



**NKYHEALTH**  
NORTHERN KENTUCKY HEALTH DEPARTMENT



## NORTHERN KENTUCKY INDEPENDENT DISTRICT BOARD OF HEALTH QUARTERLY BUSINESS MEETING

Judith Harrer, RPh, PhD, Chair  
Wednesday, September 10, 2025, 6:00 PM

### **Members Present**

Judith Harrer, RPh, PhD, Chair  
Tom Cahill, Jr. (D-Mayor Fette)  
Carolyn Dwyer, RN  
Michael Jones, MD  
LaRoy Kendall, MD  
Charles Kenner, DMD  
Scott Kimmich, Immediate Past Chair (D-JE  
Knochelmann)  
Chris Miller (D-Mayor Aubuchon)  
Wafa Nasser, MD (D-Mayor Washington)  
Steve Pendery, Judge Executive  
Laura Pleiman (D-JE Moore)  
Jonathan Rich, DMD, Vice Chair  
Mark Schroer, MD  
Lynn Shewmaker, OD  
Anthony Wolfe, DVM

### **Members Absent**

Chuck Dills, Judge Executive  
Daniel Fagel, MD  
Carol Franzen (D-Mayor Reinersman)  
Tom Guidugli, Jr., Newport Mayor  
Jennifer Humphrey, RN  
Lauren McIntosh (D-Mayor Haas)

### **Staff/Guests Present**

Jennifer L. Mooney, PhD, MS, District Director  
of Health  
Steve Divine, Director of Environmental  
Health & Safety  
Pamela Millay, Director of Clinical Services  
Kim Monaco, Human Resources Specialist  
Marie Schenkel, Deputy Director of Health  
Stephanie Vogel, Director of Population Health  
  
Shelbi Shultz, Attorney  
  
Katherine Casarnubias, UC student  
Jacquelyn Engel, UC student  
Thanh Liem Ha, UC student  
Daniel Miller, UC student  
Branden Mobley, UC student  
Hannah O'Rourke, UC student  
Lisa Weiler, UC student

### **Welcome/Call to Order**

Dr. Judith Harrer, Chair, welcomed all attendees and confirmed a quorum was present. The meeting was called to order at 6:00 PM.

Dr. Harrer introduced a new member, Dr. Wafa Nasser, and the board members introduced themselves.

### **Approval of Proposed September 10, 2025 Agenda**

Dr. Harrer, Chair, presented the September 10, 2025 proposed agenda for approval. **MOTION:** Dr. Kenner moved to approve the agenda as proposed. Dr. Jones seconded. Motion carried unanimously.

### **Consent Agenda**

**MOTION:** Dr. Kendall moved to approve the consent agenda. Dr. Rich seconded. Motion carried unanimously.

*The consent agenda included the following: approve minutes from June 18, 2025, and approve the Executive Committee report.*

### **Old Business**

There was no old business to bring before the Board.

### **Reports**

#### **Legal Counsel**

Ms. Shelbi Shultz, Attorney, had nothing to report.

#### **Financial**

##### **Financial Report**

Deputy Director of Health, Marie Schenkel, gave a summary and overview of the preliminary financial profit & loss report as of June 30, 2025. **MOTION:** Mr. Kimmich moved to accept the financial report as presented. Judge Pendery seconded. Motion carried unanimously.

##### **FY26 Actuarially Accrued Liability Contribution (AALC) – Budget Amendment**

Deputy Director of Health, Marie Schenkel, gave an overview of discrepancy within the KPPA Actuarially Accrued Liability Contribution (AALC). The budget needs to be amended by \$478,624. The budget amendment will be funded through the Unrestricted Fund Balance. **MOTION:** Dr. Kenner moved to approve the budget amendment of \$478,624 and use of designated unrestricted funds to cover the change in the amount of the Annual Accrued Liability Contribution as presented. Dr. Jones seconded. Motion carried unanimously.

#### **District Director of Health**

##### **District Director's Report**

Dr. Jennifer L. Mooney, District Director of Health, celebrated two significant achievements. She announced that the agency received the USDA Breastfeeding Award of Excellence for its exceptional work in clinical services and had been reaccredited by the Public Health Accreditation Board (PHAB) for another five years.

Dr. Mooney then introduced Pamela Millay, Director of Clinical Services, who presented a slideshow on the results, strengths, and recommendations from a recent HIPAA Security Risk Assessment conducted by Vivitec.

**MOTION:** Ms. Pleiman moved to accept the District Director's report as presented. Mr. Miller seconded. Motion carried unanimously.

### **FY 2026 Operational Plan**

Dr. Mooney presented the revised and redesigned FY 2026 Operational Plan, which now features a more visually enhanced budget display. The presentation highlighted each division's specific goals for the upcoming fiscal year. **MOTION:** Dr. Nasser moved to accept the FY 2026 Operational Plan as presented. Mr. Kimmich seconded. Motion carried unanimously.

### **Personnel Board**

Dr. Jennifer L. Mooney, District Director of Health, reported that the Personnel Board met on July 9, 2025, to review and discuss the items outlined in the report. The next Personnel Board meeting is set for October 16, 2025 at 5:15 PM. **MOTION:** Dr. Rich moved to accept the Personnel Board report as presented. Dr. Jones seconded. Motion carried unanimously.

### **Closed Session**

There was no need for a closed session.

### **New Business**

There was no new business to bring before the Board.

### **Committee Reports**

#### **Clinical Services**

Dr. Michael Jones, Chair of the Clinical Services Committee, reported that the committee met on both May 7, 2025, and August 5, 2025. The committee discussed a range of topics including:

- Planning for Hepatitis C treatment
- Child Fatality Reviews
- Worksite wellness statistics
- The HIPAA security risk assessment
- Patient satisfaction survey results

He announced the next committee meeting is scheduled for October 28, 2025.

#### **Population Health**

Ms. Laura Pleiman, Chair, reported that the committee did not meet and will be meeting in November.

#### **Environmental Health & Safety**

Mr. Chris Miller, Chair, reported that the committee met in April to review various departmental statistics. He informed the Board that a future meeting is forthcoming.

**Local Boards of Health Reports**

**Boone County**

Dr. Charles Kenner, Chair, reported that the Local Board met on May 15, 2025, and approved the following: the FY 2024 Audit; funding for the Boone County Early Childhood Fund (\$25,000); special project funding for the Boone County Suicide Response initiative (\$94,758); a tax rate recommendation of 2.00 cents per \$100 of assessed value; and a district health department allocation of 2.10 cents per \$100 of assessed value.

**Campbell County**

Dr. Judith Harrer, Chair, reported that the Local Board met on April 7, 2025, and approved the following: the FY 2024 Audit; funding of the chemical dependency programs for the Campbell County Detention Center (\$350,000); a tax rate recommendation of 2.20 cents per \$100 of assessed value; and a district health department allocation of 2.10 cents per \$100 of assessed value.

**Grant County**

On behalf of Incoming Chair, Mrs. Jennifer Humphrey, Marie Schenkel reported that the Local Board met on April 11, 2025, and approved the following: the FY 2024 Audit; a tax rate of 2.60 cents per \$100 of assessed value; a district health department allocation of 2.10 cents per \$100 of assessed value; and funding special programs of the Grant County School-Based Health Center at \$80,000, Williamstown School-Based Health Center at \$26,000 and Fitness for Life around Grant County (FFLAG) program at \$13,500.

**Kenton County**

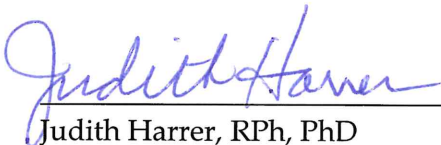
Dr. Lynn Shewmaker, Chair, reported the Local Board met on April 21, 2025, and approved the following: the FY 2024 Audit; a tax rate recommendation of 2.30 cents per \$100 of assessed value; and a district health department allocation of 2.10 cents per \$100 of assessed value.

**Other**

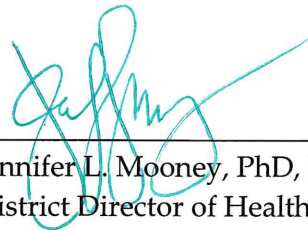
**Adjournment**

Meeting was adjourned at 7:06 PM by Dr. Jones. The next District Board of Health meeting will be at 6:00 PM on December 10, 2025, at the District Office.

Respectfully submitted,



Judith Harrer, RPh, PhD  
NKIDBOH Chair



Jennifer L. Mooney, PhD, MS,  
District Director of Health  
NKIDBOH Secretary