



**NORTHERN KENTUCKY INDEPENDENT DISTRICT  
BOARD OF HEALTH  
QUARTERLY BUSINESS MEETING**

Marie Schenkel, Chair

Wednesday, March 9, 2022, 6:00 PM

**Members Present**

Jeff Earlywine (D-JE Moore)  
Richard Gaston, MD  
Judi Godsey, PhD, MSN, RN (D-Mayor Meyer)  
Tom Guidugli (Newport Mayor)  
Eric Haas (Ft. Thomas Mayor)  
Charles Kenner, DMD  
Scott Kimmich (D-JE Knochelmann)  
Chris Miller (D-Mayor Whalen)  
Sharon Noll  
Jonathan Rich, DMD, Vice Chair  
Marie Schenkel, Chair  
Mark Schroer, MD  
Shelly Voet, MD

**Members Absent**

Jason Burcham, DVM  
Tom Cahill, Jr., Immediate Past Chair  
Tiffany Horn, RN (D-JE Dills)  
Michael Jones, MD  
Chris Reinersman (Independence Mayor)  
Lynn Shewmaker, OD  
Wm. Ford Threlkeld, II, MD

D=Designee

**Staff/Guests Present**

Steve Divine, Co-Interim District Director of Health  
and Dir. of Environmental Health and Safety  
Pam Millay, Dir. of Clinical Services  
George Moore, Co-Interim District Director of Health  
and Dir. of Administration and Accounting  
Stephanie Vogel, Dir. of Population Health  
Bryce Rhodes, Atty  
Rose Croley, Staff Assistant

- I. **Welcome:** Chair, Ms. Schenkel, welcomed everyone.
- II. **Call to Order:** Chair, Ms. Schenkel, noted a quorum was present and called the meeting to order at 6:00 PM. Ms. Schenkel introduced new members Mayor Guidugli (Newport) and Dr. Schroer, representing Campbell County. Introductions were made around the table.
- III. **Approval of Proposed March 9, 2022 Agenda:** Chair, Ms. Schenkel, presented the proposed Agenda for approval. **MOTION:** Dr. Voet moved to accept the Agenda as presented. Dr. Kenner seconded. Motion carried unanimously.
- IV. **Approval of Proposed December 8, 2021 District Board of Health Minutes:** Chair, Ms. Schenkel, presented the proposed District Board of Health minutes for approval. **MOTION:** Mr.

Earlywine moved to approve the proposed District Board of Health minutes as presented. Mr. Kimmich seconded. Motion carried unanimously.

**V. Old Business:**

- a. **Staff Recognition Plan Discussion:** Chair, Ms. Schenkel summarized a staff recognition plan that will reward staff as their efforts have been tremendous during the COVID-19 pandemic, one of the worst public health events in the past century. She presented a proposal that has been drawn up to reward all NKY Health employees, based on certain criteria, with a one-time lump sum payment. Discussion ensued. The Board requested that a letter be drafted to go to each employee receiving the benefit, explaining the payment and extending their appreciation. **MOTION:** Dr. Rich moved to approve the Plan as presented. Dr. Kenner seconded. Motion carried unanimously.

**VI. Reports:**

- a. **District Director of Health Search Committee:** Mr. Moore reported for Mr. Cahill, Chair, that the Committee last met in August where it interviewed two potential candidates. The Committee felt that neither candidate was a good fit for the District's needs and decided to suspend the search until the latest Covid event lessens and the expected applicant pool increases. Mr. Moore reported that Mr. Tom Cahill is searching for a replacement for St. Elizabeth rep, Dr. Prichard, as he is no longer on the Committee. Once a replacement is confirmed, the plan is to schedule a meeting in late March or early April to discuss timing of re-advertising for the position. Discussion ensued.
- b. **Executive Committee:** Chair, Ms. Schenkel, reported the Executive Committee of the District Board of Health met on February 9 2022 where they reviewed the Staff Recognition Plan that was presented to the District Board at the December 8 2021 meeting. She reported the plan is designed to reward staff as their efforts have been tremendous during the COVID-19 pandemic. Ms. Schenkel reported the Executive Committee approved the plan which recognizes all employees based on certain timing criteria and recommended the plan be forwarded to the District Board for approval. **MOTION:** Dr. Godsey moved to accept the Executive Committee report as presented. Dr. Gaston seconded. Motion carried unanimously.
- c. **Legal Counsel:** Mr. Rhodes, Attorney, had nothing to report at this time.
- d. **Financial:** Mr. Moore, Co-Interim District Director of Health, presented the Financial Report of January 31, 2022. Discussion ensued. **MOTION:** Mr. Earlywine moved to accept the Financial Report as presented. Dr. Rich seconded. Motion carried unanimously.
  1. **By-Laws Change (Suggested change to by-laws having Executive Committee assume Finance & Audit Committee duties):** Mr. Moore presented the amended by-laws of Articles Eight and Ten, transitioning the duties of the Finance & Audit Committee to the Executive Committee. Discussion ensued. **MOTION:** Mr. Kimmich moved to approve the amendment to the By-Laws as presented. Dr. Kenner seconded. Motion carried unanimously.
- e. **District Director of Health:** Mr. Divine, Co-Interim District Director of Health summarized the report which included providing COVID-19 and vaccine updates and summarized the Division activities. Mr. Divine reported that Kenton County Health Center was the recipient of the Center for Great Neighborhoods' 2021 Great Neighbor Award, which recognizes individuals or organizations that demonstrate immense dedication to the people of Covington. He also reported that NKY Health had received the NKY Chamber of Commerce's Northern Kentucky Unity Award for its leadership during COVID response.

Discussion ensued. **MOTION:** Dr. Voet moved to accept the District Director of Health report as presented and summarized. Dr. Rich seconded. Motion carried unanimously.

- f. **Personnel Board:** Mr. Moore, Co-Interim District Director of Health reported that the Personnel Board met on January 12, 2022 to review and discuss the items outlined in the report, including the Personnel Action Report. He reported the next Personnel Board meeting is set for Wednesday, April 13, 2022 at 5:15 PM. **MOTION:** Dr. Kenner moved to accept the Personnel Board Report as presented. Mayor Guidugli seconded. Motion carried unanimously.

**VII. Committee Reports:**

- a. **Clinical Services:** Dr. Gaston, Chair reported the Committee met on February 23, 2022 and summarized the meeting.
- b. **Information & Education:** Ms. Godsey, Chair, reported the Committee is scheduled to meet on Wednesday, March 16, 2022 at 11:30 a.m.
- c. **Population Health:** Ms. Schenkel, Chair, reported the Committee did not meet.
- d. **Environmental Health & Safety:** Mr. Divine, Co-Interim District Director of Health, reported the committee did not meet and that he expects to nominate a new committee chair and member in the near future.

**VIII. Local Boards of Health Reports:**

- a. **Boone County:** Dr. Kenner, Chair, reported the Local Board will meet on Wednesday, April 27, 2022 at 8:00 AM.
- b. **Campbell County:** Mr. Moore reported that the Local Board will meet on Monday, April 25, 2022 at 5:30 PM.
- c. **Grant County:** Mr. Moore reported for Dr. Threlkeld, Chair, that the Local Board has not yet met.
- d. **Kenton County:** Mr. Moore reported for Dr. Shewmaker, Chair, that the Local Board will meet on Wednesday, May 4, 2022 at 5:30 PM.

IX. **Other:** There were no Non-action Items to bring before the Board.

X. **Next District Board of Health Meeting:** Chair, Ms. Schenkel reported the next District Board of Health meeting will be Wednesday, June 8, 2022 at 6:00 PM.

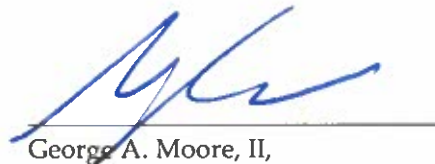
XI. **Closed Session:** There was no need to go into closed session.

XII. **Adjournment:** **MOTION:** Mr. Kimmich moved to adjourn the meeting. Dr. Rich seconded. Motion carried unanimously. Meeting adjourned at 6:42 PM.

Respectfully submitted,



Marie Schenkel,  
NKIDBOH Chair



George A. Moore, II,  
Co-Interim District Director of Health  
NKIDBOH Secretary