



NKYHEALTH
NORTHERN KENTUCKY HEALTH DEPARTMENT



GRANT COUNTY LOCAL BOARD OF HEALTH MEETING

William Ford Threlkeld, II, MD, Chair

May 21, 2021, 7:30 AM

PURSUANT TO KRS 61.826 and OAG 20-05, THE STATE OF EMERGENCY REGARDING THE THREATS TO PUBLIC HEALTH PRESENTED BY THE NOVEL CORONAVIRUS (COVID-19) PANDEMIC, THIS MEETING OF THE GRANT COUNTY LOCAL BOARD OF HEALTH WAS CONDUCTED BY VIDEOCONFERENCE. MEETINGS WERE ATTENDED BY THE PUBLIC BY VIEWING THE VIDEO CONFERENCE **AT NKY HEALTH'S FACEBOOK PAGE ONLINE**

**AT: <https://facebook.com/nkyhealth/>
FACEBOOK LIVE**

MINUTES

MEMBERS PRESENT

Wm. Ford Threlkeld, II, MD, Chair
Sandy Delaney, RN
Jodi Ederer, RN
Chuck Dills, Judge Executive Grant County
Patty Poor
Phyllis Reed, APRN
Wm. Ken Rich, DMD

MEMBERS ABSENT

Corey Kightlinger
Larry Spears, RPh
John Twehues, DVM

STAFF/GUESTS PRESENT

Lynne M. Saddler, MD, MPH, District Director of Health
Scott Baxley, Accounting Manager
Robin Feltner, Public Health Impacts Administrator
Pamela Millay, Director of Clinical Services
George A. Moore, II, Director of Administration and Accounting
Stephanie Allgeyer, CPA - VonLehman Advisory & CPA Firm
Mary Beagle, District Health Coordinator, Grant County Schools
Misty Middleton, Superintendent, Williamstown Independent Schools
Matt Morgan, Superintendent, Grant County Schools
Tim Sizemore, Chair FFLAG

WELCOME/CALL TO ORDER

Chair Dr. Wm. Ford Threlkeld, II, noted a quorum was present, welcomed everyone and called the meeting to order at 7:30 AM.

APPROVAL OF MAY 21, 2021 GCLBOH AGENDA

Chair Dr. Wm. Ford Threlkeld, II, presented the May 21, 2021 GCLBOH Agenda for approval.

MOTION: Ms. Delaney moved to accept the May 21, 2021 GCLBOH Agenda as presented. Ms. Poor seconded. Motion carried unanimously.

APPROVAL OF MAY 29, 2020 PROPOSED MINUTES

Chair Dr. Wm. Ford Threlkeld, II, presented the May 29, 2020 Proposed Minutes for approval.

MOTION: Ms. Delaney moved to accept the May 29, 2020 Proposed Minutes as presented. Judge-Exec Dills seconded. Motion carried unanimously.

FY 2020 AUDIT REPORT

Mr. Moore introduced Stephanie Allgeyer, CPA from VonLehman Advisory & CPA Firm who presented the FY 2020 Audit Report as prepared by VonLehman noting it was an unqualified opinion on the basis of cash and no material internal control weaknesses were found. Discussion ensued.

MOTION: Ms. Patty Poor moved to accept the FY 2019 Audit Report as presented. Ms. Sandy Delaney seconded. Motion carried unanimously.

SPECIAL PROJECTS

- a. **Grant County Fitness Challenge – FFLAG FY 2021 Report/FY 2022 Request** – Mr. Sizemore, summarized the yearly accomplishments and detailed current and future projects. He thanked the Board for their support and requested they continue their funding with a FY 2022 request of \$8,000 to support ongoing initiatives. Discussion ensued.
- b. **Grant County School-Based Health Center FY 2021 Report/FY 2022 Request** – Mr Morgan thanked the Board for their support and generosity. He provided a summary of last year's activities and accomplishments and asked for continued funding support of the same amount as last year (\$77,500). Discussion ensued.
- c. **Williamstown School-Based Health Center FY 2021 Report/FY 2022 Request** – Ms. Middleton provided a report and shared their accomplishments from the past year. She thanked the Board for their generosity and asked for their continued support of funding the same amount as last year (\$25,000). Discussion ensued.

DIRECTOR'S REPORT

Dr. Saddler referred to her written report and shared updated information on pensions and the Health Department's ongoing response efforts to the COVID-19 pandemic. Discussion ensued.

MOTION: Judge-Exec Dills moved to accept the Director's report as presented. Ms. Delaney seconded. Motion carried unanimously.

FINANCIAL REPORT/CASH POSITION STATEMENT

Mr. Moore presented the Cash Position Statement as of April 30, 2020 as prepared by Mr. Kightlinger, Treasurer. Discussion ensued. **MOTION:** Dr. Rich moved to accept the Cash Position Statement as presented. Ms. Reed seconded. Motion carried unanimously.

SET TAX RATE AND APPROPRIATION TO THE DISTRICT HEALTH DEPARTMENT BUDGET

Mr. Moore provided an update on 2020 RS SB 5, noting that although some language in the law conflicts with current statutes related to public health taxing district tax levies, the recommended

amended proposed budget is based on the estimated compensating rate per 2020 RS SB 5. Mr. Moore explained that due to timing requirements of public health taxing district budgets, which is different than cities and counties, we are considering the rate used as an estimate until we get clarification from the Department for Local Government. The estimated compensating rate calculated is 2.7 cents per \$100 of assessed property valuations.

- a. **Approve Tax Rate Recommendation – MOTION:** Ms. Delaney moved to recommend to the Grant County Fiscal Court that the public health tax rate for FY 2022 be set at 2.70 cents per \$100 of assessed property valuations. Judge-Exec Dills seconded. Motion carried unanimously.
- b. **Set Appropriation to the District – MOTION:** Ms. Delaney moved to approve the annual appropriation to the District for FY 2022 at 1.90 cents per \$100 of property valuations. Ms. Poor seconded. Motion carried unanimously.
- c. **Set Allocations fro Special Project(s) – MOTION:** Dr. Rich moved to approve the FFLAG FY 2022 request of \$8,000. Ms. Reed seconded. Motion carried unanimously. **MOTION:** Judge-Exec Dills moved to approve the Grant County Schools FY 2022 request of \$77,500. Ms. Delaney seconded. Motion carried unanimously. **MOTION:** Ms. Delaney moved to approve the Williamstown Schools FY 2022 request of \$25,000. Dr. Rich seconded. Motion carried unanimously. **ACTION STEP:** Mr. Moore will let recipients know the funding decisions.

AUDIT CONTRACT

MOTION: Dr. Rich moved to authorize Chair Dr. Wm. Ford Threlkeld, II, to sign the FY 2022 Audit Contract. Ms. Delaney seconded. Motion carried unanimously.

OTHER

There was no other business to bring before the Grant County Local Board of Health.

ADJOURN

MOTION: Ms. Delaney moved to adjourn the meeting. Judge-Exec Dills seconded. Motion carried unanimously. Meeting adjourned at 8:29 AM.

Respectfully submitted,



Wm. Ford Threlkeld, II, MD, Chair
Grant County Local Board of Health



Lynne M. Saddler, MD, MPH (Apr 30, 2022 10:49 EDT)

Lynne M. Saddler, MD, MPH, Secretary
Grant County Local Board of Health






GCLBOH Minutes

Final Audit Report

2022-04-30

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"GCLBOH Minutes" History

-  Document created by George Moore (George.Moore@nkyhealth.org)
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