



NKYHEALTH
NORTHERN KENTUCKY HEALTH DEPARTMENT



**NORTHERN KENTUCKY INDEPENDENT DISTRICT HEALTH DEPARTMENT
KENTON COUNTY LOCAL BOARD OF HEALTH (KCLBOH) MEETING**

Lynn Shewmaker, OD, Chair

Wednesday, September 7, 2022, 5:30 PM

Kenton County Health Center, 2002 Madison Avenue, Covington, KY

MINUTES

MEMBERS PRESENT

Lynn Shewmaker, OD, Chair

Gregory Bach, DVM

Ray Erpenbeck, PE

Terry Foster, RN

Judi Godsey, PhD, MSN, RN (Designee-
Covington Mayor)

Gary Hampton, RPh

Garry Neltner, DPM

Charles Tirone, DPM

Shelly Voet, MD

Kevin Wall, DMD

MEMBERS ABSENT

Kris Knochelmann, Judge Executive

Kurt Pohlgeers

STAFF/GUESTS PRESENT

Scott Baxley, Accounting Manager

Julia Gottschalk, Clinic Manager

Pamela Millay, Director of Clinical Services

Kim Monaco, District Secretary

George A. Moore, II, Director of Administration and Accounting/ Co-Interim DDH

WELCOME/CALL TO ORDER

Chair, Dr. Shewmaker noted a quorum was present, welcomed everyone and called the meeting to order at 5:30 PM. Dr. Shewmaker acknowledged the efforts put forth by all parties involved in securing the future health center building site.

APPROVAL OF SEPTEMBER 7, 2022 KCLBOH PROPOSED AGENDA

Chair, Dr. Shewmaker presented the proposed agenda for approval. **MOTION:** Dr. Voet moved to accept the agenda as presented. Dr. Wall seconded. Motion carried unanimously.

APPROVAL OF MAY 4, 2022 PROPOSED MINUTES

Chair, Dr. Lynn Shewmaker presented the proposed minutes for approval. **MOTION:** Dr. Godsey moved to accept the proposed minutes as presented. Mr. Erpenbeck seconded. Motion carried unanimously.

KENTON COUNTY LOCAL BOARD OF HEALTH BUILDING COMMITTEE UPDATE

- a. Mr. Moore presented the draft land lease agreement between the Kenton County Fiscal Court and the KCLBOH. The board discussed the terms of the land lease agreement. Mr. Moore reported that the Kenton County Fiscal Court has officially approved the agreement. Discussion ensued. **MOTION:** Dr. Neltner moved to approve the Land Lease Agreement Dr. Tirone seconded. Motion carried unanimously.
- b. Mr. Moore presented the draft Design Build RFP. Mr. Moore explained the RFP process and timeframe. Mr. Moore explained that the Building Committee will review the RFP bids, and then convene a Kenton County Local Board of Health meeting to interview selected builders. Discussion ensued. Additional building requirements were discussed: possible electric vehicle charging station and electrical run for stations (line itemed out in bid response), pathway for ease of access for bus clients, overhang for drop offs, energy efficiency measures, elevator type description, and utilizing carpet tiles as needed. Chair, Dr. Shewmaker and Mr. Moore explained how the building process worked for previous projects. Discussion ensued. **ACTION STEP:** Mr. Moore will contact TANK to remind them of the upcoming project and to keep the lines of communication open. **MOTION:** Dr. Neltner moved to approve the draft Design Build RFP with the changes that were proposed. Dr. Tirone seconded. Motion carried unanimously.

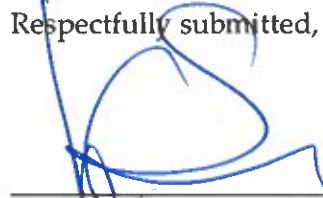
OTHER

There was no other business to bring before the Kenton County Local Board of Health.

ADJOURN

MOTION: Dr. Tirone moved to adjourn the Kenton County Local Board of Health meeting. Mr. Hampton seconded. Motion carried unanimously. Meeting adjourned at 6:03 PM.

Respectfully submitted,



Lynn Shewmaker, OD, Chair
Kenton County Local Board of Health



George A. Moore, II, Secretary
Kenton County Local Board of Health