



**NORTHERN KENTUCKY INDEPENDENT DISTRICT
BOARD OF HEALTH MEETING**

Jack Lenihan, DMD, Chair

March 13, 2019, 6:00 PM

8001 Veterans Memorial Drive, Florence, KY

Members Present

Jack Lenihan, DMD, Chair
Eva Ballard
Lawrence Brennan, MD (left mtg @ 7:00)
Jason Burcham, DVM
Jeff Earlywine (designee-JE Moore)
Jessica Fette, Mayor, Erlanger
Richard Gaston, MD
Charles Kenner, DMD, Vice Chair
Tony Kramer, RN (designee-Mayor Peluso)
Julie Metzger Aubuchon, OD (designee-Mayor Whalen)
Chris Reinersman, Mayor, Independence
Marie Schenkel (designee-JE Pendery)
Wm. Ford Threlkeld, II, MD
Shelly Voet, MD

Members Absent

Linda Ault, PhD, MSW (designee-Mayor Meyer)
Timothy Franxman, MD
Kris Knochelmann, Judge Executive
Lynn Shewmaker, OD

Staff/Guests Present

Lynne M. Saddler, MD, MPH, District Director of Health
Rose M. Croley, District Secretary
Steve Divine, Director of Environmental Health & Safety
Karen Domaschko, Human Resources Administrator
Pamela Millay, Director of Clinical Services
George Moore, Director of Administration & Accounting
Stephanie Vogel, Director of Population Health
Mary Ann Stewart, Esq.
Tom Cahill, Jr.
Chuck Dills, Judge Executive

1. **Welcome/Call to Order** - Chair, Dr. Jack Lenihan noted a quorum was present, welcomed everyone, and called the meeting to order at 6:00 PM. He welcomed and introduced new members Ms. Jessica Fette, Mayor of Erlanger and Ms. Tiffany Horn, designee for Judge Executive Chuck Dills.
2. **Public Comments** – Chair, Dr. Jack Lenihan noted there were no members of the public who signed up to speak to the Board.

3. **Approval of March 13, 2019 Proposed Agenda** - Chair, Dr. Jack Lenihan presented the March 13, 2019 proposed agenda for approval. **MOTION:** Mr. Tony Kramer moved to accept the March 13, 2019 proposed agenda as presented. Mayor Chris Reinersman seconded. Motion carried unanimously.
4. **Approval of December 12, 2018 Proposed Minutes** - Chair, Dr. Jack Lenihan presented the December 12, 2018 proposed minutes for approval. **MOTION:** Dr. Charles Kenner moved to accept the December 12, 2018 proposed minutes as presented. Ms. Marie Schenkel seconded. Motion carried unanimously.
5. **Old Business** – There was no old business to bring before the Board.
6. **Reports**
 - a. **Kentucky Association of Local Boards of Health (KALBOH)** – On behalf of Dr. Linda Ault, Dr. Saddler reported that KALBOH held its annual videoconference on January 31, which covered the pension situation, the financial state of local health departments and state health commissioner Dr. Jeffery Howard’s vision on the transformation of public health in Kentucky, which was included in the mailing packet. Discussion ensued.
 - b. **Executive Committee** – Chair Dr. Jack Lenihan reported the committee met on February 13, 2019 where they heard from Mr. George Moore on the financial report for all programs through 12/31/2018; received an update from Dr. Saddler on the implementation of the pension plan; and accepted the Personnel Board report. He reported the next Executive Committee meeting will be May 8, 2019 at 6:00 PM.
 - c. **Legal Counsel** – Ms. Mary Ann Stewart requested to save her report for Closed Session.
 - d. **Financial** –Mr. George Moore gave a brief summary of the financial report of all programs as of January 31, 2019. Discussion ensued. **MOTION:** Dr. Lawrence Brennan moved to approve the financial report as presented. Dr. Wm. Ford Threlkeld, II, seconded. Motion carried unanimously.
 - e. **District Director of Health** – Dr. Lynne Saddler summarized her report, giving updates on the implementation of the pension plan that was approved by the District Board on December 12; bills that are currently in the legislature; Reaccreditation status; and Employee Satisfaction Survey results. She also shared the progress with the Hepatitis A Outbreak, the status of ongoing response to the increase in HIV among people who inject drugs, new Harm Reduction grants that have been received, and updates on division activities. Dr. Saddler and Stephanie Vogel presented on the CDC EPI-Aid team visit to Northern Kentucky and Cincinnati Ohio to investigate the increase in HIV infections among people who inject drugs and shared their findings and recommendations. Discussion ensued. **MOTION:** Dr. Wm. Ford Threlkeld, II, moved to accept the District Director of Health report as presented. Dr. Julie Metzger Aubuchon seconded. Motion carried unanimously.
 - f. **Personnel Board** - Dr. Lynne Saddler reported the Personnel Board met January 15 and reported on the business that was conducted including the summary report on the 2018 exit questionnaires from exiting staff. The next Personnel Board meeting will be April 10, 2019 at 5:15 PM. **MOTION:** Dr. Charles Kenner moved to accept the Personnel Board report as presented. Mr. Tony Kramer seconded. Motion carried unanimously.

7. **Committee Reports**

- a. Clinical Services – Dr. Julie Metzger Aubuchon, Chair, did not meet.
- b. Information & Education – Dr. Julie Metzger Aubuchon, Chair, did not meet.
- c. Population Health – Marie Schenkel, Chair, did not meet.
- d. Environmental Health & Safety – Tony Kramer, Chair, did not meet.

8. **Local Boards of Health Reports**

- a. Boone County – Dr. Charles Kenner, Chair, reported the Local Board will meet April 3 at 8:00 AM, at the District Office.
- b. Campbell County – Dr. Lawrence Brennan, Chair, reported the Local Board met on February 18 to approve an amendment to the local TIF participation agreement for the Ovation Project. Next meeting will be April 8 at 6:00 PM.
- c. Grant County – Dr. Wm. Ford Threlkeld, II, Chair, reported the Local Board will meet April 12 at 7:30 AM.
- d. Kenton County – Dr. Lynn Shewmaker, Chair, reported the Local Board will meet on April 9 at 6:00 PM.

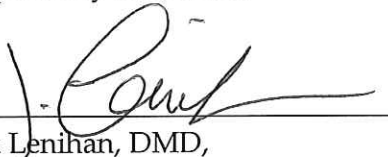
9. **Other** – There was no other business to bring before the board.

10. **Next District Board of Health Meeting** - The next meeting will be Wednesday, June 12, 2019 at 6:00 PM, 8001 Veterans Memorial Drive, Florence, KY 41042.


11. **Closed Session – MOTION** – Pursuant to KRS 61.810(1)(c), Dr. Julie Metzger Aubuchon moved to go in to closed session to discuss pending litigations. Mr. Tony Kramer seconded. Motion carried unanimously. Closed session began at 7:12 PM. **MOTION** – Mr. Tony Kramer moved to come out of closed session and back in to regular session. Dr. Shelly Voet seconded. Motion carried unanimously. Closed session ended at 7:40 PM. No business taken in closed session.

12. **Adjournment – MOTION:** Dr. Charles Kenner moved to adjourn the meeting. Mr. Jeff Earlywine seconded. Motion carried unanimously. Meeting adjourned at 7:41 PM.

Respectfully submitted,



Jack Lenihan, DMD,
NKIDBOH Chair



Lynne M. Saddler, MD, MPH,
District Director of Health
NKIDBOH Secretary