



NKYHEALTH
NORTHERN KENTUCKY HEALTH DEPARTMENT



**NORTHERN KENTUCKY
INDEPENDENT DISTRICT HEALTH DEPARTMENT
BOONE COUNTY LOCAL BOARD OF HEALTH MEETING**

Charles Kenner, DMD, Chair
Wednesday, May 20, 2020, 8:00 AM

PURSUANT TO KRS 61.826 and OAG 20-05, THE STATE OF EMERGENCY REGARDING THE THREATS TO PUBLIC HEALTH PRESENTED BY THE NOVEL CORONAVIRUS (COVID-19) PANDEMIC, THIS MEETING OF THE BOONE COUNTY LOCAL BOARD OF HEALTH WAS CONDUCTED BY VIDEOCONFERENCE. MEETINGS WERE ATTENDED BY THE PUBLIC BY VIEWING THE VIDEO CONFERENCE **AT NKY HEALTH'S FACEBOOK PAGE ONLINE AT: <https://facebook.com/nkyhealth/> FACEBOOK LIVE**

MINUTES

MEMBERS PRESENT

Charles Kenner, DMD, Chair
Leah Akin, OD
Christopher Cunha, MD
Timothy Franxman, MD
Michael Jones, MD
Gary Moore, Judge Executive
Daniel Riegler, Jr.
Tyler Whisman

MEMBERS ABSENT

Rosa "Millie" Asseo
Vera Hall, RN
Jay Middendorf, DVM
Brian Rickert, RPh

STAFF/GUESTS PRESENT

Lynne M. Saddler, MD, MPH, District Director of Health
Laura Brinson, Public Health Impacts Administrator
Pamela Millay, Director of Clinical Services
Kim Monaco, District Secretary
George A. Moore, II, Director of Administration & Accounting
Juliann Taylor, Clinic Manager (Boone County Health Center)
Laura Pleiman, Director, Boone County Human Services
Kathy Reutman, Chairperson, Boone County Early Childhood Fund

WELCOME/CALL TO ORDER

Chair Dr. Charles Kenner welcomed everyone, noted a quorum was present, and called the meeting to order at 8:06 AM.

APPROVAL OF MAY 20, 2020 PROPOSED AGENDA

Chair Dr. Charles Kenner presented the May 20, 2020 Proposed Agenda for approval.

MOTION: Dr. Michael Jones moved to accept the May 20, 2020 Proposed Agenda as presented. Dr. Christopher Cunha seconded. Motion carried unanimously.

APPROVAL OF APRIL 3, 2019 PROPOSED MINUTES

Chair Dr. Charles Kenner presented the April 3, 2019 Proposed Minutes for approval.

MOTION: Dr. Michael Jones moved to accept the April 3, 2019 Proposed Minutes as presented. Dr. Christopher Cunha seconded. Motion carried unanimously.

FY 2019 AUDIT REPORT

Mr. George Moore presented the FY 2019 Audit Report as prepared by VonLehman noting it was an unqualified opinion on the basis of cash and no material internal control weaknesses were found. Discussion ensued. **MOTION:** Mr. Daniel Riegler, Jr. moved to accept the FY 2019 Audit Report as presented. Dr. Christopher Cunha seconded. Motion carried unanimously.

DIRECTOR'S REPORT

Dr. Lynne Saddler referred to her written report and updated the board on the Pension status decision which has been extended until April 2021. Dr. Saddler also reported on the efforts the Health Department has performed during the COVID-19 pandemic. Discussion ensued.

FINANCIAL REPORT

- a. **Cash Position Statement** - Mr. George Moore presented the Cash Position Statement as of April 30, 2020. Discussion ensued. **MOTION:** Dr. Timothy Franxman moved to approve the Cash Position Statement as presented. Dr. Michael Jones seconded. Motion carried unanimously.
- b. **Special Project – Boone County Early Childhood Fund Allocation** – Ms. Laura Pleiman and Ms. Kathy Reutman presented the Boone County Early Childhood Fund Allocation report, and provided a status update. The Boone County Early Childhood Fund has requested \$25,000 from the Local Board to support programs in 2021. **MOTION:** Dr. Michael Jones moved to approve the Boone County Early Childhood Fund Allocation as presented. Dr. Christopher Cunha seconded. Motion carried unanimously.
- c. **Budget**
 - i. **Approve Tax Rate Recommendation** – Mr. George Moore presented the tax rate recommendation for FY 2021 at a rate of 2.13 cents per \$100 of assessed property valuations and to set the appropriation to the District at 1.9 cents per \$100 of assessed property valuations. Discussion ensued. **MOTION:** Dr. Christopher Cunha moved to recommend to the Boone County Fiscal Court that the public health tax rate for FY 2021 be set at 2.13 cents per \$100 of assessed property valuations. Judge Executive Gary Moore seconded. Motion carried unanimously.
 1. **Resolution to Exempt Non-Commercial Aircraft** – **MOTION:** Mr. Daniel Riegler, Jr. moved to exempt non-commercial aircrafts from the public health

tax for FY 2021. Dr. Christopher Cunha seconded. Motion carried unanimously.

- ii. **Set Appropriation to the District – MOTION:** Dr. Timothy Franxman moved to approve the annual appropriation to the District for FY 2021 at 1.9 cents per \$100 of assessed property valuations. Dr. Michael Jones seconded. Motion carried unanimously.

AUDIT CONTRACT

MOTION: Dr. Christopher Cunha moved to authorize Dr. Charles Kenner, Chair, to sign the FY 2021 audit contract. Dr. Michael Jones seconded. Motion carried unanimously.

OTHER

There was no other business to bring before the Boone County Local Board of Health.

ADJOURN

MOTION: Dr. Michael Jones moved to adjourn the Boone County Local Board of Health meeting. Dr. Timothy Franxman seconded. Motion carried unanimously. Meeting adjourned at 8:32 AM.

Respectfully submitted,


Charles Kenner (Jun 8, 2021 12:56 EDT)

Charles Kenner, DMD, Chair
Boone County Local Board of Health



Lynne M. Saddler, MD, MPH, Secretary
Boone County Local Board of Health