



NKYHEALTH
NORTHERN KENTUCKY HEALTH DEPARTMENT



GRANT COUNTY LOCAL BOARD OF HEALTH MEETING

William Ford Threlkeld, II, MD, Chair

May 29, 2020, 7:30 AM

PURSUANT TO KRS 61.826 and OAG 20-05, THE STATE OF EMERGENCY REGARDING THE THREATS TO PUBLIC HEALTH PRESENTED BY THE NOVEL CORONAVIRUS (COVID-19) PANDEMIC, THIS MEETING OF THE GRANT COUNTY LOCAL BOARD OF HEALTH WAS CONDUCTED BY VIDEOCONFERENCE. MEETINGS WERE ATTENDED BY THE PUBLIC BY VIEWING THE VIDEO CONFERENCE **AT NKY HEALTH'S FACEBOOK PAGE ONLINE**

**AT: <https://facebook.com/nkyhealth/>
FACEBOOK LIVE**

MINUTES

MEMBERS PRESENT

Wm. Ford Threlkeld, II, MD, Chair
Katie Clemons, RN
Sandy Delaney, RN
Chuck Dills, Judge Executive Grant County
Patty Poor
Phyllis Reed, APRN
Wm. Ken Rich, DMD

MEMBERS ABSENT

Corey Kightlinger
Larry Spears, RPh
John Twehues, DVM

STAFF/GUESTS PRESENT

Lynne M. Saddler, MD, MPH, District Director of Health
Laura Brinson, Public Health Impacts Administrator
Pamela Millay, Director of Clinical Services
Kim Monaco, District Secretary
George A. Moore, II, Director of Administration and Accounting
Debbie Wright, Clinic Manager
Mary Beagle, District Health Coordinator, Grant County Schools
Misty Middleton, Superintendent, Williamstown Independent Schools
Tim Sizemore, Chair FFLAG

WELCOME/CALL TO ORDER

Chair Dr. Wm. Ford Threlkeld, II, noted a quorum was present, welcomed everyone and called the meeting to order at 7:32 AM.

APPROVAL OF MAY 29, 2020 GCLBOH AGENDA

Chair Dr. Wm. Ford Threlkeld, II, presented the May 29, 2020 GCLBOH Agenda for approval.

MOTION: Ms. Sandy Delaney moved to accept the May 29, 2020 GCLBOH Agenda as presented. Ms. Phyllis Reed seconded. Motion carried unanimously.

APPROVAL OF APRIL 12, 2019 PROPOSED MINUTES

Chair Dr. Wm. Ford Threlkeld, II, presented the April 12, 2019 Proposed Minutes for approval.

MOTION: Ms. Sandy Delaney moved to accept the April 12, 2019 Proposed Minutes as presented. Ms. Patty Poor seconded. Motion carried unanimously.

FY 2019 AUDIT REPORT

Mr. George Moore presented the FY 2019 Audit Report as prepared by VonLehman noting it was an unqualified opinion on the basis of cash and no material internal control weaknesses were found.

Discussion ensued. **MOTION:** Ms. Patty Poor moved to accept the FY 2019 Audit Report as presented. Ms. Sandy Delaney seconded. Motion carried unanimously.

FUNDING REQUESTS

- a. **Grant County Fitness Challenge – FFLAG FY 2020 Report/FY 2021 Request** – Mr. Tim Sizemore, Chair, summarized the yearly accomplishments and detailed current and future projects. He thanked the Board for their support and requested they continue their funding of \$10,000 to support ongoing initiatives plus \$3,500 to support a Personal Service Contract for the Grant County Trail Coordination. Discussion ensued.
- b. **Grant County School-Based Health Center FY 2020 Report/FY 2021 Request** – Ms. Mary Beagle thanked the Board for their support and generosity. She provided a summary of last year's activities and accomplishments and asked for continued funding support of the same amount as last year (\$77,500). Discussion ensued.
- c. **Williamstown School-Based Health Center FY 2020 Report/FY 2021 Request** – Ms. Misty Middleton provided a report and shared their accomplishments from the past year. She thanked the Board for their generosity and asked for their continued support of funding the same amount as last year (\$25,000). Discussion ensued.

DIRECTOR'S REPORT

Dr. Lynne Saddler referred to her written report and shared updated information on pensions and the Health Department's ongoing response efforts to the COVID-19 pandemic. Discussion ensued.

MOTION: Ms. Katie Clemons moved to accept the Director's report as presented. Judge Executive Chuck Dills seconded. Motion carried unanimously.

FINANCIAL REPORT

- a) **Cash Position Statement** – Mr. George Moore presented the Cash Position Statement as of April 30, 2020 as prepared by Corey Kightlinger, Treasurer. Discussion ensued. **MOTION:** Ms. Sandy Delaney moved to accept the Cash Position Statement as presented. Ms. Phyllis Reed seconded. Motion carried unanimously.
- b) **Budget** - Mr. George Moore presented the FY 2021 Tax Rate recommendation and budget. Discussion ensued.

- i. **Approve Tax Rate:** MOTION: Judge Executive Chuck Dills moved that the FY 2021 public health tax rate remain at 2.8 cents per \$100 of property valuations. Dr. Wm. Ken Rich seconded. Motion carried unanimously.
- ii. **Set Appropriation to the District:** MOTION: Ms. Sandy Delaney moved to approve the annual appropriation to the District for FY 2021 at 1.90 cents per \$100 of property valuations. Ms. Katie Clemons seconded. Motion carried unanimously.

MOTION: Ms. Sandy Delaney moved to approve requests to fund: \$77,500 to Grant County School-Based Health Center; \$25,000 to Williamstown School-Based Health Center; and \$13,500 to Grant County Fitness Challenge – FFLAG. Dr. Wm. Ken Rich seconded. Motion carried unanimously. Mr. George Moore will let recipients know the funding decisions.

AUDIT CONTRACT

MOTION: Ms. Phyllis Reed moved to authorize Chair Dr. Wm. Ford Threlkeld, II, to sign the FY 2021 Audit Contract. Ms. Patty Poor seconded. Motion carried unanimously.


OTHER

There was no other business to bring before the Grant County Local Board of Health.


ADJOURN

MOTION: Ms. Katie Clemons moved to adjourn the meeting. Judge Executive Chuck Dills seconded. Motion carried unanimously. Meeting adjourned at 8:19 AM.

Respectfully submitted,



W. Ford Threlkeld II MD (Jun 10, 2021 10:05 EDT)
Wm. Ford Threlkeld, II, MD, Chair
Grant County Local Board of Health



Lynne M. Saddler, MD, MPH, Secretary
Grant County Local Board of Health