



NKYHEALTH
NORTHERN KENTUCKY HEALTH DEPARTMENT



**NORTHERN KENTUCKY INDEPENDENT DISTRICT
BOARD OF HEALTH
EXECUTIVE COMMITTEE MEETING**

Richard Gaston, MD, Chair
Wednesday, February 14, 2024, 6:00 PM

MINUTES

MEMBERS PRESENT

Richard Gaston, MD, Chair
Carol Franzen (D – Mayor Reinersman)
Judith Harrer, RPh, PhD
Charles Kenner, DMD
Scott Kimmich, (D – JE Knochelmann), Vice
Chair
Laura Pleiman (D – JE Moore)
Jonathan Rich, DMD, Immediate Past Chair
J. Colton Simpson (D – JE Dills)

MEMBERS ABSENT

Jodi Ederer, RN
Sharon Noll, MPT
Mark Schroer, MD

STAFF / GUESTS PRESENT

Jennifer L. Mooney, PhD, MS, District
Director of Health
Steve Divine, Director of Environmental
Health and Safety
Pamela Millay, Director of Clinical Services
Kim Monaco, District Executive Assistant
Elise Sebastian, MSW, Deputy Director of
Health
Stephanie Vogel, Director of Population
Health
Mary Ann Stewart, Esq.
Steve Pendery, Judge Executive
Joanne Kenner

D = Designee

- I. **WELCOME/CALL TO ORDER** – Dr. Richard Gaston, Chair, welcomed everyone, noted a quorum was present and called the meeting to order at 6:00 PM.
- II. **APPROVAL OF PROPOSED FEBRUARY 14, 2024 AGENDA** – Dr. Gaston, Chair, presented the proposed agenda for approval. **MOTION:** Dr. Kenner moved to approve the proposed agenda. Dr. Harrer seconded. Motion carried unanimously.
- III. **CONSENT AGENDA** – Dr. Gaston, Chair, presented the consent agenda for approval. **MOTION:** Mr. Kimmich moved to approve the consent agenda. Mr. Simpson seconded. Motion carried unanimously.
The consent agenda included the following: approve minutes from November 8, 2023; accept the Financial Report as of 12/31/23; accept the District Director of Health report; and accept the December 6, 2023 and January 18, 2024 Personnel Board report.

IV. **OLD BUSINESS** – There was no old business to bring before the Executive Committee.

V. **REPORTS**

a. **Legal Counsel** – Ms. Mary Ann Stewart, Esq. reported that the Kunkel case is awaiting a Motion for Summary later this month. It is an ongoing case at this time.

b. **District Director of Health**

1. **Strategic Plan Implementation Progress:** Dr. Mooney presented the Strategic Plan Progress Report which provides a snapshot and narrative of the implementation progress of the Strategic Plan. Dr. Mooney reported progress updates on the implementation of the four strategic plan pillars: Operational Excellence, Strategic Communication and Relations, Engaged Community Partner, and Thriving Workforce. Discussion ensued. No action required.

Dr. Mooney introduced new Deputy Director of Health Elise Sebastian to the Board.

VI. **NEW BUSINESS** – There was no new business to bring before the Executive Committee.

VII. **APPROVAL OF PROPOSED MARCH 13, 2024 DISTRICT BOARD OF HEALTH AGENDA** – Dr. Gaston, Chair, presented the proposed District Board of Health agenda for approval. **MOTION:** Ms. Franzen moved to approve the agenda as proposed. Dr. Kenner seconded. Dr. Mooney requested an additional item be added to the agenda *Item #VI.e. Data Visualization Presentation*. **MOTION:** Ms. Franzen moved to approve the agenda as amended. Dr. Kenner seconded. Motion carried unanimously.

VIII. **CLOSED SESSION** – There was no need to go into closed session.

IX. **NEXT EXECUTIVE COMMITTEE MEETING** – May 8, 2024 at 6:00 PM.

X. **ADJOURNMENT** – **MOTION:** Dr. Rich moved to adjourn the Executive Committee meeting. Ms. Franzen seconded. Motion carried unanimously. Meeting adjourned at 6:17 PM.

Respectfully submitted,


Richard Gaston, MD
NKIDBOH Chair


Jennifer L. Mooney, PhD, MS
District Director of Health, NKIDBOH Secretary