



NKYHEALTH
NORTHERN KENTUCKY HEALTH DEPARTMENT



**NORTHERN KENTUCKY
INDEPENDENT DISTRICT HEALTH DEPARTMENT
BOONE COUNTY LOCAL BOARD OF HEALTH MEETING**

Charles Kenner, DMD, Chair
Wednesday, April 27, 2022, 8:00 AM

MINUTES

MEMBERS PRESENT

Charles Kenner, DMD, Chair
Kim Arnett, OD
Rosa "Millie" Asseo
Timothy Franxman, MD
Gary Moore, Judge Executive
Brian Rickert, RPh
Daniel Riegler, Jr.
Tyler Whisman

MEMBERS ABSENT

Jason Burcham, DVM
Christopher Cunha, MD
Vera Hall, RN
Michael Jones, MD

STAFF/GUESTS PRESENT

George A. Moore, II, Director of Administration and Accounting and Co-Interim District
Director of Health
Steve Divine, Director of Environmental Health & Safety and Co-Interim District Director
of Health
Scott Baxley, Accounting Manager
Rose Croley, Staff Assistant
Pamela Millay, Director of Clinical Services
Juliann Taylor, Clinic Manager
Stephanie Allgeyer, CPA - VonLehman Advisory & CPA Firm
Kevin Costello
Laura Pleiman, Director, Boone County Human Services

WELCOME/CALL TO ORDER

Chair Dr. Kenner welcomed everyone, noted a quorum was present, and called the meeting to order at 8:06 AM.

APPROVAL OF APRIL 27, 2022 PROPOSED AGENDA

Chair Dr. Kenner presented the Proposed Agenda for approval. **MOTION:** Mr. Rickert moved to accept the Proposed Agenda as presented. Dr. Franxman seconded. Motion carried unanimously.

APPROVAL OF MAY 26, 2021 PROPOSED MINUTES

Chair Dr. Kenner presented the Proposed Minutes for approval. **MOTION:** Mr. Riegler moved to accept the Proposed Minutes as presented. Dr. Franxman seconded. Motion carried unanimously.

FY 2021 AUDIT REPORT

Mr. Moore introduced Stephanie Allgeyer, CPA from VonLehman Advisory & CPA Firm who presented the Audit Report as prepared by VonLehman noting it was an unqualified opinion on the basis of cash and no material internal control weaknesses were found. Discussion ensued.

MOTION: Mr. Rickert moved to accept the Audit Report as presented. Dr. Franxman seconded. Motion carried unanimously.

DIRECTOR'S REPORT

Mr. Divine referred to his written report and shared updated information on the Health Department's ongoing response efforts to the COVID-19 pandemic. He reported the District Director of Health Search Committee will meet on Monday, May 2 to decide on re-advertising the position and he gave updates on the Divisions' program activities with the significant challenges of recruitment and retention of current staff. Discussion ensued.

FINANCIAL REPORT/CASH POSITION STATEMENT

Mr. Moore presented the Cash Position Statement as of March 31, 2022. Discussion ensued.

MOTION: Dr. Arnett moved to accept the Cash Position Statement as presented. Mr. Rickert seconded. Motion carried unanimously.

SPECIAL PROJECT(S)

- a. **Boone County Early Childhood Fund Allocation** - Ms. Pleiman presented the Boone County Early Childhood Fund Allocation report and provided a status update. The Boone County Early Childhood Fund has requested \$25,000 from the Local Board to support programs in FY 2023. **MOTION:** Dr. Franxman moved to approve the Boone County Early Childhood Fund allocation of \$25,000. Mr. Riegler seconded. Motion carried unanimously

SET TAX RATE AND APPROPRIATION TO THE DISTRICT HEALTH DEPARTMENT BUDGET

Mr. Moore presented the draft FY 2023 budget based on a public health tax rate of 2.0 cents per \$100 of assessed value, and a 1.9 cents allocation rate. He explained the compensating rate calculated is 2.0 cents per \$100 of assessed property valuations. Discussion ensued.

- a. **Approve Tax Rate Recommendation** – **MOTION:** Dr. Arnett moved to recommend to the Boone County Fiscal Court that the public health tax rate for FY 2023 be set at 2.0 cents per \$100 of assessed property valuations. Mr. Whisman seconded. Motion carried unanimously.
 - i. **Resolution to Exempt Non-Commercial Aircraft** – **MOTION:** Mr. Riegler moved to exempt non-commercial aircrafts from the public health tax for FY 2023. Mr. Rickert seconded. Motion carried unanimously.

- ii. **Resolution to Set Inventory In Transit Limits – MOTION:** Mr. Riegler moved to set a cap on Inventory In Transit taxable limit at \$150,000,000 from the public health tax for FY 2023. Dr. Franxman seconded. Motion carried unanimously.
- b. **Set Appropriation to the District – MOTION:** Dr. Franxman moved to approve the annual appropriation to the District for FY 2023 at 1.90 cents per \$100 of property valuations. Mr. Rickert seconded. Motion carried unanimously.

AUDITOR PROPOSALS

Mr. Moore presented two auditor proposals and summarized each evaluation, noting VonLehman was the least expensive option for the local board of health. Discussion ensued. **MOTION:** Mr. Rickert moved to keep VonLehman CPA & Advisory Firm as the Local Board of Health's auditor. Mr. Riegler seconded. Motion carried unanimously.

AUDIT CONTRACT

MOTION: Mr. Whisman moved to authorize Dr. Charles Kenner, Chair, to sign the FY 2023 audit contract. Dr. Franxman seconded. Motion carried unanimously.

OTHER

Introductions were made around the room.

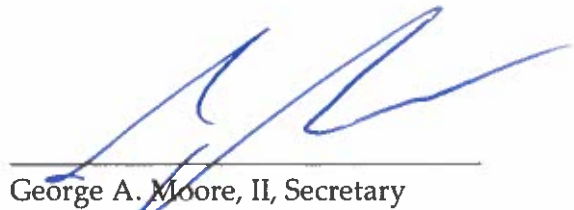
ADJOURN

MOTION: Mr. Whisman moved to adjourn the Boone County Local Board of Health meeting. Dr. Franxman seconded. Motion carried unanimously. Meeting adjourned at 8:58 AM.

Respectfully submitted,



Charles Kenner, DMD, Chair
Boone County Local Board of Health



George A. Moore, II, Secretary
Boone County Local Board of Health