



NKYHEALTH
NORTHERN KENTUCKY HEALTH DEPARTMENT



**NORTHERN KENTUCKY INDEPENDENT DISTRICT HEALTH DEPARTMENT
KENTON COUNTY LOCAL BOARD OF HEALTH (KCLBOH) MEETING**

Lynn Shewmaker, OD, Chair

Tuesday, December 20, 2022, 5:30 PM

Kenton County Health Center, 2002 Madison Avenue, Covington, KY

MINUTES

MEMBERS PRESENT

Lynn Shewmaker, OD, Chair
Gregory Bach, DVM
Ray Erpenbeck, PE
Terry Foster, RN
Gary Hampton, RPh
Garry Neltner, DPM
Kurt Pohlgeers
Shelly Voet, MD
Kevin Wall, DMD

MEMBERS ABSENT

Judi Godsey, PhD, MSN, RN (Designee-
Covington Mayor)
Kris Knochelmann, Judge Executive
Charles Tirone, DPM

STAFF/GUESTS PRESENT

Scott Baxley, Accounting Manager
Pamela Millay, Director of Clinical Services
Kim Monaco, District Secretary
Jennifer L. Mooney, PhD, MS, District Director of Health
George A. Moore, II, Director of Administration and Accounting
Doug Carmack, Perkins/Carmack Construction, LLC
Terry Perkins, Perkins/Carmack Construction, LLC

WELCOME/CALL TO ORDER

Chair, Dr. Shewmaker noted a quorum was present, welcomed everyone and called the meeting to order at 5:30 PM. Dr. Shewmaker acknowledged the efforts put forth by all parties involved in securing the future health center building. Dr. Shewmaker introduced Terry Perkins and Doug Carmack of Perkins/Carmack Construction, LLC.

APPROVAL OF DECEMBER 20, 2022 KCLBOH PROPOSED AGENDA

Chair, Dr. Shewmaker presented the proposed agenda for approval. **MOTION:** Dr. Bach moved to accept the agenda as presented. Dr. Voet seconded. Motion carried unanimously.

APPROVAL OF SEPTEMBER 7, 2022 PROPOSED MINUTES

Chair, Dr. Shewmaker presented the proposed minutes for approval. **MOTION:** Mr. Hampton moved to accept the proposed minutes as presented. Dr. Neltner seconded. Motion carried unanimously.

KENTON COUNTY LOCAL BOARD OF HEALTH BUILDING COMMITTEE

RECOMMENDATION:

Mr. Moore provided an overview of the Design-Build RFP process and the construction firm interviews that the Building Committee has conducted. Two bid proposals were received: Hemmer and Perkins/Carmack. The Building Committee reviewed both proposals and interviewed both firms and has recommended proceeding with Perkins/Carmack Construction LLC.

Mr. Perkins and Mr. Carmack of Perkins/Carmack Construction were present at the meeting to answer questions from Local Board of Health members. Members asked questions regarding safety issues related to the retaining wall, fencing, sound-proofing of patient rooms, entrance features, storage space access, sidewalk accessibility and the estimated timeframe of construction. Construction is expected to begin in March 2023. Hazard insurance was discussed, and Mr. Moore will add the construction site to the district-wide KACO insurance coverage.

MOTION: Dr. Bach moved to authorize the KCLBOH Chair, Dr. Lynn Shewmaker, to negotiate with Perkins/Carmack Construction and sign the AIA contract for, the construction of a 10,000 square foot, plus a 5,000 square foot basement, clinic building per Perkins/Carmack Construction's proposal dated 12/6/22, on the Kenton County Fiscal Court's property, leased to the KCLBOH for this purpose, near James Simpson Jr. Way, Covington, KY, with building construction cost not to exceed \$3.92 million plus a 10% contingency of \$392,000, using a Guaranteed Maximum Price (GMP) contract. Additionally, the KCLBOH authorized Dr. Lynn Shewmaker, as KCLBOH Chair, to approve change orders up to \$100,000 per change order, up to a maximum of \$250,000 in any quarter, with any change orders exceeding \$100,000 to be brought before the KCLBOH for approval. Dr. Wall seconded. Motion carried unanimously.

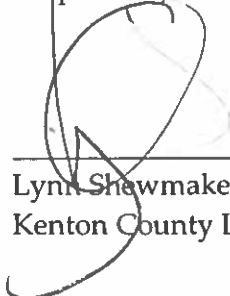
OTHER

There was no other business to bring before the Kenton County Local Board of Health.

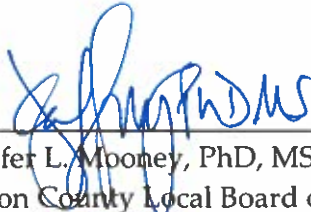
ADJOURN

MOTION: Dr. Neltner moved to adjourn the Kenton County Local Board of Health meeting. Dr. Wall seconded. Motion carried unanimously. Meeting adjourned at 5:51 PM.

Respectfully submitted,



Lynn Shewmaker, OD, Chair
Kenton County Local Board of Health



Jennifer L. Mooney, PhD, MS, Secretary
Kenton County Local Board of Health