



**NKYHEALTH**  
NORTHERN KENTUCKY HEALTH DEPARTMENT



## **GRANT COUNTY LOCAL BOARD OF HEALTH (GCLBOH) MEETING**

Jodi Ederer, RN, Chair  
Friday, May 3, 2024, 7:30 AM

### **MINUTES**

#### **MEMBERS PRESENT**

Jodi Ederer, RN, Chair  
Troy Ashcraft, MD  
Sandy Delaney, RN  
Chuck Dills, Judge Executive  
Kathie Morgan Stewart, MD  
Amanda Naranjo, PharmD  
Phyllis Reed, APRN  
Caitlyn Simpson, RN  
Sandra Utter, MD

#### **MEMBERS ABSENT**

Corey Kightlinger  
Patty Poor  
Adam Rich, DMD

#### **STAFF/GUESTS PRESENT**

Jennifer L. Mooney, PhD, MS, District Director of Health  
Marsha Bach, Programs Manager  
Pamela Millay, Director of Clinical Services  
Kim Monaco, District Executive Assistant  
Elise Sebastian, MSW, Deputy Director of Health  
Debbie Wright, Clinic Manager  
Stephanie Allgeyer, CPA, Dean Dorton  
Claudette Herald, Assistant Superintendent of School Support Services, Grant County Schools  
Matthew Morgan, Superintendent, Grant County Schools  
Tim Sizemore, Chair FFLAG  
John Slone, Superintendent, Williamstown Independent Schools

#### **ELECTION OF CHAIR**

An announcement was made that Dr. Threlkeld has retired as Chair. Ms. Jodi Ederer, RN, volunteered to serve as Chair for the Grant County Local Board of Health. **MOTION:** Ms. Reed moved to appoint Jodi Ederer as the Chair of the Grant County Local Board of Health. Judge Executive Dills seconded. Motion carried unanimously.

#### **WELCOME/CALL TO ORDER**

Chair, Ms. Jodi Ederer noted a quorum was present, welcomed everyone and called the meeting to order at 7:32 AM.

### **APPROVAL OF MAY 3, 2024 GCLBOH PROPOSED AGENDA**

Chair, Ms. Jodi Ederer presented the Proposed Agenda for approval. **MOTION:** Ms. Delaney moved to accept the Proposed Agenda as presented. Ms. Reed seconded. Motion carried unanimously.

### **APPROVAL OF MAY 5, 2023 PROPOSED MINUTES**

Chair, Ms. Jodi Ederer presented the Proposed Minutes for approval. **MOTION:** Judge Executive Dills moved to accept the Proposed Minutes as presented. Ms. Simpson seconded. Motion carried unanimously.

### **FY 2023 AUDIT REPORT**

Ms. Stephanie Allgeyer, CPA from Dean Dorton (recently merged with VonLehman Advisory & CPA Firm) presented the FY 2023 Audit Report as prepared by VonLehman noting it was an unqualified opinion on the basis of cash and no material internal control weaknesses were found. Discussion ensued. **MOTION:** Ms. Delaney moved to accept the FY 2023 Audit Report as presented. Ms. Reed seconded. Motion carried unanimously.

### **SPECIAL PROJECTS**

**Grant County Fitness Challenge – FFLAG FY 2024 Report/FY 2025 Request** – Mr. Sizemore and Ms. Bach summarized the yearly accomplishments and detailed current and future projects for Grant County health and wellness. They thanked the Board for their continued support and requested funding for FY 2025 of \$13,500 to support ongoing initiatives.

**Grant County School-Based Health Center FY 2024 Report/FY 2025 Request** – Mr. Morgan thanked the Board for their support and generosity. He provided a summary of last year's activities and accomplishments and asked for continued funding support of the same amount as last year.

**Williamstown School-Based Health Center FY 2024 Report/FY 2025 Request** – Mr. Slone thanked the Board for their generosity in supporting the school-based health initiatives and asked for their continued funding support of the same amount as last year.

### **DISTRICT DIRECTOR'S REPORT**

Dr. Mooney referred to her written report and shared updated information on each Division's key actions over the past year including enhanced access to data. Dr. Mooney provided an overview of Grant County highlights from the past year. Dr. Mooney also provided an overview of the strategic plan and the strategic plan implementation progress.

### **FINANCIAL REPORT/CASH POSITION STATEMENT**

Dr. Mooney, District Director of Health, presented the Cash Position Statement as of April 13, 2024 as prepared by Mr. Kightlinger, Treasurer. Discussion ensued. **MOTION:** Ms. Reed moved to accept the Cash Position Statement as presented. Ms. Simpson seconded. Motion carried unanimously.

### **SET TAX RATE AND APPROPRIATION TO THE DISTRICT HEALTH DEPARTMENT BUDGET**

Dr. Mooney, District Director of Health, presented the draft FY 2025 budget based on a public health tax rate of 2.60 cents per \$100 of assessed value, a 1.90 cents allocation rate, and inclusion of Grant

County special projects noting that the 2.60 rate is the recommended compensating tax rate per KRS 65A.110. Discussion ensued.

**Approve Tax Rate Recommendation – MOTION:** Judge Executive Dills moved to recommend to the Grant County Fiscal Court that the public health tax rate for FY 2025 be set at 2.60 cents per \$100 of assessed property valuations. Ms. Delaney seconded. Motion carried unanimously.

**Set Appropriation to the District – MOTION:** Ms. Delaney moved to approve the annual appropriation to the District for FY 2025 at 1.90 cents per \$100 of property valuations. Ms. Simpson seconded. Motion carried unanimously.

**Set Allocations for Special Project(s) – MOTION:** Dr. Utter moved to approve special project funding for FY 2025 for the FFLAG program at \$13,500, the Grant County School program at \$80,000, and the Williamstown School program at \$26,000. Ms. Delaney seconded. Motion carried unanimously.

#### AUDIT CONTRACT

**MOTION:** Judge Executive Dills moved to authorize Chair Ms. Jodi Ederer to sign the FY 2025 Audit Contract. Ms. Reed seconded. Motion carried unanimously.

#### OTHER

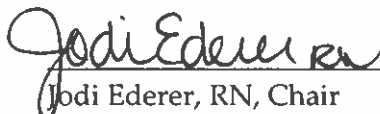
##### **Appoint Check Signers**

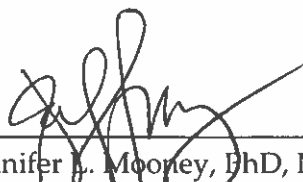
On behalf of Mr. Kightlinger, Treasurer of the Grant County Local Board of Health, Ms. Monaco requested two check signers be appointed. Mr. Kightlinger recommended Chair Jodi Ederer, RN, and Judge Executive Chuck Dills. **MOTION:** Ms. Reed moved to appoint Chair Jodi Ederer, RN and Judge Executive Chuck Dills as check signers for the Grant County Local Board of Health. Ms. Simpson seconded. Motion carried unanimously.

#### ADJOURN

**MOTION:** Judge Executive Dills moved to adjourn the meeting. Dr. Ashcraft seconded. Motion carried unanimously. Meeting adjourned at 8:06 AM.

Respectfully submitted,

  
\_\_\_\_\_  
Jodi Ederer, RN, Chair  
Grant County Local Board of Health

  
\_\_\_\_\_  
Jennifer L. Mooney, PhD, MS, Secretary  
Grant County Local Board of Health