



**NKYHEALTH**  
NORTHERN KENTUCKY HEALTH DEPARTMENT



NORTHERN KENTUCKY INDEPENDENT DISTRICT  
BOARD OF HEALTH MEETING  
Charles Kenner, DMD, Chair  
March 11, 2020, 6:00 PM  
8001 Veterans Memorial Drive, Florence, KY

<p><b><u>Members Present</u></b> Charles Kenner, DMD, Chair Eva Ballard Tom Cahill, Jr., Vice Chair Jeff Earlywine (D-JE Moore) Timothy Franxman, MD Richard Gaston, MD Judi Godsey, PhD, MSN, RN (D-Mayor Meyer) Tony Kramer, RN (D-Mayor Peluso) Jack Lenihan, DMD, Immediate Past Chair Chris Reinersman (Independence Mayor) Marie Schenkel (D-JE Pendery) Lynn Shewmaker, OD Wm. Ford Threlkeld, II, MD Shelly Voet, MD</p>	<p><b><u>Members Absent</u></b> Lawrence Brennan, MD Jason Burcham, DVM Eric Haas (Ft. Thomas Mayor) Tiffany Horn, RN (D-JE Dills) Scott Kimmich (D-JE Knochelmann) Josh Wice (D-Mayor Whalen)</p> <p><b><u>Staff/Guests Present</u></b> Lynne Saddler, MD, MPH, District Dir. of Health Laura Brinson, Public Health Impacts Administrator Rose M. Croley, District Secretary Steve Divine, Dir. of Environmental Health &amp; Safety Karen Domaschko, Human Resources Administrator Pamela Millay, Dir. of Clinical Services Kim Monaco, District Secretary George Moore, Dir. of Administration &amp; Accounting Stephanie Vogel, Dir. of Population Health Mary Ann Stewart, Attorney</p>
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- I. **Welcome:** Chair, Dr. Charles Kenner, welcomed everyone.
- II. **Call to Order:** Chair, Dr. Charles Kenner, noted a quorum was present and called the meeting to order at 6:01 PM.
- III. **Public Comments** – Chair, Dr. Charles Kenner, noted there were no members of the public who signed up to speak to the Board.
- IV. **Approval of Proposed March 11, 2020 Agenda:** Chair, Dr. Charles Kenner, presented the March 11, 2020 proposed agenda for approval. **MOTION:** Dr. Shelly Voet moved to approve the March 11, 2020 proposed agenda as presented. Ms. Marie Schenkel seconded. Motion carried unanimously.

V. **Approval of Proposed December 11, 2019 Meeting Minutes:** Chair, Dr. Charles Kenner, presented the proposed minutes of December 11, 2019 for approval. **MOTION:** Dr. Richard Gaston moved to approve the December 11, 2019 proposed minutes as presented. Mr. Jeff Earlywine seconded. Motion carried unanimously.

VI. **Old Business** – There was no old business to bring before the Board.

VII. **Reports:**

- a. **Executive Committee:** Vice Chair, Mr. Tom Cahill, reported on the Executive Committee meeting on February 12. The next Executive Committee meeting will be May 13, 2020 at 6:00 PM. **MOTION:** Dr. William Ford Threlkeld, II, moved to approve the Executive Committee report as presented. Dr. Timothy Franxman seconded. Motion carried unanimously.
- b. **Pension Committee:** Chair, Mr. Jeff Earlywine, reported the Committee met on January 15 and summarized his report for the board. The Pension Committee has been analyzing pension options, and monitoring various proposed bills in the General Assembly that could impact these options. The Committee will also be reviewing salary survey data and its impact on compensation. The next Pension Committee meeting will be held on April 2, 2020.
- c. **Legal Counsel:** Mary Ann Stewart, Esq. provided an update on the Kunkel litigation, indicating that the U.S. Supreme Court declined to hear the case.
- d. **Financial:** Mr. George Moore summarized the financial report as of January 31, 2020. **MOTION:** Dr. Jack Lenihan moved to approve the financial report as presented. Mr. Tom Cahill seconded. Motion carried unanimously.
- e. **District Director of Health:** Dr. Lynne Saddler summarized her report for the board. She pointed out the report item on the Bridge Strategic Plan for 2020-2021 and the Strategic Priorities that Senior Staff developed. Dr. Saddler reported on COVID-19 and updated the board on the Health Department response activities. Discussion ensued. **MOTION:** Dr. Jack Lenihan moved to approve the District Director of Health report as presented. Dr. Shelly Voet seconded. Motion carried unanimously.
- f. **Personnel Board:** Dr. Lynne Saddler reported the Personnel Board met on January 14, 2020 to review and discuss the items outlined in the report, including the Personnel Action Report, the 2019 Terminations Report, and the 2019 Exit Questionnaires Analysis. The next Personnel Board meeting is April 21, 2020 at 5:15 PM. **MOTION:** Mayor Chris Reinersman moved to approve the Personnel Board report as presented. Dr. William Ford Threlkeld, II, seconded. Motion carried unanimously.

VIII. **Committee Reports**

- a. **Clinical Services:** Chair, Dr. Richard Gaston, reported the committee did not meet.
- b. **Information & Education:** Chair TBD, the committee did not meet.
- c. **Population Health:** Ms. Marie Schenkel, Chair, reported the committee did not meet.
- d. **Environmental Health & Safety:** Mr. Tony Kramer, Chair, reported the committee met on February 19, 2020. They reviewed proposed state legislature that related to environmental health issues. He reported that in FY2019, the Environmental Health & Safety division performed 16,800 services, representing a 4% increase over the previous



year. The division expects that this year they will provide 17,500 services. Staffing is an increasing problem, due to loss of employees to the private sector. Recruiting is a challenge at this time due to uncertainty with pension and salary ranges. Mr. Kramer reported it is an informative and interesting committee to serve on.

- IX. **Local Boards of Health Reports**
- a. **Boone County:** Dr. Charles Kenner, Chair, reported the Local Board did not meet.
  - b. **Campbell County:** Dr. Lynne Saddler reported the Local Board did not meet.
  - c. **Grant County:** Dr. Wm. Ford Threlkeld, II, Chair, reported the Local Board did not meet.
  - d. **Kenton County:** Dr. Lynn Shewmaker, Chair, reported the Local Board did not meet.
- X. **Other:** Dr. Lynne Saddler thanked the Health Department response team for working long hours/weekends during the COVID-19 crisis. Dr. Saddler also thanked Rose Croley for her many years of service to the board.
- XI. **Next Regular District Board of Health Meeting** - The next meeting will be Wednesday, June 10, 2020 at 6:00 PM.
- XII. **Request for Special District Board of Health Meeting:** Charles Kenner, DMD, Chair  
Dr. Saddler requested that a special meeting be called for Wednesday, April 22, 2020 at 6:00 PM. The meeting, which would be held in the Training Conference Room of the NKY Health District Office at 8001 Veterans Memorial Drive, Florence, Ky would be for the District Board of Health to determine the compensation plan for NKY Health that will start July 1, 2020. The Board would be taking action on agency participation in the Kentucky Retirement System and the agency pay plan. **MOTION:** Mr. Jeff Earlywine moved to approve the Special District Board of Health Meeting as presented. Mayor Chris Reinersman seconded. Motion carried unanimously.
- XIII. **Closed Session:** There was no need to go into Closed Session.
- XIV. **Adjournment: MOTION:** Mr. Tom Cahill moved to adjourn the meeting. Mr. Tony Kramer seconded. Motion carried unanimously. Meeting adjourned at 7:21 PM.

Respectfully submitted,



[Charles Kenner \(Jun 11, 2020 12:11 EDT\)](#)

Charles Kenner, DMD,  
NKIDBOH Chair



Lynne M. Saddler, MD, MPH,  
District Director of Health  
NKIDBOH Secretary









# 3-11-2020 DBOH Minutes (FOR SIGNATURE if approved)

Final Audit Report

2020-06-12

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