REPORT

Deputy Director of Health, Marie Schenkel, presented an overview of the FY 2024 Audit Report, prepared by Dean Dorton. She noted that the report contained an unmodified opinion based on the cash basis of accounting. Ms. Schenkel then reviewed the audited financial statements with the Board. **MOTION:** Judge Executive Dills moved for the acceptance of the FY 2024 Audit Report as presented. Dr. Rich seconded the motion. Motion carried unanimously.

SPECIAL PROJECTS

Grant County Fitness Challenge – FFLAG FY 2025 Report/FY 2026 Request – Marsha Bach provided the Board with an overview encompassing both tobacco-free initiatives within Grant County and the activities of the Fitness For Life Around Grant County (FFLAG). Regarding tobacco-free efforts, she highlighted the existing smoke-free policies in Williamstown and Corinth. Subsequently, in her capacity as co-chair of FFLAG, Ms. Bach summarized the organization's accomplishments during Fiscal Year 2025 and detailed their current and prospective projects aimed at promoting health and wellness throughout Grant County. On behalf of FFLAG, Ms. Bach expressed appreciation to the Board for their continued support and formally requested funding in the amount of \$13,500 for Fiscal Year 2026 to ensure the continuation of these vital initiatives.

Grant County School-Based Health Center FY 2025 Report/FY 2026 Request – Superintendent Todd Moody presented on the valuable role of nursing staff within Grant County Schools, noting increased service utilization by both students and staff. He emphasized that maintaining a nursing presence is crucial for future well-being. Mr. Moody thanked the Board for their past support. He requested continued funding at the same level for FY 2026 to maintain their activities and accomplishments.

Williamstown School-Based Health Center FY 2025 Report/FY 2026 Request – Superintendent John Slone provided an overview of Williamstown Independent Schools, noting approximately 900 students and 160 staff members. He highlighted the significant role of the school nurse. Mr. Slone emphasized the value of school-based health services. He thanked the Board for their past generosity in supporting these initiatives. Mr. Slone concluded by requesting continued funding at the same level for FY 2026 to maintain their services and accomplishments.

DISTRICT DIRECTOR'S REPORT

Dr. Mooney expressed her appreciation to the Board members for their dedicated service and continued support of the Health Department. She then provided updates on several key areas:

- **Staffing Changes and National Public Health Week:** Dr. Mooney noted staffing transitions within the Administration division and highlighted the activities and significance of National Public Health Week.
- **Health Department Initiatives:** Dr. Mooney then presented an overview of current Health Department initiatives, including:
 - **Data Modernization Initiative:** Dr. Mooney outlined the objectives and current progress of the Data Modernization Initiative.
 - **Community Mental Health:** An overview was provided regarding the Health Department's engagement and efforts in addressing community mental health needs.

FINANCIAL REPORT INCLUDING HISTORICAL DATA, FY 2025 APPROVED BUDGET, FY 2025 ESTIMATE & FY 2026 PROPOSED BUDGET

Ms. Schenkel presented a memorandum outlining contingency plans related to funding for Fiscal Year 2026. She reviewed the details of this memorandum with the Board. Ms. Schenkel then presented a comparative financial report spanning the years 2019 through 2024. Following this, she provided an overview of the Fiscal Year 2025 Budget and Estimates and subsequently presented a proposed budget for Fiscal Year 2026. **MOTION:** Ms. Delaney moved to accept the Financial Report as presented. Dr. Rich seconded. Motion carried unanimously.

SET TAX RATE AND APPROPRIATION TO THE DISTRICT HEALTH DEPARTMENT BUDGET

Ms. Schenkel presented the proposed FY 2026 budget based on a public health tax rate of 2.60 cents per \$100 of assessed value. Of this, a proposed allocation of 2.10 cents per \$100 of assessed value to the District Health Department is requested, comprising a 1.90 cent base and a 0.20 cent increase. The budget also includes the Grant County special projects requests.

Approve Tax Rate Recommendation – MOTION: Dr. Ashcraft moved to recommend to the Grant County Fiscal Court that the public health tax rate for FY 2026 be set at 2.60 cents per \$100 of assessed property valuations. Ms. Naranjo seconded. Motion carried unanimously.

Set Appropriation to the District – MOTION: Ms. Delaney moved to approve the annual appropriation to the District for FY 2026 at 2.10 cents per \$100 of property valuations. Judge Executive Dills seconded. Motion carried unanimously.

Set Allocations for Special Project(s)

MOTION: Judge Executive Dills moved to approve special project funding for FY 2026 for the FFLAG program in the amount of \$13,500. Dr. Ashcraft seconded. Motion carried unanimously.

MOTION: Dr. Rich moved to approve special project funding for FY 2026 for the Grant County School program in the amount of \$80,000. Ms. Delaney seconded. Motion carried unanimously.

MOTION: Ms. Delaney moved to approve special project funding for Fiscal Year 2026 for the Williamstown School program in the amount of \$26,000. Ms. Naranjo seconded. Motion carried unanimously.

Approve FY 2026 Proposed Budget

MOTION: Ms. Delaney moved to approve the FY 2026 proposed budget. Dr. Rich seconded. Motion carried unanimously.

AUDIT CONTRACT

MOTION: Judge Executive Dills moved to authorize Chair Ms. Jodi Ederer to sign the FY 2026 Audit Contract. Ms. Naranjo seconded. Motion carried unanimously.

OTHER

Judge Executive Dills announced the retirement of Phyllis Reed from the Local Board of Health, expressing gratitude for her dedicated service.

Judge Executive Dills further announced the forthcoming appointment of Jennifer Humphrey, Registered Nurse (RN), to fill the vacancy created by Ms. Reed's retirement. It was noted that Ms. Humphrey is anticipated to assume the role of Chair of the Local Board of Health in the near future, as Ms. Ederer will continue her service as a member of the Local Board but will not be attending District Board meetings at this time.

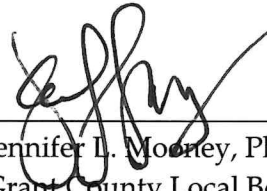
ADJOURN

MOTION: Dr. Ashcraft moved to adjourn the meeting. Dr. Rich seconded. Motion carried unanimously. Meeting adjourned at 8:28 AM.

Respectfully submitted,



Jodi Ederer, RN, Chair
Grant County Local Board of Health



Jennifer L. Mooney, PhD, MS, Secretary
Grant County Local Board of Health