



**NKYHEALTH**  
NORTHERN KENTUCKY HEALTH DEPARTMENT



**NORTHERN KENTUCKY  
INDEPENDENT DISTRICT HEALTH DEPARTMENT  
CAMPBELL COUNTY LOCAL BOARD OF HEALTH (CCLBOH)  
MEETING**

Judith Harrer, RPh, PhD, Chair  
Monday, April 29, 2024, 5:30 PM

**MINUTES**

**MEMBERS PRESENT**

Judith Harrer, RPh, PhD, Chair  
James Ernst, OD  
Venkatesh Ganapathy, MD  
Thomas Guidugli, Jr., Mayor of Newport  
Kevin Hanson, PE  
Brandon Heineke, DVM  
Mike Schafer, MD  
Daniel Sheridan, DMD

**MEMBERS ABSENT**

Steve Pendery, Judge Executive  
Mark Schroer, MD

**STAFF/GUESTS PRESENT**

Jennifer L. Mooney, PhD, MS, District Director of Health  
Pamela Millay, Director of Clinical Services  
Kim Monaco, District Executive Assistant  
Elizabeth Rosenacker, Clinic Manager  
Elise Sebastian, Deputy Director of Health  
James Daley, Campbell County Jailer  
Tim Furbush, CPA, Dean Dorton  
Michael Meier, PhD, Campbell County Detention Center

**WELCOME/CALL TO ORDER**

Chair, Dr. Harrer welcomed everyone, noted a quorum was present, and called the meeting to order at 5:29 PM. Introductions were shared.

**APPROVAL OF APRIL 29, 2024 PROPOSED AGENDA**

Chair, Dr. Harrer presented the Proposed Agenda for approval. **MOTION:** Mayor Guidugli moved to accept the Proposed Agenda as presented. Mr. Hanson seconded. Motion carried unanimously.

### **APPROVAL OF APRIL 24, 2023 PROPOSED MINUTES**

Chair, Dr. Harrer presented the Proposed Minutes for approval. **MOTION:** Mr. Hanson moved to approve the Proposed Minutes as presented. Dr. Ernst seconded. Motion carried unanimously.

### **FY 2023 AUDIT REPORT**

Mr. Tim Furbush, CPA from Dean Dorton (recently merged with VonLehman Advisory & CPA Firm) presented the FY 2023 Audit Report as prepared by VonLehman noting it was an unmodified opinion on the basis of cash and no material internal control weaknesses were found. Discussion ensued. **MOTION:** Mayor Guidugli moved to accept the FY 2023 Audit Report as presented. Dr. Ernst seconded. Motion carried unanimously.

### **DISTRICT DIRECTOR'S REPORT**

Dr. Mooney referred to her written report and shared updated information on each Division's key actions over the past year including enhanced access to data. Dr. Mooney provided an overview of Campbell County highlights from the past year. Dr. Mooney also presented an overview of the strategic plan and the strategic plan implementation progress.

### **FINANCIAL REPORT/CASH POSITION STATEMENT**

Dr. Mooney, District Director of Health, presented the Cash Position Statement as of March 31, 2024. Discussion ensued. **MOTION:** Dr. Heineke moved to accept the Cash Position Statement as presented. Mayor Guidugli seconded. Motion carried unanimously.

### **SPECIAL PROJECT(S)**

#### **Campbell County Detention Center's Chemical Dependency Program**

Jailer James Daley and Dr. Michael Meier presented an overview of the Campbell County Detention Center's Chemical Dependency Program. Dr. Meier provided statistics for review in support of continuing the program. The program is requesting Campbell County Local Board of Health to continue funding the program for FY 2025 per the proposal submitted to the Board. Discussion ensued.

### **SET TAX RATE AND APPROPRIATION TO THE DISTRICT HEALTH DEPARTMENT BUDGET**

Dr. Mooney presented the draft FY 2025 budget based on a public health tax rate of 2.20 cents per \$100 of assessed value, a 1.90 cents allocation rate, and inclusion of the Campbell County detention center request, noting that the 2.20 rate is the recommended compensating tax rate per KRS 65A.110. Discussion ensued.

**Approve Tax Rate Recommendation – MOTION:** Mr. Hanson moved to recommend to the Campbell County Fiscal Court that the public health tax rate for FY 2025 be set at 2.20 cents per \$100 of assessed property valuations. Dr. Ernst seconded. Motion carried unanimously.

**Set Appropriation to the District – MOTION:** Dr. Sheridan moved to approve the annual appropriation to the District for FY 2025 at 1.90 cents per \$100 of property valuations. Dr. Ernst seconded. Motion carried unanimously.

**Set Allocations for Special Projects – MOTION:** Dr. Sheridan moved to approve funding for the Campbell County Detention Center’s Chemical Dependency Program at \$350,000 for FY 2025. Dr. Ernst seconded. Motion carried unanimously.

**AUDIT CONTRACT**

**MOTION:** Dr. Ernst moved to authorize Dr. Judith Harrer, Chair, to sign the FY 2025 audit contract. Mr. Hanson seconded. Motion carried unanimously.

**OTHER**

There was no other business to bring before the Campbell County Local Board of Health.

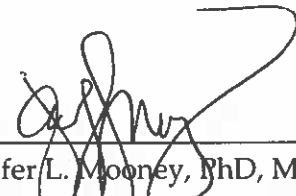
**ADJOURN**

**MOTION:** Dr. Sheridan moved to adjourn the Campbell County Local Board of Health meeting. Mr. Hanson seconded. Motion carried unanimously. Meeting adjourned at 6:17 PM.

Respectfully submitted,



Judith Harrer, RPh, PhD, Chair  
Campbell County Local Board of Health



Jennifer L. Mooney, PhD, MS, Secretary  
Campbell County Local Board of Health