



NKYHEALTH
NORTHERN KENTUCKY HEALTH DEPARTMENT



**NORTHERN KENTUCKY INDEPENDENT DISTRICT HEALTH
DEPARTMENT KENTON COUNTY LOCAL BOARD OF HEALTH
(KCLBOH) MEETING**

Lynn Shewmaker, OD, Chair

Wednesday, April 24, 2024, 5:30 PM

Kenton County Health Center, 2002 Madison Avenue, Covington, KY

MINUTES

MEMBERS PRESENT

Lynn Shewmaker, OD, Chair
Holly Danneman, MD, FAAFP
Gary Hampton, RPh
Kurt Pohlgeers
Shelly Voet, MD
Kevin Wall, DMD

MEMBERS ABSENT

Gregory Bach, DVM
Ray Erpenbeck, PE
Terry Foster, RN
Judi Godsey, PhD, MSN (D-Mayor Meyer)
Kris Knochelmann, Judge Executive

STAFF/GUESTS PRESENT

Jennifer L. Mooney, PhD, MS, District Director of Health
Julia Gottschalk, Clinic Manager
Pamela Millay, Director of Clinical Services
Kim Monaco, District Executive Assistant
Elise Sebastian, MSW, Deputy Director of Health
Tim Furbush, CPA, Dean Dorton

WELCOME/CALL TO ORDER

Chair, Dr. Shewmaker noted a quorum was present, welcomed everyone and called the meeting to order at 5:33 PM.

APPROVAL OF APRIL 24, 2024 PROPOSED AGENDA

Chair, Dr. Shewmaker asked for a motion to amend the agenda to add item *VI.d. Discuss Furnishings and Décor*. **MOTION:** Dr. Wall moved to amend the agenda as indicated and to approve the agenda as amended. Dr. Voet seconded. Motion carried unanimously.

APPROVAL OF JANUARY 31, 2024 PROPOSED MINUTES

Chair, Dr. Shewmaker presented the proposed minutes for approval. **MOTION:** Dr. Voet moved to accept the proposed minutes as presented. Dr. Wall seconded. Motion carried unanimously.

FY 2023 AUDIT REPORT

Chair, Dr. Shewmaker welcomed Tim Furbush, CPA from Dean Dorton (recently merged with VonLehman Advisory & CPA Firm) who presented the FY 2023 Audit Report as prepared by VonLehman, noting it was an unqualified opinion on the basis of cash and no material internal control weaknesses were found. Discussion ensued. **MOTION:** Mr. Hampton moved to accept the FY 2023 Audit Report as presented. Dr. Wall seconded. Motion carried unanimously.

DISTRICT DIRECTOR'S REPORT

Dr. Mooney referred to her written report and shared updated information on each Division's key actions over the past year. Dr. Mooney presented an overview of Kenton County highlights from the past year. Dr. Mooney also provided an overview of the strategic plan and the strategic plan implementation progress.

KENTON COUNTY LOCAL BOARD OF HEALTH BUILDING UPDATES

Sale of Existing Building / Surplus Property

Chair, Dr. Shewmaker provided an update on the new building progress to date. Five interested parties have inquired about the building that is for sale, no bids have been received yet. Bids are due on May 9, 2024.

Naming of New Building

Dr. Shewmaker opened the floor for discussion related to naming the new building. Historically the health center has been the Dressman Center. Discussion ensued. **MOTION:** Mr. Pohlgeers moved to maintain the Dressman Center name for the new building. Dr. Wall seconded. Motion carried unanimously.

Memorialize Dr. Garry Neltner

Dr. Shewmaker opened the floor for discussion related to memorializing Dr. Garry Neltner based on his years of service to the Kenton County Local Board of Health and District Board of Health. Discussion ensued. **MOTION:** Dr. Voet moved to name the conference room at the new Kenton County Health Center in honor of Dr. Garry Neltner. Mr. Pohlgeers seconded. Motion carried unanimously.

Discuss Furnishings and Decor

Dr. Shewmaker discussed furnishings, décor, and moving expenses for the new health center. Discussion ensued. **MOTION:** Dr. Wall moved to allocate funds from the Kenton County Local Board of Health budget for furnishings, décor, and moving expenses for the new health center. Mr. Pohlgeers seconded. Motion carried unanimously.

FINANCIAL REPORT/CASH POSITION STATEMENT

Dr. Mooney presented the Cash Position Statement as of March 31, 2024. Discussion ensued. **MOTION:** Dr. Voet moved to accept the Cash Position Statement as presented. Mr. Hampton seconded. Motion carried unanimously.

SET TAX RATE AND APPROPRIATION TO THE DISTRICT HEALTH DEPARTMENT BUDGET

Dr. Mooney presented the draft FY 2025 budget based on a public health tax rate of 2.30 cents per \$100 of assessed value, and a 1.90 cents allocation rate, noting that the 2.30 rate is the recommended compensating tax rate per KRS 65A.110. Discussion ensued.

Approve Tax Rate Recommendation – MOTION: Mr. Pohlgeers moved to recommend to the Kenton County Fiscal Court that the public health tax rate for FY 2025 be set at 2.30 cents per \$100 of assessed property valuations. Dr. Wall seconded. Motion carried unanimously.

Set Appropriation to the District – MOTION: Dr. Voet moved to approve the annual appropriation to the District for FY 2025 at 1.90 cents per \$100 of property valuations. Mr. Hampton seconded. Motion carried unanimously.

AUDIT CONTRACT

MOTION: Dr. Voet moved to authorize Chair Dr. Lynn Shewmaker to sign the FY 2025 audit contract. Mr. Pohlgeers seconded. Motion carried unanimously.

OTHER

There was no other business to bring before the Kenton County Local Board of Health.

ADJOURN

MOTION: Mr. Pohlgeers moved to adjourn the Kenton County Local Board of Health meeting. Mr. Hampton seconded. Motion carried unanimously. Meeting adjourned at 6:17 PM.

Respectfully submitted,

Lynn C Shewmaker

Lynn Shewmaker, OD, Chair
Kenton County Local Board of Health

Jennifer L. Mooney, PhD, MS

Jennifer L. Mooney, PhD, MS, Secretary
Kenton County Local Board of Health









4-24-2024 KCLBOH Minutes (For Signature)

Final Audit Report

2024-05-15

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| Created: | 2024-05-15 |
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