



NKYHEALTH
NORTHERN KENTUCKY HEALTH DEPARTMENT



NORTHERN KENTUCKY INDEPENDENT DISTRICT BOARD OF HEALTH
EXECUTIVE COMMITTEE MEETING

Charles Kenner, DMD, Chair

Wednesday, August 14, 2019, 6:00 PM

8001 Veterans Memorial Drive, Florence KY 41042

MINUTES

MEMBERS PRESENT

Tom Cahill, Vice Chair
Jeff Earlywine (Designee for JE Moore)
Timothy Franxman, MD
Charles Kenner, DMD, Chair
Scott Kimmich (Designee for JE Knochelmann)
Tony Kramer, RN (Designee for Newport Mayor)
Jack Lenihan, DMD
Marie Schenkel (Designee for JE Pendery)
Wm. Ford Threlkeld, II, MD

MEMBERS ABSENT

Eva Ballard
Tiffany Horn (Designee for JE Dills)

STAFF / GUESTS PRESENT

Lynne M. Saddler, MD, MPH, District
Director of Health
Laura Brinson, Public Health Impacts
Administrator
Rose Croley, District Secretary
Steve Divine, Director of Environmental
Health and Safety
Karen Domaschko, Human Resources
Administrator
Pam Millay, Director of Clinical Services
George A. Moore, II, Director of
Administration & Accounting
Stephanie Vogel, Director of Population Health
Mary Ann Stewart, Esq.

WELCOME / CALL TO ORDER

Charles Kenner, DMD, Chair, noted a quorum was present, welcomed everyone and called the meeting to order at 6:00 PM. Dr. Kenner welcomed Scott Kimmich back as Designee for Judge Executive Kris Knochelmann and thanked him for his continued service to the Board.

APPROVAL OF AUGUST 14, 2019 PROPOSED AGENDA

Charles Kenner, DMD, Chair, presented the August 14, 2019 Proposed Agenda for approval.

MOTION: Ms. Marie Schenkel moved to accept the August 14, 2019 Proposed Agenda as presented. Mr. Tom Cahill seconded. Motion carried unanimously.

APPROVAL OF MAY 8, 2019 PROPOSED MINUTES

Charles Kenner, DMD, Chair, presented the May 8, 2019 Proposed Minutes for approval. **MOTION:** Mr. Jeff Earlywine moved to accept the May 8, 2019 Proposed Minutes as presented. Dr. Timothy Franxman seconded. Motion carried unanimously.

OLD BUSINESS

There was no old business to bring before the Executive Committee.

REPORTS

- a) **Pension Committee** – Pension Committee Chair, Mr. Jeff Earlywine, reported the Pension Committee met right before this Executive Committee meeting at 5:00 p.m. and first wanted to commend Dr. Saddler and Mr. Moore in preparing us for this, and putting us in a good position regarding the pension situation. Mr. Earlywine then discussed in general terms the different options regarding the health department's pension options as outlined in 19 SS HB1. Mr. Earlywine then went over the timeline of submitting our application requesting our actuarial cost so that KRS can calculate what we owe and we can begin to strategize what options may or may not work. Mr. Earlywine reported the Pension Committee recommends we proceed immediately to submit our cost estimate application, as the sooner we know what our cost estimates are, the sooner we can start strategizing. Discussion ensued. **MOTION:** Dr. Jack Lenihan moved that the Executive Committee authorize and direct Dr. Saddler and Mr. George Moore to submit our application to have the actuarial cost prepared and sent back to us. Dr. Timothy Franxman seconded. Motion carried unanimously.
- b) **Legal Counsel** – Ms. Mary Ann Stewart gave updates on two matters of litigation cases (Angela Johnson lawsuit and Jerome Kunkel lawsuit). Discussion ensued.
- c) **Financial** – Mr. George Moore summarized the financial report of all programs for the twelve months ending 6/30/2019 and before close of FY 2019. Discussion ensued. **MOTION:** Mr. Scott Kimmich moved to accept the financial report as presented. Ms. Marie Schenkel seconded. Motion carried unanimously.
- d) **District Director of Health** – Dr. Lynne Saddler summarized her report giving an update on her Goal #3, sharing that the State Health Commissioner Dr. Jeffrey Howard has resigned his position effective August 19. Dr. Saddler then gave an update on several topics including hepatitis A, Harm Reduction (naloxone distribution, syringe exchange, HIV response), the new phone system, clinic renovations, the WIC Challenge, status of the electronic health record, changes in environmental health regulations, bats & rabies, e-cigarettes plans, school health activities, oral health, and staffing changes (retirements). Dr. Saddler reported that she and Mr. George Moore are in the process of giving tax testimonies to the Fiscal Courts. Dr. Saddler reported that we received \$30,000 from Health Kentucky, Inc for teledentistry efforts in the schools enabling us to take photos of decay with intra-oral camera and send photos to dentists and parents. **MOTION:** Mr. Tony Kramer moved to accept the District Director of Health report as presented. Dr. Timothy Franxman seconded. Motion carried unanimously.
- e) **District Director of Health Performance Review** – Chair, Dr. Charles Kenner, reported that he and Immediate Past Chair, Dr. Jack Lenihan, worked on Dr. Saddler's Performance Review where she excelled in all categories. **MOTION:** Dr. Timothy Franxman moved to accept the District Director of Health Performance Review as presented. Ms. Marie Schenkel seconded. Motion carried unanimously.
- f) **Personnel Board Report** – Dr. Lynne Saddler reported the Personnel Board met on July 17, 2019 to review and discuss the items outlined in the report, including the Personnel Action Report. The next Personnel Board meeting is set for October 9, 2019 at 5:15 PM. **MOTION:** Mr. Tom Cahill moved to accept the Personnel Board Report as presented. Dr. Jack Lenihan seconded. Motion carried unanimously.

REVIEW/APPROVAL OF SEPTEMBER 11, 2019 DISTRICT BOARD OF HEALTH AGENDA –

Charles Kenner, DMD, Chair, presented the September 11, 2019 District Board of Health Agenda for approval. **MOTION:** Mr. Jeff Earlywine moved to accept the September 11, 2019 District Board of Health Agenda as presented. Mr. Tony Kramer seconded. Motion carried unanimously.

CLOSED SESSION – It was determined there was no need for a Closed Session.

OTHER – There were no non-action items to bring before the Executive Committee.

NEXT EXECUTIVE COMMITTEE MEETING

November 13, 2019, 6:00 PM at the District Office - 8001 Veterans Memorial Drive, Florence, KY.

ADJOURNMENT - MOTION: Dr. Jack Lenihan moved to adjourn the Executive Committee meeting. Dr. Timothy Franxman seconded. Motion carried unanimously. Meeting adjourned at 6:29 PM.

Respectfully submitted,



Charles Kenner, DMD,
NKIDBOH Chair



Lynne M. Saddler, MD, MPH,
District Director of Health, NKIDBOH Secretary