



**NKYHEALTH**  
NORTHERN KENTUCKY HEALTH DEPARTMENT



**NORTHERN KENTUCKY  
INDEPENDENT DISTRICT HEALTH DEPARTMENT  
BOONE COUNTY LOCAL BOARD OF HEALTH (BCLBOH) MEETING**

Charles Kenner, DMD, Chair  
Thursday, May 2, 2024, 8:00 AM

**MINUTES**

**MEMBERS PRESENT**

Charles Kenner, DMD, Chair  
Kimberly Arnett, OD  
Christopher Cunha, MD  
Timothy Franxman, MD  
Vera Hall, RN  
Gary Moore, Judge Executive  
Daniel Riegler, Jr.  
Tyler Whisman

**MEMBERS ABSENT**

Rosa "Millie" Asseo  
Michael Jones, MD  
Brian Rickert, RPh  
Anthony Wolfe, DVM

**STAFF/GUESTS PRESENT**

Jennifer L. Mooney, PhD, MS, District Director of Health  
Pamela Millay, Director of Clinical Services  
Kim Monaco, District Executive Assistant  
Elise Sebastian, MSW, Deputy Director of Health  
Juliann Taylor, Clinic Manager  
Stephanie Allgeyer, CPA, Dean Dorton  
Laura Pleiman, Boone County Early Childhood Fund Board

**WELCOME/CALL TO ORDER**

Chair, Dr. Kenner welcomed everyone, noted a quorum was present, and called the meeting to order at 8:01 AM.

**APPROVAL OF MAY 2, 2024 PROPOSED AGENDA**

Chair, Dr. Kenner presented the Proposed Agenda for approval. **MOTION:** Dr. Franxman moved to approve the Proposed Agenda as presented. Dr. Cunha seconded. Motion carried unanimously.

**APPROVAL OF MAY 12, 2023 PROPOSED MINUTES**

Chair, Dr. Kenner presented the Proposed Minutes for approval. **MOTION:** Dr. Cunha moved to approve the Proposed Minutes as presented. Dr. Franxman seconded. Motion carried unanimously.

### **FY 2023 AUDIT REPORT**

Chair, Dr. Kenner welcomed Stephanie Allgeyer, CPA from Dean Dorton (recently merged with VonLehman Advisory & CPA Firm) who presented the FY 2023 Audit Report as prepared by VonLehman, noting it was an unqualified opinion on the basis of cash and no material internal control weaknesses were found. Discussion ensued. **MOTION:** Dr. Arnett moved to accept the Audit Report as presented. Mr. Whisman seconded. Motion carried unanimously.

### **DISTRICT DIRECTOR'S REPORT**

Dr. Mooney referred to her written report and shared updated information on each Division's key actions over the past year. Dr. Mooney provided an overview of Boone County highlights from the past year. Dr. Mooney also provided an overview of the strategic plan, strategic plan implementation progress, and the Community Health Improvement Plan (CHIP). Discussion ensued.

### **FINANCIAL REPORT/CASH POSITION STATEMENT**

District Director of Health, Dr. Mooney presented the Cash Position Statement as of March 31, 2024. Discussion ensued. **MOTION:** Dr. Arnett moved to accept the Cash Position Statement as presented. Dr. Cunha seconded. Motion carried unanimously.

### **SPECIAL PROJECT(S)**

#### **Boone County Early Childhood Fund Allocation**

Ms. Pleiman presented the Boone County Early Childhood Fund Allocation report and provided a status update of their current operations and the implementation of their strategic plan. The Boone County Early Childhood Fund has requested \$25,000 from the Local Board to support programs in FY 2025. Discussion ensued. **MOTION:** Ms. Hall moved to approve the Boone County Early Childhood Fund allocation of \$25,000. Mr. Riegler seconded. Motion carried unanimously.

### **SET TAX RATE AND APPROPRIATION TO THE DISTRICT HEALTH DEPARTMENT BUDGET**

Chair, Dr. Kenner presented the draft FY 2025 budget based on a public health tax rate of 2.0 cents per \$100 of assessed value, and a 1.9 cents allocation rate, noting that the 2.0 rate is the recommended compensating tax rate per KRS 65A.110. Based on the funds available, the Boone County Local Board of Health would like to possibly look at a facility evaluation for future development. Discussion ensued.

**Approve Tax Rate Recommendation – MOTION:** Dr. Franxman moved to recommend to the Boone County Fiscal Court that the public health tax rate for FY 2025 be set at 2.0 cents per \$100 of assessed property valuations. Dr. Cunha seconded. Motion carried unanimously.

**Resolution to Exempt Non-Commercial Aircraft –** Judge Executive Moore provided an explanation of non-commercial aircraft. Discussion ensued. **MOTION:** Mr. Riegler moved to

exempt non-commercial aircrafts from the public health tax for FY 2025. Mr. Whisman seconded. Motion carried unanimously.

**Resolution to Set Inventory In Transit Limits** – Judge Executive Moore provided an explanation of inventory in transit limits. Discussion ensued. **MOTION:** Dr. Arnett moved to set a cap on Inventory In Transit taxable limit at \$150,000,000 from the public health tax for FY 2025. Dr. Franxman seconded. Motion carried unanimously.

**Set Appropriation to the District** – **MOTION:** Ms. Hall moved to approve the annual appropriation to the District for FY 2025 at 1.90 cents per \$100 of property valuations. Dr. Arnett seconded. Motion carried unanimously.

**AUDIT CONTRACT**

**MOTION:** Dr. Cunha moved to authorize Dr. Charles Kenner, Chair, to sign the FY 2025 audit contract. Dr. Franxman seconded. Motion carried unanimously.

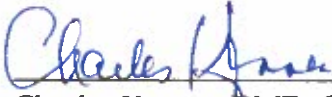
**OTHER**

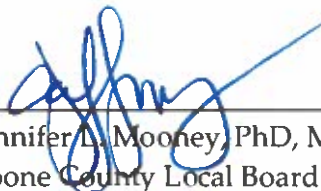
There was no other business to bring before the Boone County Local Board of Health.

**ADJOURN**

**MOTION:** Mr. Whisman moved to adjourn the Boone County Local Board of Health meeting. Dr. Cunha seconded. Motion carried unanimously. Meeting adjourned at 8:52 AM.

Respectfully submitted,

  
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Charles Kenner, DMD, Chair  
Boone County Local Board of Health

  
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Jennifer L. Mooney, PhD, MS, Secretary  
Boone County Local Board of Health