



NORTHERN KENTUCKY INDEPENDENT DISTRICT BOARD OF HEALTH
EXECUTIVE COMMITTEE MEETING

Tom Cahill, Vice Chair

Wednesday, February 12, 2020, 6:00 PM

8001 Veterans Memorial Drive, Florence, KY

MINUTES

MEMBERS PRESENT

Tom Cahill (D – Erlanger Mayor Fette), Vice Chair
Jeff Earlywine (D - JE Moore)
Timothy Franxman, MD
Tiffany Horn (D – JE Dills)
Tony Kramer, RN (D - Newport Mayor Peluso)
Jack Lenihan, DMD, Immediate Past Chair
Marie Schenkel (D - JE Pendery)
Wm. Ford Threlkeld, II, MD

MEMBERS ABSENT

Eva Ballard
Charles Kenner, DMD, Chair
Scott Kimmich (D - JE Knochelmann)

D = Designee

STAFF / GUESTS PRESENT

Lynne M. Saddler, MD, MPH, District
Director of Health
Laura Brinson, Public Health Impacts
Administrator
Rose Croley, District Secretary
Steve Divine, Director of Environmental
Health and Safety
Karen Domaschko, Human Resources
Administrator
Pamela Millay, Director of Clinical Services
Kim Monaco, District Secretary
George A. Moore, II, Director of
Administration & Accounting
Stephanie Vogel, Director of Population
Health
Mary Ann Stewart, Attorney

- I. **WELCOME** – Mr. Tom Cahill, Vice Chair, welcomed everyone.
- II. **CALL TO ORDER** – Mr. Tom Cahill, Vice Chair, noted a quorum was present and called the meeting to order at 6:00 PM.
- III. **APPROVAL OF PROPOSED FEBRUARY 12, 2020 AGENDA** – Mr. Tom Cahill, Vice Chair, presented the February 12, 2020 Proposed Agenda for approval. **MOTION:** Dr. Timothy Franxman moved to accept the February 12, 2020 Proposed Agenda as presented. Mr. Tony Kramer seconded. Motion carried unanimously.
- IV. **APPROVAL OF PROPOSED NOVEMBER 13, 2019 MINUTES** – Mr. Tom Cahill, Vice Chair, presented the November 13, 2019 Proposed Minutes for approval. **MOTION:** Mr. Jeff Earlywine moved to accept the November 13, 2019 Proposed Minutes as presented. Dr. Jack Lenihan seconded. Motion carried unanimously.

V. **OLD BUSINESS** - There was no old business to bring before the Executive Committee.

VI. **REPORTS**

- a. **Pension Committee** – Pension Committee Chair, Mr. Jeff Earlywine, reported the committee met on January 15, 2020 where they discussed documents related to 19 SS HB1 (pension bill passed in the special session in July) and a proposed bill in the General Assembly, 20 RS HB 171, that attempts to address the pension issue for agencies like the health departments. The next Pension Committee meeting is scheduled for April 2, 2020. Mr. Earlywine reminded the Executive Committee that April 22, 2020 is being held open for a special meeting of the District Board of Health to make the pension decision, which is due no later than April 30, 2020. Discussion ensued.
- b. **Legal Counsel** – Ms. Mary Ann Stewart provided an update on the Kunkel litigation.
- c. **Financial** – Mr. George Moore summarized the financial report as of 12-31-2019. **MOTION:** Ms. Marie Schenkel moved to accept the financial report as presented. Mr. Tony Kramer seconded. Motion carried unanimously.
- d. **District Director of Health** – Dr. Lynne Saddler reported on legislative activities related to public health and provided updates on divisional activities. **MOTION:** Dr. Jack Lenihan moved to accept the District Director of Health report as presented. Dr. William Ford Threlkeld, II, seconded. Motion carried unanimously.
- e. **Personnel Board Report** – Dr. Lynne Saddler reported the Personnel Board met on January 14, 2020 to review and discuss the items outlined in the report, including the Analysis of 2019 Terminations and Summary of 2019 Exit Questionnaires Report. The next Personnel Board meeting is set for April 21, 2020 at 5:15 PM. **MOTION:** Dr. Timothy Franxman moved to accept the Personnel Board Report as presented. Dr. William Ford Threlkeld, II, seconded. Motion carried unanimously.

VII. **REVIEW/APPROVAL OF MARCH 11, 2020 DISTRICT BOARD OF HEALTH AGENDA** – Mr. Tom Cahill, Vice Chair, presented the March 11, 2020 District Board of Health Agenda for approval. **MOTION:** Mr. Tony Kramer moved to accept the March 11, 2020 District Board of Health Agenda as presented. Dr. Jack Lenihan seconded. Motion carried unanimously.

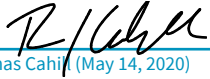
VIII. **CLOSED SESSION** – It was determined there was no need for a Closed Session.

IX. **OTHER** – There were no non-action items to bring before the Executive Committee.

X. **NEXT EXECUTIVE COMMITTEE MEETING** - May 13, 2020, 6:00 PM at the District Office - 8001 Veterans Memorial Drive, Florence, KY.

XI. **ADJOURNMENT - MOTION:** Ms. Marie Schenkel moved to adjourn the Executive Committee meeting. Dr. Timothy Franxman seconded. Motion carried unanimously. Meeting adjourned at 6:32 PM.

Respectfully submitted,



Thomas Cahill (May 14, 2020)

Tom Cahill
NKIDBOH Vice Chair



Lynne M. Saddler, MD, MPH
Lynne M. Saddler, MD, MPH,
District Director of Health, NKIDBOH Secretary









Approved Executive Committee Minutes - 2/12/2020

Final Audit Report

2020-05-15

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