



NKYHEALTH
NORTHERN KENTUCKY HEALTH DEPARTMENT



**NORTHERN KENTUCKY INDEPENDENT DISTRICT HEALTH
DEPARTMENT KENTON COUNTY LOCAL BOARD OF HEALTH
(KCLBOH) MEETING**

Lynn Shewmaker, OD, Chair

Wednesday, January 31, 2024, 5:30 PM

Kenton County Health Center, 2002 Madison Avenue, Covington, KY and via Google Meet

MINUTES

MEMBERS PRESENT

Lynn Shewmaker, OD, Chair (virtually)
Gregory Bach, DVM
Holly Danneman, MD, FAAFP
Ray Erpenbeck, PE
Terry Foster, RN
Joseph Meyer, Mayor of Covington (in lieu of
Designee, Judi Godsey)
Shelly Voet, MD
Kevin Wall, DMD

MEMBERS ABSENT

Gary Hampton, RPh
Kris Knochelmann, Judge Executive
Kurt Pohlgeers

STAFF/GUESTS PRESENT

Scott Baxley, Buildings and Accounting Administrator
Pamela Millay, Director of Clinical Services
Kimberly Monaco, District Executive Assistant
Jennifer L. Mooney, PhD, MS, District Director of Health
Elise Sebastian, MSW, Deputy Director of Health

WELCOME/CALL TO ORDER

Chair, Dr. Shewmaker noted a quorum was present, welcomed everyone and called the meeting to order at 5:29 PM. Introductions were shared.

APPROVAL OF JANUARY 31, 2024 PROPOSED AGENDA

Chair, Dr. Shewmaker presented the proposed agenda for approval. **MOTION:** Dr. Wall moved to accept the agenda as presented. Mr. Erpenbeck seconded. Motion carried unanimously.

APPROVAL OF MAY 15, 2023 PROPOSED MINUTES

Chair, Dr. Shewmaker presented the proposed minutes for approval. Dr. Voet acknowledged Dr. Neltner posthumously for his dedicated service to the board. **MOTION:** Dr. Wall moved to approve the proposed minutes as presented. Dr. Bach seconded. Motion carried unanimously.

APPOINT TREASURER AND NEW CHECK SIGNERS FOR KENTON COUNTY LOCAL BOARD OF HEALTH

Chair, Dr. Shewmaker announced that due to Dr. Tirone's resignation from the board that a new treasurer will need to be appointed. Scott Baxley, Buildings and Accounting Administrator, provided an overview of treasurer responsibilities related to the Kenton County Local Board of Health. Dr. Kevin Wall volunteered to be the treasurer. **MOTION:** Dr. Voet moved to appoint Kevin Wall, DMD as the treasurer for the Kenton County Local Board of Health. Mr. Erpenbeck seconded. Motion carried unanimously.

Mr. Baxley requested that two additional check signers be appointed for the Kenton County Local Board of Health bank account. Dr. Shewmaker will continue as a check signer. Dr. Kevin Wall and Mr. Terry Foster volunteered to be check signers for the Kenton County Local Board of Health. **MOTION:** Mr. Erpenbeck moved to appoint Kevin Wall, DMD and Terry Foster, RN as check signers for the Kenton County Local Board of Health. Dr. Voet seconded. Motion carried unanimously.

APPROVE DECLARATION OF SURPLUS PROPERTY

Chair, Dr. Shewmaker announced that the current Kenton County Health Center located at 2002 Madison Avenue, Covington, KY will be declared surplus property and listed for sale. Discussion ensued. **MOTION:** Dr. Wall moved to approve the Declaration of Surplus Property for the Kenton County Health Center located at 2002 Madison Avenue, Covington, KY. Dr. Bach seconded. Motion carried unanimously.

Mayor Meyer provided an overview of the residential reinvestment and revitalization that is occurring in Covington.

APPROVE RFP SALE OF PROPERTY

Chair, Dr. Shewmaker announced that the health department is intending to list the surplus property located at 2002 Madison Avenue, Covington, KY for sale via an RFP process. Discussion ensued. **MOTION:** Dr. Wall moved to approve the RFP Sale of Property for the Kenton County Health Center located at 2002 Madison Avenue, Covington, KY. Mr. Erpenbeck seconded. Motion carried unanimously.

MOTION: Mr. Erpenbeck moved to approve the duration of the RFP Sale of Property for ninety (90) days. Dr. Voet seconded. Motion carried unanimously.

MOTION: Dr. Wall moved to authorize Chair, Dr. Shewmaker to sign the RFP Sale of Property for the Kenton County Health Center located at 2002 Madison Avenue, Covington, KY. Dr. Bach seconded. Motion carried unanimously.

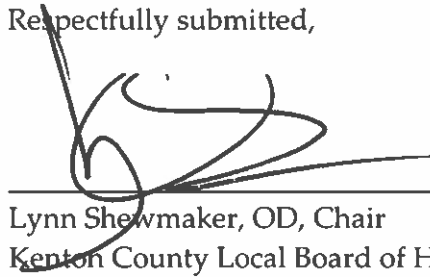
OTHER

The board discussed options to memorialize Dr. Garry Neltner for his long-time service to the board. Chair, Dr. Shewmaker and Mr. Foster will collaborate with the health department to determine logistics.

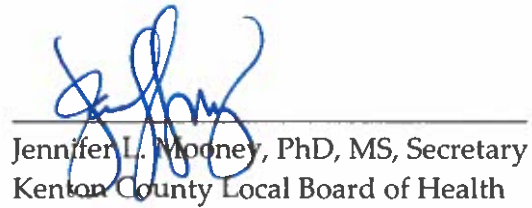
ADJOURN

MOTION: Dr. Voet moved to adjourn the Kenton County Local Board of Health meeting. Mr. Erpenbeck seconded. Motion carried unanimously. Meeting adjourned at 5:59 PM.

Respectfully submitted,



Lynn Shewmaker, OD, Chair
Kenton County Local Board of Health



Jennifer L. Mooney, PhD, MS, Secretary
Kenton County Local Board of Health