



NKYHEALTH
NORTHERN KENTUCKY HEALTH DEPARTMENT



**NORTHERN KENTUCKY
INDEPENDENT DISTRICT HEALTH DEPARTMENT
CAMPBELL COUNTY LOCAL BOARD OF HEALTH MEETING**

Lawrence Brennan, MD, Chair
Wednesday, May 26, 2021, 6:00 PM

PURSUANT TO KRS 61.826 and OAG 20-05, THE STATE OF EMERGENCY REGARDING THE THREATS TO PUBLIC HEALTH PRESENTED BY THE NOVEL CORONAVIRUS (COVID-19) PANDEMIC, THIS MEETING OF THE CAMPBELL COUNTY LOCAL BOARD OF HEALTH WAS CONDUCTED BY VIDEOCONFERENCE. MEETINGS WERE ATTENDED BY THE PUBLIC BY VIEWING THE VIDEO CONFERENCE **AT NKY HEALTH'S FACEBOOK PAGE ONLINE**

**AT: <https://facebook.com/nkyhealth/>
FACEBOOK LIVE**

MINUTES

MEMBERS PRESENT

Lawrence Brennan, MD, Chair
Kevin Hanson, PE
Judith Harrer, RPh
Brandon Heineke, DVM
Steve Pendery, Judge Executive
Daniel Sheridan, DMD

MEMBERS ABSENT

James Ernst, OD
Thomas Guidugli, Jr., Mayor of Newport

STAFF/GUESTS PRESENT

Lynne M. Saddler, MD, MPH, District Director of Health
Scott Baxley, Accounting Manager
Robin Feltner, Public Health Impacts Administrator
Pamela Millay, Director of Clinical Services
George A. Moore, II, Director of Administration and Accounting
Stephanie Allgeyer, CPA - VonLehman Advisory & CPA Firm
Marc Brandt, Lt. Colonel, Campbell County Detention Center
Michael Meier, MD, Campbell County Detention Center
Marie Schenkel, Finance Director/Treasurer, Campbell County Fiscal Court

WELCOME/CALL TO ORDER

Chair Dr. Brennan welcomed everyone, noted a quorum was present, and called the meeting to order at 6:00 PM.

APPROVAL OF MAY 26, 2021 PROPOSED AGENDA

Chair Dr. Brennan presented the May 26, 2021 Proposed Agenda for approval. **MOTION:** Mr. Hanson moved to accept the May 26, 2021 Proposed Agenda as presented. Chair Dr. Brennan seconded. Motion carried unanimously.

APPROVAL OF MAY 18, 2020 PROPOSED MINUTES

Chair Dr. Brennan presented the May 18, 2020 Proposed Minutes for approval. **MOTION:** Ms. Harrer moved to accept the May 18, 2020 Proposed Minutes as presented. Dr. Heineke seconded. Motion carried unanimously.

FY 2020 AUDIT REPORT

Mr. Moore introduced Stephanie Allgeyer, CPA from VonLehman Advisory & CPA Firm who presented the FY 2020 Audit Report as prepared by VonLehman noting it was an unqualified opinion on the basis of cash and no material internal control weaknesses were found.

Discussion ensued. **MOTION:** Mr. Hanson moved to accept the FY 2020 Audit Report as presented. Ms. Harrer seconded. Motion carried unanimously.

DIRECTOR'S REPORT

Dr. Saddler referred to her written report and shared updated information on pensions and the Health Department's ongoing response efforts to the COVID-19 pandemic. Discussion ensued.

FINANCIAL REPORT/CASH POSITION STATEMENT

Mr. Moore presented the Cash Position Statement as of April 30, 2021. Discussion ensued.

MOTION: Ms. Harrer moved to accept the Cash Position Statement as presented. Mr. Hanson seconded. Motion carried unanimously.

SPECIAL PROJECT(S)

- a. **Campbell County Detention Center's Chemical Dependency Program** - Dr. Michael Meier presented statistics for review in support of continuing the program and asked the Campbell County Local Board of Health to continue funding the program for FY 2022 per the proposal submitted to the Board. Discussion ensued. **MOTION:** Dr. Heineke moved to approve funding the Campbell County Detention Center's Chemical Dependency Program at \$347,380 for FY 2022. Mr. Hanson seconded. Motion carried unanimously

SET TAX RATE AND APPROPRIATION TO THE DISTRICT HEALTH DEPARTMENT BUDGET

Mr. Moore provided an update on 2020 RS SB 5, noting that although some language in the law conflicts with current statutes related to public health taxing district tax levies, the recommended amended proposed budget is based on the estimated compensating rate per 2020 RS SB 5. Mr. Moore explained that due to timing requirements of public health taxing district budgets, which is different than cities and counties, we are considering the rate used as an

estimate until we get clarification from the Department for Local Government. The estimated compensating rate calculated is 2.4 cents per \$100 of assessed property valuations.

- a. **Approve Tax Rate Recommendation – MOTION:** Dr. Brennan moved to recommend to the Campbell County Fiscal Court that the public health tax rate for FY 2022 be set at 2.40 cents per \$100 of assessed property valuations. Ms. Harrer seconded. Motion carried unanimously.
- b. **Set Appropriation to the District – MOTION:** Dr. Sheridan moved to approve the annual appropriation to the District for FY 2022 at 1.90 cents per \$100 of property valuations. Mr. Hanson seconded. Motion carried unanimously.
- c. **Set Allocations for Special Project(s) –** The Campbell County Local Board of Health handled this in a previous motion.

AUDIT CONTRACT

MOTION: Dr. Sheridan moved to authorize Dr. Lawrence Brennan, Chair, to sign the FY 2022 audit contract. Chair Dr. Brennan seconded. Motion carried unanimously.


OTHER

There was no other business to bring before the Campbell County Local Board of Health.

ADJOURN

MOTION: Dr. Sheridan moved to adjourn the Campbell County Local Board of Health meeting. Dr. Brennan seconded. Motion carried unanimously. Meeting adjourned at 6:53 PM.

Respectfully submitted,


Lawrence Brennan MD (May 2, 2022 16:07 GMT+2)

Lawrence Brennan, MD, Chair
Campbell County Local Board of Health


Lynne M. Saddler, MD, MPH (Apr 30, 2022 10:48 EDT)

Lynne M. Saddler, MD, MPH, Secretary
Campbell County Local Board of Health






CCLBOH Minutes

Final Audit Report

2022-04-30

Created:	2022-04-29
By:	George Moore (George.Moore@nkyhealth.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAACiGd80Bh2GIRsyp20keXXszWBWqNIZ48

"CCLBOH Minutes" History

-  Document created by George Moore (George.Moore@nkyhealth.org)
2022-04-29 - 4:41:53 PM GMT- IP address: 66.42.176.246
-  Document emailed to Lynne M. Saddler, MD, MPH (saddler2@twc.com) for signature
2022-04-29 - 4:42:14 PM GMT
-  Email viewed by Lynne M. Saddler, MD, MPH (saddler2@twc.com)
2022-04-30 - 2:48:06 PM GMT- IP address: 96.28.19.92
-  Document e-signed by Lynne M. Saddler, MD, MPH (saddler2@twc.com)
Signature Date: 2022-04-30 - 2:48:36 PM GMT - Time Source: server- IP address: 96.28.19.92
-  Agreement completed.
2022-04-30 - 2:48:36 PM GMT

Signature:

Email: