

NORTHERN KENTUCKY INDEPENDENT DISTRICT BOARD OF HEALTH
DISTRICT DIRECTOR OF HEALTH SEARCH COMMITTEE MEETING

Tom Cahill, Jr., Chair
Monday, May 2, 2022, 12:00 PM

District Office, 8001 Veterans Memorial Drive, Florence, Kentucky
Training Conference Room

MINUTES

MEMBERS PRESENT

Tom Cahill, Jr., Chair
Steve Divine
Jeff Earlywine
Sally Jordan
Larry Kendall, MD
George Moore
Marie Schenkel

STAFF / GUESTS PRESENT

Clark Wurzberger, The Mercer Group (by phone)

MEMBERS ABSENT

Scott Kimmich
Steve Pendery (Judge-Executive Campbell)
Jonathan Rich, DMD

- I. WELCOME/CALL TO ORDER – Mr. Cahill, Jr., Chair, noted a quorum was present and called the meeting to order at 12:00 PM.
- II. APPROVAL OF MAY 2, 2022 PROPOSED AGENDA – Mr. Cahill, Jr., Chair, presented the May 2, 2022 Proposed Agenda for approval. **MOTION:** Mr. Moore moved to add an item between II and IV, Discussion of Newly Applied Applicant. Mr. Earlywine seconded. Motion carried unanimously. **MOTION:** Ms. Schenkel moved to accept the amended May 2, 2022 Proposed Agenda. Mr. Divine seconded. Motion carried unanimously.
- III. APPROVAL OF AUGUST 18, 2021 PROPOSED MINUTES - Mr. Cahill, Jr., Chair, presented the August 18, 2021 Proposed Minutes for approval. **MOTION:** Mr. Earlywine moved to accept the August 18, 2021 Proposed Minutes. Ms. Schenkel seconded. Motion carried unanimously.

- IV. **DISCUSSION OF NEWLY APPLIED CANDIDATE** - Mr. Wurzberger informed the Committee that a local candidate has expressed interest in the DDH position and that he would be able to do a preliminary interview and prepare a report, within a week, to gauge how qualified the applicant is and how good a fit they may be for the position. Mr. Wurzberger was also asked if the climate was any better to produce qualified candidates, and he indicated he believed it was slightly better. **MOTION:** Mr. Earlywine moved that Mercer should conduct a preliminary interview of the local candidate and report back to the Committee and also that Mercer should go ahead and re-advertise for the position as soon as possible. Ms. Jordan seconded. Motion carried unanimously.
- V. **DISCUSSION OF DDH SEARCH AD TIMING AND BROCHURE CONTENT** – Mr. Cahill, Jr., Chair, presented the ad used last year to advertise for the position. There was discussion regarding pay range, noting the range in this ad is similar to the pay range used at the Lexington-Fayette Health Department and the timing of when the ad would close. **MOTION:** Mr. Earlywine moved to have Mr. Moore make minor updates to numbers in the ad and have Mercer update the ad closing date and then re-advertise the position as soon as possible. Ms. Schenkel seconded. Motion carried unanimously.
- VI. **OTHER/ADJOURNMENT** – **MOTION:** Mr. Moore moved to adjourn the meeting. Mr. Divine seconded. Motion carried unanimously. Meeting adjourned at 12:27 PM

Respectfully submitted,



Tom Cahill, Jr.
DDH Search Committee Chair



George Moore
Co-Interim District Director of Health