



**NKYHEALTH**  
NORTHERN KENTUCKY HEALTH DEPARTMENT



**NORTHERN KENTUCKY INDEPENDENT DISTRICT  
BOARD OF HEALTH  
QUARTERLY BUSINESS MEETING**

Richard Gaston, MD, Chair

Wednesday, September 13, 2023, 6:00 PM

**Members Present**

Richard Gaston, MD, Chair  
Judith Harrer, RPh, PhD  
Michael Jones, MD  
LaRoy Kendall, MD  
Charles Kenner, DMD  
Scott Kimmich, Vice Chair (D-JE Knochelmann)  
Chris Miller (D-Mayor Whalen)  
Sharon Noll, PT, MPT, CLT  
Laura Pleiman, MPA (D-JE Moore)  
Marie Schenkel (D-JE Pendery)  
Mark Schroer, MD  
Wm. Ford Threlkeld, II, MD  
Anthony Wolfe, DVM

**Members Absent**

Tom Cahill, Jr. (D-Mayor Fette)  
Carol Franzen (D-Mayor Reinersman)  
Tom Guidugli, Jr. (Newport Mayor)  
Lauren McIntosh (D-Mayor Haas)  
Joseph Meyer (Covington Mayor)  
Jonathan Rich, DMD, Immediate Past Chair  
Lynn Shewmaker, OD  
J. Colton Simpson (D-JE Dills)

**Staff/Guests Present**

Jennifer L. Mooney, PhD, MS, District  
Director of Health  
Steve Divine, Director of Environmental  
Health & Safety  
Pamela Millay, Director of Clinical Services  
Kim Monaco, District Executive Assistant  
George Moore, Director of Administration &  
Accounting  
Stephanie Vogel, Director of Population  
Health  
Olivia Amlung, Esq.  
  
Karen Strayer, guest

- I. **Welcome:** Chair, Dr. Richard Gaston, welcomed everyone, and introduced a new board member representing Boone County, Ms. Laura Pleiman.
- II. **Call to Order:** Chair, Dr. Gaston, noted a quorum was present and called the meeting to order at 6:00 PM.

**III. Approval of Proposed September 13, 2023 Agenda:** Chair, Dr. Gaston, requested to amend the proposed agenda by adding Item VII. *b. Reappoint Personnel Board Member*. **MOTION:** Ms. Noll moved to approve the amended agenda. Dr. Threlkeld seconded. Motion carried unanimously.

**IV. Consent Agenda:** Chair, Dr. Gaston, presented the consent agenda for approval. **MOTION:** Mr. Kimmich moved to accept and approve the consent agenda. Dr. Harrer seconded. Motion carried unanimously.

The consent agenda included the following: approve minutes from June 14, 2023, accept the Executive Committee report, and accept the July 12, 2023 Personnel Board report.

**V. Old Business:** There was no old business to discuss.

**VI. Reports:**

- a. Legal Counsel:** Ms. Olivia Amlung, Attorney, reported that the interlocal agreement with the city of Highland Heights to enforce the smoke-free ordinance has been signed by Dr. Mooney and the city of Highland Heights. It has been submitted for final approval with the Attorney General's office.
- b. Financial:** Mr. George Moore, Director of Administration & Accounting, provided a brief summary and overview of the financial report presented as of June 30, 2023. Discussion ensued. **MOTION:** Ms. Schenkel moved to approve the financial report as presented. Mr. Miller seconded. Motion carried unanimously.
- c. District Director of Health:** Dr. Jennifer L. Mooney, District Director of Health, highlighted some key division operations from the past quarter. Dr. Mooney formally recognized Pam Millay, Director of Clinical Services, for the Epic (electronic health record system) implementation. On behalf of the board, Dr. Mooney presented Mr. Moore an official proclamation for his service prior to his retirement in October 2023. Dr. Mooney thanked board member Marie Schenkel for her years of service to the board. Dr. Mooney provided an overview of the organizational restructure for the Administration, Accounting and Office of the District Director of Health departments. Discussion ensued. **MOTION:** Dr. Threlkeld moved to approve and accept the District Director of Health report as presented. Ms. Noll seconded. Motion carried unanimously.

**VII. New Business**

- a. City of Corinth Smoke-free Ordinance Request:** Dr. Mooney reported that the city of Corinth smoke-free ordinance was approved at their recent meeting. Discussion ensued. **MOTION:** Mr. Kimmich moved to approve the request to enforce the city of Corinth smoke-free ordinance request under the same terms as other city enforcement ordinances. Dr. Jones seconded. Motion carried unanimously.
- b. Reappoint Personnel Board Member:** Dr. Mooney provided an overview of Vicki Crawford's bio from the Personnel Board meeting packet. **MOTION:** Dr. Kenner

moved to reappoint Vicki Crawford to serve the remainder of Steven Epplen's two-year term which started 7/1/2022. Ms. Noll seconded. Motion carried unanimously.

**VIII. Committee Reports**

- a. **Clinical Services:** Dr. Michael Jones has assumed the chair position for this board. They plan to schedule a meeting in October.
- b. **Population Health:** Ms. Marie Schenkel, Chair reported the committee met on September 6. They reviewed agency harm reduction efforts, placement of harm reduction kiosks in the community, SAEP policy updates, and infectious disease updates.
- c. **Environmental Health & Safety:** Mr. Chris Miller, Chair reported the committee has not met. They are welcoming new members to the committee: Marie Schenkel and Dr. Tony Wolfe.

**IX. Local Boards of Health Reports**

- a. **Boone County** – Dr. Charles Kenner, Chair, reported the Local Board did not meet.
- b. **Campbell County** – Dr. Judith Harrer, Chair, reported the Local Board did not meet.
- c. **Grant County** – Dr. Wm. Ford Threlkeld, II, Chair, reported the Local Board did not meet.
- d. **Kenton County** – On behalf of Chair Dr. Lynn Shewmaker, Mr. Moore reported the Local Board did not meet.

**IX. Other:** There were no non-action items to bring before the Board.

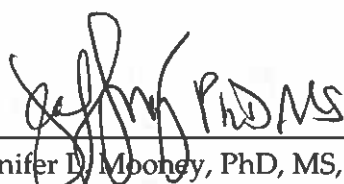
**X. Next District Board of Health Meeting:** The next meeting will be Wednesday, December 13, 2023 at 6:00 PM at the District Office located at 8001 Veterans Memorial Drive, Florence, Kentucky.

**XI. Closed Session:** There was no need to hold a closed session.

**XII. Adjournment – MOTION:** Dr. Kendall moved to adjourn the meeting. Dr. Kenner seconded. Motion carried unanimously. Meeting adjourned at 6:33 PM.

Respectfully submitted,

  
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Richard Gaston, MD,  
NKIDBOH Chair

  
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Jennifer D. Mooney, PhD, MS,  
District Director of Health  
NKIDBOH Secretary