COMMUNITY REGISTERED NURSE (COMMUNITY RN) [Code: CORNCF]

Do you want to make your community a better place to live by preventing disease, promoting wellness and protecting against health threats? Are you excited about being part of a team focused on making a difference? Does work/life balance appeal to you? If you answered YES, then it may be time for you to find the job you love right here at NKY Health. The Clinical Services Division is accepting applications for an on-call time Community RN for the Child Fatalities Program to work in an office or community outreach setting to independently deliver and/or coordinate a broad range of quality public health nursing services and perform related duties, thereby promoting a safe and healthy community. This position will be based at the District Office initially but may travel within the four-county district. We could be waiting for you!

Status: On call (16-22.5 hours/week) non-exempt (hourly pay) merit system position
Classification: Community Registered Nurse (Community RN)
Band: 9
Starting Pay Rate: $22.99 - $26.65/hour (based on your years of directly related paid experience)
Reports to: Programs Manager

Essential functions include, but are not limited to:

1. **Coordinates referral services for assigned program(s).** (Identifies community resources for referrals. Maintains list of referral sources for assigned program(s) and disseminates as appropriate. Makes referrals to community resources. Reaches out to clients who were referred or to parents/families who experience death of a child under 18. Schedules appointments with clients.)

2. **Performs client services for assigned program(s).** (Identifies and collects physiologic, psychosocial, and environmental data by interview and/or physical examination to detect and identify problems. Performs health assessments and screenings by interview and/or physical examination. Develops plans of care to achieve expected outcome(s) by identifying problems, identifying needed resources and works with client and/or client medical providers to develop a timetable for reaching goals. Coordinates and participates in case reviews. Follows up with clients at regular intervals to determine level of compliance with established plan of care and to make adjustments where necessary. Shares findings from follow-ups as needed. Provides grief counseling to parents/caregivers who experience child fatality. Provides client education in an individual or group setting.)

3. **Serves as resource person to Health Department and community for assigned program(s).** (Collaborates with community partners. Ensures any grant or other mandated requirements for assigned program(s) are met. Maintains communication with other disciplines in coordinating health care activities. Educates Health Department staff regarding changes/advancements in assigned subject matter. Provides general technical assistance and consultation to schools, health professionals and organizations, co-workers, community organizations, and the general public on designated public health service(s) or program(s))

4. **Performs community outreach activities to raise awareness of assigned program(s).** (Coordinates internal and external committee/team meetings by scheduling meetings/team activities, establishing agendas for meetings, and handling pertinent communications. Assess and define priority populations to provide outreach activities to and linkage to other needed services. Prepares and makes educational presentations target groups and individuals. Prepares and distributes educational materials to community and healthcare facilities. Assists with offsite clinics as needed. Attends Health Fairs.)
5. **Ensures compliance of assigned program(s).** (Conducts on-site reviews and audits of designated program(s). Child Fatality Review Program. Prepares reports of program reviews and audits.)

6. **Assists with management of assigned program(s).** (Assists with developing program goals, objectives, and guidelines necessary for effective implementation of services to target population. Assists with evaluating program effectiveness and developing plans for increasing effectiveness in the future. Assists with community needs assessment and identifying resources to meet those needs. Assists with grant proposals as assigned.)

7. **Maintains records and produces reports.** (Maintains client charts. Maintains database(s) of case information. Documents activities using appropriate forms. Sets up workplans and records output/event entries onto monthly CFR reporting form.)

8. **Completes special projects.** (Performs nursing duties such as WIC services, immunizations, health fairs, dental varnishing, and others as assigned. Responds to public health emergencies as assigned; Completes other special projects.)

9. **Performs other duties.** (Attends work as scheduled or uses approved leave. Collaborates in and contributes to individual, team, and/or organizational quality improvement and evaluation activities. Participates in internal and external meetings. Serves on internal and external committees. Completes timcard. Completes travel reports. Completes required training. Completes other assigned reports. Attends work as scheduled or uses annual leave.)

**Minimum Qualifications:**
Valid, Active Driver's License, reliable transportation, license to work as an RN in KY, and one of the following:
- Associate’s degree or diploma from an accredited college, university or school of nursing plus 1 year of full-time experience as an RN.
- BSN from an accredited college or university.
- Equivalent education as determined by licensing board recognized by the Kentucky Board of Nursing.

Attainment of CPR certification is required within six months of appointment date and must be maintained throughout incumbency.

**Desired Qualifications:**
Same as above plus prior public health experience and/or bilingual English/Spanish.

**To Apply:**
Please submit applications through CareerBuilder ONLY (www.careerbuilder.com).
We’re sorry but to be fair we have to discard paper applications, faxed applications, and emailed applications without considering them.

For immediate consideration apply by 9/2/2021.

If you’d like to wait, we’ll accept your application as long as the position is posted on CareerBuilder.

Please reference code CORNCF on any attachments or correspondence. No phone calls, paper applications, or paper resumes please. Selection will be made by interview(s), and/or review of submitted documentation, which must indicate that applicant meets minimum qualifications. Criminal background check, license verification, and drug screen will be required. Failure to meet any of the selection criteria shall disqualify an applicant.

Northern Kentucky Health Department Human Resources – CORNCF
Please visit our website at www.nkyhealth.org to view other opportunities to join our family.
EEO/M/F/Vets/Disabled/LGBTQ+