



**NORTHERN KENTUCKY INDEPENDENT DISTRICT
BOARD OF HEALTH
EXECUTIVE COMMITTEE MEETING**

Scott Kimmich, Chair
Wednesday, May 14, 2025, 6:00 PM

MINUTES

MEMBERS PRESENT

Scott Kimmich (D – JE Knochelmann), Chair
Tom Cahill, Jr. (D – Mayor Fette)
Judith Harrer, RPh, PhD, Vice Chair
Charles Kenner, DMD
Laura Pleiman (D – JE Moore)
J. Colton Simpson (D – JE Dills)

MEMBERS ABSENT

Carol Franzen (D – Mayor Reinersman)
Tom Guidugli, Jr., Mayor of Newport
Jennifer Humphrey, RN
Mark Schroer, MD

D = Designee

STAFF / GUESTS PRESENT

Jennifer L. Mooney, PhD, MS, District
Director of Health
Steve Divine, Director of Environmental
Health and Safety
Pamela Millay, Director of Clinical Services
Kim Monaco, Human Resources Specialist
Marie Schenkel, Deputy Director of
Health
Stephanie Vogel, Director of Population
Health
Mary Ann Stewart, Esq.

WELCOME/CALL TO ORDER – Mr. Scott Kimmich, Chair, welcomed everyone, noted a quorum was present and called the meeting to order at 6:06 PM.

APPROVAL OF PROPOSED MAY 14, 2025 AGENDA – Mr. Kimmich, Chair, presented the proposed agenda for approval. **MOTION:** Dr. Kenner moved to approve the proposed agenda. Mr. Cahill seconded. Motion carried unanimously.

CONSENT AGENDA – Mr. Kimmich, Chair, presented the consent agenda for approval. **MOTION:** Ms. Pleiman moved to approve the consent agenda. Mr. Cahill seconded. Motion carried unanimously.

The consent agenda included the following: approve minutes from February 12, 2025; accept the Financial Report as of 3/31/2025; accept the District Director of Health report; and accept the April 16, 2025 Personnel Board report.

. **OLD BUSINESS** – There was no old business to bring before the Executive Committee.

REPORTS

Legal Counsel: Ms. Stewart provided an update on the Kunkel case. The Kentucky Supreme Court has granted a discretionary review.

District Director of Health

FY 2026 Budget Proposal / Operations Plan: Dr. Mooney provided an update on the FY 2026 budget process. She reported that the budget proposal and operations plan are currently pending completion due to technical difficulties encountered with the state system. Dr. Mooney further indicated that a revised approach to the operations plan will be presented at the District Board of Health meeting next month. The budget request includes a 3% Cost of Living Adjustment (COLA). It was clarified that this is not a pay scale adjustment; a compensation study may be warranted for FY 2027. Contingency planning is currently underway to address potential budgetary challenges. As part of this contingency plan, the Local Boards of Health have agreed to increase their allocations to the district to 2.10 cents per \$100 of assessed property valuation, an increase from the previous allocation of 1.90 cents per \$100.

NOMINATING COMMITTEE – Mr. Kimmich, Chair, appointed the Executive Committee members as the Nominating Committee.

Nomination of the FY 2026 District Board Officers and Executive Committee Members

MOTION: Ms. Pleiman moved to nominate the following members for the FY 2026 District Board Officers and forward to the District Board of Health for approval:

- Judith Harrer, RPh, PhD, Chair (Campbell County)
- TBD, Vice Chair (Grant County)
- Scott Kimmich, Immediate Past Chair (Kenton County)

Mr. Cahill seconded. Motion carried unanimously.

MOTION: Ms. Pleiman moved to nominate the following members for the FY 2026 Executive Committee and forward to the District Board of Health for approval:

- **Boone County** – Charles Kenner, DMD and Laura Pleiman
- **Campbell County** – Tom Guidugli, Jr. and Mark Schroer, MD
- **Grant County** – Jennifer Humphrey, RN and Jonathan Rich, DMD
- **Kenton County** – Tom Cahill, Jr. and Carol Franzen

Mr. Cahill seconded. Motion carried unanimously.

NEW BUSINESS

PHAB Accreditation Site Visit Update: Mr. Kimmich, Chair, provided an update regarding the Public Health Accreditation Board (PHAB) Site Visit. He reported that the PHAB site visit team offered positive feedback on the work being conducted by staff at NKY Health. The team specifically noted the agency's data-driven approach to public health practice.

Dr. Mooney Annual Evaluation and Potential Title Change: Mr. Kimmich also provided an update on the annual evaluation of Dr. Mooney. Dr. Harrer and Mr. Kimmich are proposing a potential title change for Dr. Mooney to Director of Public Health. Mr. Kimmich further recommended that Dr. Mooney receive the same Cost of Living Adjustment (COLA) increase as other agency staff.

APPROVAL OF PROPOSED JUNE 11, 2025 DISTRICT BOARD OF HEALTH AGENDA –

Mr. Kimmich, Chair, presented the proposed District Board of Health agenda for approval.

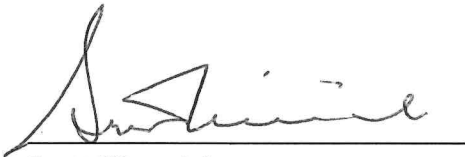
MOTION: Dr. Kenner moved to approve the agenda as proposed. Dr. Harrer seconded. Motion carried unanimously.

CLOSED SESSION – There was no need to go into closed session.

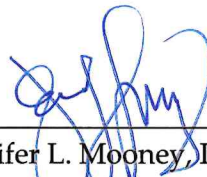
NEXT EXECUTIVE COMMITTEE MEETING – August 13, 2025 at 6:00 PM.

ADJOURNMENT – Mr. Simpson announced his resignation from the board and expressed his gratitude to all involved parties. **MOTION:** Mr. Simpson moved to adjourn the Executive Committee meeting. Dr. Kenner seconded. Motion carried unanimously. Meeting adjourned at 6:25 PM.

Respectfully submitted,



Scott Kimmich
NKIDBOH Chair



Jennifer L. Mooney, PhD, MS
District Director of Health, NKIDBOH Secretary