



**NORTHERN KENTUCKY INDEPENDENT DISTRICT
BOARD OF HEALTH
EXECUTIVE COMMITTEE MEETING**

Judith Harrer, RPh, PhD, Chair
Wednesday, November 12, 2025, 6:00 PM

MINUTES

MEMBERS PRESENT

Judith Harrer, RPh, PhD, Chair
Tom Cahill, Jr. (D – Mayor Fette)
Jennifer Humphrey, RN
Charles Kenner, DMD
Laura Pleiman (D – JE Moore)
Jonathan Rich, DMD, Vice Chair
Mark Schroer, MD

MEMBERS ABSENT

Carol Franzen (D – Mayor Reinersman)
Tom Guidugli, Jr., Mayor of Newport
Scott Kimmich (D – JE Knochelmann),
Immediate Past Chair

D = Designee

STAFF / GUESTS PRESENT

Marie Schenkel, Deputy Director of
Health
Steve Divine, Director of Environmental
Health and Safety
Pamela Millay, Director of Clinical
Services
Kim Monaco, Human Resources Specialist
Stephanie Vogel, Director of Population
Health
Mary Ann Stewart, Esq.

WELCOME/CALL TO ORDER – Dr. Judith Harrer, Chair, welcomed everyone, noted a quorum was present and called the meeting to order at 5:59 PM.

APPROVAL OF PROPOSED NOVEMBER 12, 2025 AGENDA – Dr. Harrer, Chair, presented the proposed agenda for approval. **MOTION:** Dr. Kenner moved to approve the proposed agenda. Mr. Cahill seconded. Motion carried unanimously.

CONSENT AGENDA – Dr. Harrer, Chair, presented the consent agenda for approval. **MOTION:** Ms. Pleiman moved to approve the consent agenda. Dr. Rich seconded. Motion carried unanimously.

The consent agenda included the following: approve minutes from August 13, 2025; accept the Financial Report as of 9/30/2025; and accept the October 16, 2025 Personnel Board report.

OLD BUSINESS – There was no old business to bring before the Executive Committee.

REPORTS

Legal Counsel: Per Ms. Stewart, there was no legal report to present.

Division Updates

The Executive Committee received a presentation from each Division Director outlining recent divisional highlights and key activities. These reports were for informational purposes, and no action was required or taken.

NEW BUSINESS – There was no new business to bring before the Executive Committee.

APPROVAL OF PROPOSED DECEMBER 10, 2025 DISTRICT BOARD OF HEALTH

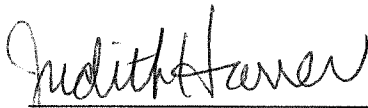
AGENDA – Dr. Harrer, Chair, presented the proposed District Board of Health agenda for approval. **MOTION:** Mr. Cahill moved to approve the agenda as proposed. Dr. Rich seconded. Motion carried unanimously.

CLOSED SESSION – There was no need to go into closed session.

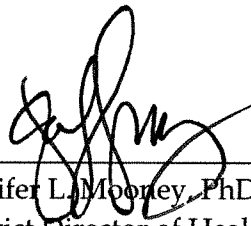
NEXT EXECUTIVE COMMITTEE MEETING – February 11, 2026 at 6:00 PM.

ADJOURNMENT – **MOTION:** Ms. Pleiman moved to adjourn the Executive Committee meeting. Meeting adjourned at 6:25 PM.

Respectfully submitted,



Judith Harrer, RPh, PhD
NKIDBOH Chair



Jennifer L. Moorley, PhD, MS
District Director of Health, NKIDBOH Secretary