



NKYHEALTH
NORTHERN KENTUCKY HEALTH DEPARTMENT



**NORTHERN KENTUCKY INDEPENDENT DISTRICT HEALTH DEPARTMENT
KENTON COUNTY LOCAL BOARD OF HEALTH MEETING**

Lynn Shewmaker, OD, Chair
Wednesday, May 27, 2020, 6:00 PM

PURSUANT TO KRS 61.826 and OAG 20-05, THE STATE OF EMERGENCY REGARDING THE THREATS TO PUBLIC HEALTH PRESENTED BY THE NOVEL CORONAVIRUS (COVID-19) PANDEMIC, THIS MEETING OF THE KENTON COUNTY LOCAL BOARD OF HEALTH WAS CONDUCTED BY VIDEOCONFERENCE. MEETINGS WERE ATTENDED BY THE PUBLIC BY VIEWING THE VIDEO CONFERENCE **AT NKY HEALTH'S FACEBOOK PAGE ONLINE AT: <https://facebook.com/nkyhealth/> FACEBOOK LIVE**

MINUTES

MEMBERS PRESENT

Lynn Shewmaker, OD, Chair
Ray Erpenbeck, PE
Gary Hampton, RPh
Garry Neltner, DPM
Charles Tirone, DPM
Shelly Voet, MD

MEMBERS ABSENT

Gregory Bach, DVM
Judi Godsey, PhD, MSN, RN (Designee-Covington Mayor)
Kris Knochelmann, Judge Executive
Kurt Pohlgeers
Patricia Whitton, RN

STAFF/GUESTS PRESENT

Lynne M. Saddler, MD, MPH, District Director of Health
Laura Brinson, Public Health Impacts Administrator
Julia Gottschalk, Manager
Pamela Millay, Director of Clinical Services
Kim Monaco, District Secretary
George A. Moore, II, Director of Administration and Accounting

WELCOME/CALL TO ORDER

Chair, Dr. Lynn Shewmaker noted a quorum was present, welcomed everyone and called the meeting to order at 6:02 PM.

APPROVAL OF MAY 27, 2020 PROPOSED AGENDA

Chair, Dr. Lynn Shewmaker presented the May 27, 2020 Proposed Agenda for approval.
MOTION: Dr. Garry Neltner moved to accept the May 27, 2020 Proposed Agenda as presented. Dr. Charles Tirone seconded. Motion carried unanimously.

APPROVAL OF APRIL 9, 2019 PROPOSED MINUTES

Chair, Dr. Lynn Shewmaker presented the April 9, 2019 Proposed Minutes for approval.

MOTION: Dr. Garry Neltner moved to accept the April 9, 2019 Proposed Minutes as presented. Dr. Charles Tirone seconded. Motion carried unanimously.

FY 2019 AUDIT REPORT

Mr. George Moore presented the FY 2019 Audit Report as prepared by VonLehman noting it was an unqualified opinion on the basis of cash and no material internal control weaknesses were found. Discussion ensued. **MOTION:** Dr. Garry Neltner moved to accept the FY 2019 Audit Report as presented. Dr. Charles Tirone seconded. Motion carried unanimously.

DIRECTOR'S REPORT

Dr. Lynne Saddler referred to her written report and shared updated information on pensions and the Health Department's ongoing response efforts to the COVID-19 pandemic. Discussion ensued.

KENTON COUNTY LOCAL BOARD OF HEALTH BUILDING COMMITTEE UPDATE

Dr. Lynn Shewmaker reported that the Kenton County Building Committee met with representatives from the Health Department, St. Elizabeth, Kenton County and the City of Covington on December 5, 2019 to discuss a potential new site for the Kenton County/Dressman Health Center. St. Elizabeth is currently working with the Kenton County Fiscal Court on the transfer of a parcel of land adjacent to the St. Elizabeth Covington site, which is to be made available for an approximate 10,000 sf one floor Kenton County/Dressman Health Center. The Committee will plan to meet again when the property transfer is complete. Discussion ensued. No action needed at this time.

FINANCIAL REPORT

- a. **Cash Position Statement** – Mr. George Moore presented the Cash Position Statement as of April 30, 2020. Discussion ensued. **MOTION:** Dr. Garry Neltner moved to accept the Cash Position Statement as presented. Dr. Charles Tirone seconded. Motion carried unanimously.
- b. **Budget**
 - i. **Approve Tax Rate Recommendation** – **MOTION:** Dr. Garry Neltner moved to recommend to the Kenton County Fiscal Court that the public health tax rate for FY 2021 remain at 2.53 cents per \$100 of assessed property valuations. Dr. Shelly Voet seconded. Motion carried unanimously.
 - ii. **Set Appropriation to the District** – **MOTION:** Dr. Shelly Voet moved to approve the annual appropriation to the District for FY 2021 at 1.90 cents per \$100 of property valuations. Dr. Charles Tirone seconded. Motion carried unanimously.

AUDIT CONTRACT

MOTION: Dr. Garry Neltner moved to authorize Chair Dr. Lynn Shewmaker to sign the FY 2021 audit contract. Dr. Charles Tirone seconded. Motion carried unanimously.

OTHER

There was no other business to bring before the Kenton County Local Board of Health.

ADJOURN

MOTION: Dr. Garry Neltner moved to adjourn the Kenton County Local Board of Health meeting. Dr. Charles Tirone seconded. Motion carried unanimously. Meeting adjourned at 6:49 PM.

Respectfully submitted,

Lynn C Shewmaker

Lynn C Shewmaker (Jun 9, 2021 10:45 EDT)

Lynn Shewmaker, OD, Chair
Kenton County Local Board of Health

Lynne M. Saddler, MD, MPH

Lynne M. Saddler, MD, MPH, Secretary
Kenton County Local Board of Health