



NKYHEALTH
NORTHERN KENTUCKY HEALTH DEPARTMENT



NORTHERN KENTUCKY INDEPENDENT DISTRICT BOARD OF HEALTH

Quarterly Business Meeting

Chair: Tom Cahill, Jr.

Vice Chair: Marie Schenkel

Immediate Past Chair: Charles Kenner, DMD

Secretary: Lynne M. Saddler, MD, MPH

Wednesday, December 9, 2020, 6:00 PM

PURSUANT TO KRS 61.826 and OAG 20-05, THE STATE OF EMERGENCY REGARDING THE THREATS TO PUBLIC HEALTH PRESENTED BY THE NOVEL CORONAVIRUS (COVID-19) PANDEMIC, THIS MEETING OF THE NORTHERN KENTUCKY INDEPENDENT DISTRICT BOARD OF HEALTH WILL BE CONDUCTED BY VIDEOCONFERENCE. MEETINGS MAY BE ATTENDED BY THE PUBLIC BY VIEWING THE VIDEO CONFERENCE **AT NKY HEALTH'S FACEBOOK PAGE ONLINE**

AT: <https://facebook.com/nkyhealth/> FACEBOOK LIVE

PROPOSED AGENDA

- I. **Welcome:** Tom Cahill, Jr., Chair
- II. **Call to Order:** Tom Cahill, Jr., Chair
- III. **Approval of Proposed December 9, 2020 Agenda:** Tom Cahill, Jr., Chair (*Pages 1-2, action required*)
- IV. **Approval of Proposed September 9, 2020 Minutes:** Tom Cahill, Jr., Chair (*Pages 3-6, action required*)
- V. **Old Business**
- VI. **Reports:**
 - a. **Finance & Audit Committee:** Tom Cahill, Jr., Chair (*action may be required*)
 1. **Presentation of Audit:** Representative from VonLehman CPA & Advisory Firm (*See separate Audit attachments, action required*)
 - b. **Executive Committee:** Tom Cahill, Jr., Chair (*action may be required*)
 - c. **Legal Counsel:** Mary Ann Stewart, Esq.
 - d. **Financial:** George Moore, Director of Administration & Accounting (*Pages 7-13, action required*)
 1. **Internal Control Manual Changes** (*Pages 14-52, action required*)
 - e. **District Director of Health:** Lynne Saddler, MD, MPH (*Pages 53-57, action required*)
 - f. **Personnel Board:** Lynne Saddler, MD, MPH, District Director of Health (*Pages 58-65, action required*)
- VII. **Committee Reports**
 - a. **Clinical Services:** Richard Gaston, MD, Chair
 - b. **Information & Education:** Judi Godsey, PhD, Chair
 - c. **Population Health:** Marie Schenkel, Chair

d. Environmental Health & Safety: Tony Kramer, RN, Chair

VIII. Local Boards of Health Reports

a. Boone County: Charles Kenner, DMD

b. Campbell County: Lawrence Brennan, MD

c. Grant County: Wm. Ford Threlkeld, II, MD

d. Kenton County: Lynn Shewmaker, OD

IX. Other: Non-action Items

X. Next District Board of Health Meeting: Wednesday, March 10, 2021 6:00 PM

XI. Closed Session

XII. Adjournment: Tom Cahill, Jr., Chair (*action required*)