



**NORTHERN KENTUCKY INDEPENDENT DISTRICT HEALTH DEPARTMENT
KENTON COUNTY LOCAL BOARD OF HEALTH (KCLBOH) MEETING**

Lynn Shewmaker, OD, Chair

Wednesday, April 26, 2023, 5:30 PM

Kenton County Health Center, 2002 Madison Avenue, Covington, KY

MINUTES

MEMBERS PRESENT

Lynn Shewmaker, OD, Chair
Gregory Bach, DVM
Gary Hampton, RPh
Garry Neltner, DPM
Charles Tirone, DPM
Shelly Voet, MD
Kevin Wall, DMD

MEMBERS ABSENT

Ray Erpenbeck, PE
Terry Foster, RN
Kris Knochelmann, Judge Executive
Joseph Meyer, Mayor of Covington
Kurt Pohlgeers

STAFF/GUESTS PRESENT

Jennifer L. Mooney, PhD, MS, District Director of Health
Scott Baxley, Accounting Manager
Julia Gottschalk, Clinic Manager
Pamela Millay, Director of Clinical Services
Kim Monaco, District Secretary
George A. Moore, II, Director of Administration and Accounting
Tim Furbush, CPA - VonLehman Advisory & CPA Firm

WELCOME/CALL TO ORDER

Chair, Dr. Shewmaker noted a quorum was present, welcomed everyone and called the meeting to order at 5:33 PM.

APPROVAL OF APRIL 26, 2023 PROPOSED AGENDA

Chair, Dr. Shewmaker presented the proposed agenda for approval. **MOTION:** Dr. Neltner moved to accept the agenda as presented. Dr. Wall seconded. Motion carried unanimously.

APPROVAL OF DECEMBER 20, 2022 PROPOSED MINUTES

Chair, Dr. Shewmaker presented the proposed minutes for approval. **MOTION:** Dr. Wall moved to accept the proposed minutes as presented. Dr. Neltner seconded. Motion carried unanimously.

FY 2022 AUDIT REPORT

Mr. Moore introduced Tim Furbush, CPA from VonLehman Advisory & CPA Firm who presented the FY 2022 Audit Report as prepared by VonLehman, noting it was an unqualified

opinion on the basis of cash and no material internal control weaknesses were found. Discussion ensued. **MOTION:** Dr. Neltner moved to accept the FY 2022 Audit Report as presented. Mr. Hampton seconded. Motion carried unanimously.

DIRECTOR'S REPORT

Dr. Mooney referred to her written report and shared updated information on each Division's key actions over the past year, and provided updates on forthcoming developments within the Health Department, including the strategic plan and an interactive CHA/CHIP. Discussion ensued.

KENTON COUNTY LOCAL BOARD OF HEALTH BUILDING COMMITTEE UPDATE

Mr. Moore reported that construction of the Kenton County Health Center is set to begin soon with ground-breaking anticipated in early May 2023. He reviewed the construction timeline provided by Perkins / Carmack. Mr. Moore reported the estimated move-in date will be in March 2024. Construction requests were provided by Board members, Mr. Moore will request stainless steel/green epoxy rebar (per Board Member recommendations). Mr. Moore reported that the current building will be reappraised in the near future. Discussion ensued. Additional information will follow.

FINANCIAL REPORT/CASH POSITION STATEMENT

Mr. Moore presented the Cash Position Statement as of March 31, 2023. Discussion ensued.

MOTION: Dr. Neltner moved to accept the Cash Position Statement as presented. Dr. Tirone seconded. Motion carried unanimously.

SET TAX RATE AND APPROPRIATION TO THE DISTRICT HEALTH DEPARTMENT BUDGET

Mr. Moore presented the draft FY 2024 budget based on a public health tax rate of 2.40 cents per \$100 of assessed value, and a 1.90 cents allocation rate, noting that the 2.40 rate is the recommended compensating tax rate per KRS 65A.110, however there is some ambiguity in the KRS as to whether or not public health taxing districts are bound by the compensating rate (per KRS 212.725 & 755). He explained the compensating rate, based on public health calculation requirements, is 2.40 cents per \$100 of assessed property valuations. Discussion ensued.

- a. **Approve Tax Rate Recommendation – MOTION:** Dr. Neltner moved to recommend to the Kenton County Fiscal Court that the public health tax rate for FY 2024 be set at 2.40 cents per \$100 of assessed property valuations. Dr. Wall seconded. Motion carried unanimously.
- b. **Set Appropriation to the District – MOTION:** Dr. Bach moved to approve the annual appropriation to the District for FY 2024 at 1.90 cents per \$100 of property valuations. Dr. Voet seconded. Motion carried unanimously.

AUDIT CONTRACT

MOTION: Dr. Voet moved to authorize Chair Dr. Lynn Shewmaker to sign the FY 2024 audit contract. Mr. Hampton seconded. Motion carried unanimously.

OTHER

Discussion ensued around current COVID-19 recommendations.

ADJOURN

MOTION: Dr. Tirone moved to adjourn the Kenton County Local Board of Health meeting. Mr. Hampton seconded. Motion carried unanimously. Meeting adjourned at 6:06 PM.

Respectfully submitted,

Lynn C Shewmaker

Lynn Shewmaker, OD, Chair
Kenton County Local Board of Health

Jennifer L. Mooney, PhD, MS

Jennifer L. Mooney, PhD, MS, Secretary
Kenton County Local Board of Health









4-26-2023 KCLBOH Minutes (For Signature - Approved)

Final Audit Report

2023-05-18

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