



NKYHEALTH
NORTHERN KENTUCKY HEALTH DEPARTMENT



**NORTHERN KENTUCKY INDEPENDENT DISTRICT
BOARD OF HEALTH
EXECUTIVE COMMITTEE MEETING**

Judith Harrer, RPh, PhD, Chair
Wednesday, August 13, 2025, 6:00 PM

MINUTES

MEMBERS PRESENT

Judith Harrer, RPh, PhD, Chair
Jennifer Humphrey, RN
Charles Kenner, DMD
Scott Kimmich (D – JE Knochelmann),
Immediate Past Chair
Laura Pleiman (D – JE Moore)
Jonathan Rich, DMD, Vice Chair
Mark Schroer, MD

STAFF / GUESTS PRESENT

Jennifer L. Mooney, PhD, MS, District
Director of Health
Steve Divine, Director of Environmental
Health and Safety
Kim Monaco, Human Resources Specialist
Marie Schenkel, Deputy Director of
Health
Mary Ann Stewart, Esq.

MEMBERS ABSENT

Tom Cahill, Jr. (D – Mayor Fette)
Carol Franzen (D – Mayor Reinersman)
Tom Guidugli, Jr., Mayor of Newport

D = Designee

WELCOME/CALL TO ORDER – Dr. Judith Harrer, Chair, welcomed everyone, noted a quorum was present and called the meeting to order at 6:00 PM.

APPROVAL OF PROPOSED AUGUST 13, 2025 AGENDA – Dr. Harrer, Chair, presented the proposed agenda for approval. **MOTION:** Dr. Kenner moved to approve the proposed agenda. Mr. Kimmich seconded. Motion carried unanimously.

CONSENT AGENDA – Dr. Harrer, Chair, presented the consent agenda for approval. **MOTION:** Dr. Rich moved to approve the consent agenda. Ms. Pleiman seconded. Motion carried unanimously.

The consent agenda included the following: approve minutes from May 14, 2025; accept the Financial Report as of 5/31/2025; accept the District Director of Health report; and accept the July 9, 2025 Personnel Board report.

OLD BUSINESS – There was no old business to bring before the Executive Committee.

REPORTS

Legal Counsel: Per Ms. Stewart, there was no legal report to present.

District Director of Health

FY 2026 Operational Plan: Dr. Mooney presented the newly redesigned and revised FY 2026 Operational Plan. The updated report provides a more visually enhanced display of the budget. The presentation highlighted each division's specific goals for the upcoming fiscal year.

A key administrative goal is to continue mandatory email security training for all staff. During a recent security assessment, a review of board member email usage revealed that some members have not yet set up or consistently use their @nkyhealth.org email accounts. To address this, Dr. Mooney will be sending a follow-up email to the board detailing the organization's email protocol.

MOTION: Mr. Kimmich moved to accept the FY 2026 Operational Plan as presented. Dr. Kenner seconded. Motion carried unanimously.

NEW BUSINESS – There was no new business to bring before the Executive Committee.

APPROVAL OF PROPOSED SEPTEMBER 10, 2025 DISTRICT BOARD OF HEALTH


AGENDA – Dr. Harrer, Chair, presented the proposed District Board of Health agenda for approval. **MOTION:** Dr. Rich moved to approve the agenda as proposed. Mrs. Humphrey seconded. Motion carried unanimously.

CLOSED SESSION – There was no need to go into closed session.

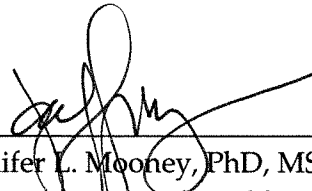
NEXT EXECUTIVE COMMITTEE MEETING – November 12, 2025 at 6:00 PM.

ADJOURNMENT – **MOTION:** Dr. Kenner moved to adjourn the Executive Committee meeting. Meeting adjourned at 6:19 PM.

Respectfully submitted,



Judith Harrer, RPh, PhD
NKIDBOH Chair



Jennifer L. Mooney, PhD, MS
District Director of Health, NKIDBOH Secretary