



NKYHEALTH
NORTHERN KENTUCKY HEALTH DEPARTMENT



NORTHERN KENTUCKY INDEPENDENT DISTRICT BOARD OF HEALTH QUARTERLY BUSINESS MEETING

Richard L. Gaston, MD, Chair
Wednesday, June 12, 2024, 6:00 PM

Members Present

Richard L. Gaston, MD, Chair
Tom Cahill, Jr. (D-Mayor Fette)
Jodi Ederer, RN
Carol Franzen (D-Mayor Reinersman)
Judith Harrer, RPh, PhD
Michael Jones, MD
Charles Kenner, DMD
Scott Kimmich, Vice Chair (D-JE Knochelmann)
Chris Miller (D-Mayor Aubuchon)
Sharon Noll, MPT
Laura Pleiman (D-JE Moore)
Mark Schroer, MD
Lynn Shewmaker, OD
J. Colton Simpson (D-JE Dills)

Members Absent

Judi Godsey, PhD, MSN (D-Mayor Meyer)
Tom Guidugli, Jr. (Newport Mayor)
LaRoy Kendall, MD
Lauren McIntosh (D-Mayor Haas)
Steve Pendery, Judge Executive
Jonathan Rich, DMD, Immediate Past Chair
Anthony Wolfe, DVM

Staff/Guests Present

Jennifer L. Mooney, PhD, MS, District
Director of Health
Steve Divine, Director of Environmental
Health & Safety
Pamela Millay, Director of Clinical Services
Kim Monaco, District Executive Assistant
Elise Sebastian, MSW, Deputy Director of
Health
Stephanie Vogel, Director of Population
Health

Olivia Amlung, Attorney

Becky Rosati
Jennifer Sellmeyer
Karen Strayer

Welcome/Call to Order

Dr. Gaston welcomed everyone, noted a quorum was present, and called the meeting to order at 6:00 PM.

Approval of Proposed June 12, 2024 Agenda

MOTION: Dr. Jones moved to approve the agenda as proposed. Dr. Kenner seconded. Motion carried unanimously.

Consent Agenda

MOTION: Dr. Kenner moved to accept and approve the consent agenda. Ms. Noll seconded. Motion carried unanimously.

The consent agenda included the following: approve minutes from March 13, 2024, and accept the Executive Committee report.

Old Business

There was no old business to bring before the Board.

Reports

Nominating Committee

Nomination of the FY 2025 District Board Officers: Chair, Dr. Gaston presented the Nominating Committee's nominations for the FY 2025 District Board Officers as Scott Kimmich, Chair (Designee for Judge Executive Kris Knochelmann) (Kenton) and Judith Harrer, RPh, PhD, Vice Chair (Campbell) and opened the floor for other nominations, with none being offered.

Nomination of the FY 2025 Executive Committee Members: Dr. Gaston presented the following Nominating Committee's nominations for the Executive Committee, and opened the floor for other nominations, with none being offered:

Boone County Members:

Charles Kenner, DMD (Chair, Boone County Local Board of Health)

Laura Pleiman (Designee for Judge Executive Gary Moore)

Campbell County Members:

Tom Guidugli, Jr. (Mayor of Newport)

Mark Schroer, MD

Grant County Members:

Jodi Ederer, RN (Chair, Grant County Local Board of Health)

J. Colton Simpson (Designee for Judge Executive Chuck Dills)

Kenton County Members:

Tom Cahill, Jr. (Designee for Mayor Fette)

Carol Franzen (Designee for Mayor Reinersman)

MOTION: Mr. Simpson moved to approve the FY 2025 District Board Officers and Executive Committee members as presented. Ms. Noll seconded. Motion carried unanimously.

Legal Counsel

Attorney, Olivia Amlung, reported that cases are ongoing, but there is nothing specific to report at this time.

Financial

District Director of Health, Dr. Jennifer L. Mooney, gave a summary and overview of the financial report as of April 30, 2024. **MOTION:** Dr. Kenner moved to accept the financial report as presented. Dr. Jones seconded. Motion carried unanimously.

District Director of Health

Jennifer L. Mooney, PhD, MS, District Director of Health, provided an overview of some key division operations and highlights from the past quarter. Steve Divine provided an overview of the revised pool regulations. Mr. Kimmich commended the Environmental Health and Safety division on their exceptional work. Discussion ensued. **MOTION:** Ms. Franzen moved to accept the District Director of Health report as presented. Ms. Noll seconded. Motion carried unanimously.

FY 2025 Budget Proposal/Operations Plan

Dr. Mooney presented and highlighted key components of the FY 2025 Budget Proposal and Operations Plan. The plan includes an approximate \$29.1 million budget for FY 2025, an increase of approximately 10% over the FY 2024 budget. Within the FY 2025 budget is a 4% COLA pay scale adjustment for the Classification and Compensation plan. Discussion ensued. **MOTION:** Mr. Kimmich moved to approve the FY 2025 Budget Proposal/Operations Plan and the 4% COLA pay increase as presented. Dr. Jones seconded. Motion carried unanimously.

State Funding Request – Staff Retention Program

Dr. Mooney, District Director of Health, presented an overview of a state funding request that NKY Health can pursue. NKY Health will request \$635,439 to cover a one-time retention incentive (2.5%) for staff in good standing on payroll at year-end, worksite wellness program funding (\$15,055), enhanced tuition assistance (\$20,000), and National Public Health Week activities (\$6,000). **MOTION:** Dr. Kenner moved to approve NKY Health's request to apply for \$635,439 to enhance staff retention by offering a one-time retention incentive, worksite wellness program, enhanced tuition assistance, and National Public Health Week activities as presented. Ms. Franzen seconded. Motion carried unanimously.

Personnel Board

Dr. Jennifer L. Mooney, District Director of Health, reported that the Personnel Board met on April 23, 2024, to review and discuss the items outlined in the report, including the Personnel Action Report for the period of January 1, 2024 through March 31, 2024. Dr. Mooney also reported the Personnel Board recommends re-appointing Vicki Crawford, Maureen Hebert, and Janet Patterson and appointing new member Marie Schenkel for two-year terms beginning July 1, 2024. The next Personnel Board meeting is set for July 10, 2024 at 5:15 PM. **MOTION:** Ms. Pleiman moved to accept the Personnel Board report and approve the re-appointments of Vicki Crawford, Maureen Hebert, and Janet Patterson and to appoint Marie Schenkel for two-year terms beginning July 1, 2024. Mr. Cahill seconded. Motion carried unanimously.

New Business

Dr. Gaston provided an overview of Dr. Mooney's annual performance evaluation. **MOTION:** Mr. Kimmich moved to accept Dr. Mooney's annual performance evaluation and adjust her salary by the same 4% COLA approved in the budget proposal. Dr. Jones seconded. Motion carried unanimously.

Committee Reports

Clinical Services

Dr. Michael Jones, MD, Chair reported that the committee met on April 17, 2024. At that meeting they discussed data accumulation, ways to increase access to patients, infectious disease issues, worksite wellness initiatives, and patient satisfaction measures for an upcoming survey. The next meeting is scheduled for July 17, 2024.

Population Health

Ms. Laura Pleiman, Chair reported that the committee did not meet.

Environmental Health & Safety

Mr. Chris Miller, Chair reported the committee met on May 14, 2024. Mr. Miller reported that they heard updates on PHAB reaccreditation, the Kenton County Health Center new building project, discussed budget, service numbers and staffing ratios. They received an overview of the new Kentucky Environmental Data System which will replace a 20-year old system. They discussed the changes in pool regulations, and the cadence of food safety classes for the future. They discussed and reviewed animal bites in the area. The next meeting date is to be determined.

Local Boards of Health Reports

Boone County

Dr. Charles Kenner, Chair, reported that the Local Board met on May 2, 2024, and approved the following: the FY 2023 Audit; funding for the Boone County Early Childhood Fund (\$25,000); a tax rate recommendation of 2.0 cents per \$100 of assessed value; and a district health department allocation of 1.9 cents per \$100 of assessed value.

Campbell County

Dr. Judith Harrer, Chair, reported that the Local Board met on April 29, 2024, and approved the following: the FY 2023 Audit; funding of the chemical dependency programs for the Campbell County Detention Center based on utilization (\$350,000); a tax rate recommendation of 2.2 cents per \$100 of assessed value; and a district health department allocation of 1.90 cents per \$100 of assessed value.

Grant County

Ms. Jodi Ederer, Chair, reported that the Local Board met on May 3, 2024, and approved the following: the FY 2023 Audit; a tax rate of 2.6 cents per \$100 of assessed value; a district health department allocation of 1.9 cents per \$100 of assessed value; and funding special programs of the Grant County School-Based Health Center at \$80,000, Williamstown School-Based Health Center at \$26,000 and Fitness for Life around Grant County (FFLAG) program at \$13,500.

Kenton County

Dr. Lynn Shewmaker, Chair, reported the Local Board met on April 24, 2024, and approved the following: the FY 2023 Audit; a tax rate recommendation of 2.3 cents per \$100 of assessed value; and a district health department allocation of 1.9 cents per \$100 of assessed value. Dr. Shewmaker provided a building update. The expected occupancy is mid-August with an Open House / Ribbon Cutting to follow in the fall. The Local Board met again on May 15 to review bids received to sell the surplus property located at 2002 Madison Avenue, Covington, Kentucky. Only one bid was received, and it was declined. The Local Board authorized an RFP to hire a commercial realtor to market and sell the building. A meeting with the realtor is scheduled for June 21, 2024.

Other

Recognition of Out-going Chair, Richard L. Gaston, MD

District Director of Health, Dr. Mooney presented Chair, Richard L. Gaston, MD, with a token of our appreciation and thanked him for a very productive year and his dedication and commitment to public health.


Closed Session

There was no need to hold a closed session.

Adjournment

Meeting was adjourned at 6:54 PM by Dr. Jones. The next District Board of Health meeting will be at 6:00 PM on September 11, 2024, at the District Office.

Respectfully submitted,


Richard Gaston (Sep 13, 2024 14:47 EDT)

Richard L. Gaston, MD,
NKIDBOH Chair


Jennifer L. Mooney, PhD, MS

Jennifer L. Mooney, PhD, MS,
District Director of Health
NKIDBOH Secretary











6-12-2024 DBOH Minutes (For Signature if Approved)

Final Audit Report

2024-09-13

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