



**NORTHERN KENTUCKY INDEPENDENT DISTRICT
BOARD OF HEALTH
EXECUTIVE COMMITTEE MEETING**

Scott Kimmich, Chair
Wednesday, February 12, 2025, 6:00 PM

MINUTES

MEMBERS PRESENT

Scott Kimmich, (D – JE Knochelmann), Chair
Tom Cahill, Jr. (D – Mayor Fette)
Jodi Ederer, RN
Carol Franzen (D – Mayor Reinersman)
Tom Guidugli, Jr., Mayor of Newport
Judith Harrer, RPh, PhD, Vice Chair
Laura Pleiman (D – JE Moore)
Mark Schroer, MD

MEMBERS ABSENT

Charles Kenner, DMD
J. Colton Simpson (D – JE Dills)

D = Designee

STAFF / GUESTS PRESENT

Jennifer L. Mooney, PhD, MS, District
Director of Health
Steve Divine, Director of Environmental
Health and Safety
Molly Frankel, Programs Supervisor
Pamela Millay, Director of Clinical Services
Kim Monaco, Human Resources Specialist
Marie Schenkel, Deputy Director of Health
Stephanie Vogel, Director of Population
Health
Mary Ann Stewart, Esq.

Allyson Williams, Guest

WELCOME/CALL TO ORDER – Mr. Scott Kimmich, Chair, welcomed everyone, noted a quorum was present and called the meeting to order at 6:01 PM.

APPROVAL OF PROPOSED FEBRUARY 12, 2025 AGENDA – Mr. Kimmich, Chair, presented the proposed agenda for approval. **MOTION:** Mr. Cahill moved to approve the agenda as proposed. Dr. Harrer seconded. Motion carried unanimously.

CONSENT AGENDA – Mr. Kimmich, Chair, presented the consent agenda for approval. **MOTION:** Ms. Pleiman moved to approve the consent agenda. Ms. Franzen seconded. Motion carried unanimously.

The consent agenda included the following: approve minutes from November 13, 2024; accept the District Director of Health report; and accept the January 16, 2025 Personnel Board report.

OLD BUSINESS – There was no old business to address.

HUMAN RABIES CASE PRESENTATION – Molly Frankel, MPH, Epidemiology Programs Supervisor, provided an overview of a recent human rabies case in a Kentucky resident. She

highlighted the collaboration with the CDC, Kentucky Department for Public Health, and local health departments in Ohio. Additionally, she discussed the challenges, successes, and key lessons learned from managing the case.

REPORTS

Legal Counsel - Per Ms. Stewart, there was no legal report to present.

Financial - Marie Schenkel, CPA, MBA, Deputy Director of Health, presented an updated financial report as of January 31, 2025, replacing the version previously mailed. She explained the reimbursement process for revenue after financials are filed with the state and noted that changes in account structure and state reimbursements are causing delays in revenue receipt. The health department is closely monitoring the federal situation and reviewing funding sources to remain adaptable as needed. **MOTION:** Mayor Guidugli moved to approve the financial report as presented. Ms. Franzen seconded. Motion carried unanimously.

District Director of Health - Dr. Mooney provided an overview of the Community Health Improvement Plan (CHIP) and Strategic Plan Progress Reports. She presented the infographic design for the CHIP Progress Report and discussed the Partners for Health collaboration and its role in the CHIP process. She also shared updates on the Strategic Plan, noting its extension through FY 2027 to align with the Community Health Assessment (CHA) and CHIP cycle. She emphasized that all agency plans are interconnected. **MOTION:** Ms. Franzen moved to approve the CHIP and Strategic Plan Progress Reports as presented. Mayor Guidugli seconded. Motion carried unanimously.

NEW BUSINESS – There was no new business to report.

APPROVAL OF PROPOSED MARCH 12, 2025 DISTRICT BOARD OF HEALTH AGENDA – Mr. Kimmich, Chair, presented the proposed District Board of Health agenda for approval. Ms. Schenkel, Deputy Director of Health, recommended removing the date from *Item VI.b.2. Financial Report as of 12/31/2024*. **MOTION:** Mayor Guidugli moved to approve the agenda as amended. Dr. Harrer seconded. Motion carried unanimously.

CLOSED SESSION – There was no need for a closed session.

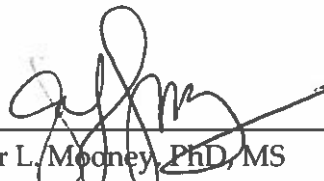
NEXT EXECUTIVE COMMITTEE MEETING – May 14, 2025 at 6:00 PM.

ADJOURNMENT – Meeting adjourned at 6:40 PM.

Respectfully submitted,



Scott Kimmich
NKIDBOH Chair



Jennifer L. Mooney, PhD, MS
District Director of Health, NKIDBOH Secretary