



NORTHERN KENTUCKY INDEPENDENT DISTRICT BOARD OF HEALTH
EXECUTIVE COMMITTEE MEETING

Jonathan Rich, DMD, Chair
Wednesday, August 10, 2022, 6:00 PM

MINUTES

MEMBERS PRESENT

Jeff Earlywine (D - JE Moore)
Carol Franzen (D – Mayor Reinersman)
Richard Gaston, MD, Vice Chair
Judith Harrer
Jonathan Rich, DMD, Chair
Marie Schenkel (D - JE Pendery), Immediate Past
Chair
J. Colton Simpson (D – JE Dills)
Wm. Ford Threlkeld, II, MD
Scott Kimmich (D-JE Knochelmann) (arrived late)

MEMBERS ABSENT

Charles Kenner, DMD
Mark Schroer, MD

D = Designee

STAFF / GUESTS PRESENT

Scott Baxley, Accounting Manager
Steve Divine, Director of Environmental
Health and Safety and Co-Interim DDH
Pam Millay, Director of Clinical Services
Kim Monaco, District Secretary
George A. Moore, II, Director of
Administration & Accounting and
Co-Interim DDH
Stephanie Vogel, Director of Population
Health
Mary Ann Stewart, Esq.

- I. **WELCOME/CALL TO ORDER** – Dr. Jonathan Rich, Chair, welcomed everyone, noted a quorum was present and called the meeting to order at 6:00 PM.
- II. **APPROVAL OF PROPOSED AUGUST 10, 2022 AGENDA** – Dr. Rich, Chair, presented the proposed agenda for approval. **MOTION:** Ms. Franzen moved to accept the proposed agenda. Ms. Schenkel seconded. Motion carried unanimously.
- III. **APPROVAL OF PROPOSED MAY 11, 2022 MINUTES** – Dr. Rich, Chair, presented the proposed minutes for approval. **MOTION:** Mr. Earlywine moved to accept the proposed minutes as presented. Dr. Gaston seconded. Motion carried with one member taking an abstention.
- IV. **OLD BUSINESS** – Mr. Divine provided an update on the Smoke-Free Ordinance for the city of Dayton. The Ordinance is scheduled for a second reading on September 6th. The Health Department will be responsible to enforce guidelines similar to Williamstown and Kenton County agreements.
- V. **REPORTS**

- a. **District Director of Health Search Committee** – On behalf of Mr. Cahill, Mr. Moore, reported the committee met on July 5th to review applicants. Three interviews have been scheduled for Tuesday, August 23, 2022 starting at 4:00 PM.
- b. **Legal Counsel** – Ms. Stewart, Esq. reported she had nothing to report.
- c. **Financial** – Mr. Moore summarized the preliminary financial report as of 6/30/2022. Mr. Moore provided an overview of what financial reports are included in meeting materials. Discussion ensued. **MOTION:** Ms. Schenkel moved to accept the financial report as presented and forward to the District Board for approval. Mr. Simpson seconded. Motion carried unanimously.
- d. **District Director of Health** – Mr. Divine, referred to his written report and shared updated information on the Health Department's ongoing response efforts to COVID-19 and Monkeypox. Mr. Divine then gave updates on each Divisions' program activities. Mr. Divine provided an update on the status of the Compensation study. The study is not finalized yet but still on target to be completed by the September 14th District Board of Health meeting. Discussion ensued. **MOTION:** Ms. Franzen moved to accept the Director's report as presented. Dr. Threlkeld seconded. Motion carried unanimously.
- e. **Personnel Board Report** – Mr. Moore reported the Personnel Board met on July 13, 2022 to review and discuss the items outlined in the report. He reported the next Personnel Board meeting is October 12, 2022 at 5:15 PM. **MOTION:** Dr. Gaston moved to accept the Personnel Board Report as presented. Ms. Schenkel seconded. Motion carried unanimously.

VI. **APPROVAL OF SEPTEMBER 14, 2022 DISTRICT BOARD OF HEALTH AGENDA -**


Dr. Rich, Chair, presented the District Board of Health Agenda with a requested amendment to add Item VI. f. 1 *Compensation Study Review and Discussion*. **MOTION:** Ms. Franzen moved to approve the amended agenda as discussed. Ms. Schenkel seconded. Motion carried unanimously.

VII. **CLOSED SESSION** – There was no need to go into Closed Session.

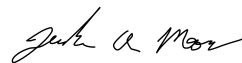
VIII. **NEXT EXECUTIVE COMMITTEE MEETING** – November 9, 2022, at 6:00 PM.

IX. **ADJOURNMENT** - **MOTION:** Mr. Simpson moved to adjourn the Executive Committee meeting. Mr. Earlywine seconded. Motion carried unanimously. Meeting adjourned at 6:32 PM.

Respectfully submitted,


Jonathan W Rich DMD (Feb 9, 2023 15:35 EST)

Jonathan Rich, DMD
NKIDBOH Chair



George A. Moore, II,
District Director of Health, NKIDBOH Secretary



8-10-2022 EXECUTIVE COMMITTEE MINUTES (For SIGNATURE if APPROVED)

Final Audit Report

2023-02-09

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Status:	Signed
Transaction ID:	CBJCHBCAABAA4Go9_1dGRws1V4vVeRL_-sZQveUGX7JY

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