



NKYHEALTH
NORTHERN KENTUCKY HEALTH DEPARTMENT



NORTHERN KENTUCKY INDEPENDENT DISTRICT BOARD OF HEALTH
EXECUTIVE COMMITTEE MEETING

Jack Lenihan, DMD, Chair

Wednesday, February 13, 2019, 6:00 PM

8001 Veterans Memorial Drive, Florence KY 41042

MINUTES

MEMBERS PRESENT

Timothy Franxman, MD
Charles Kenner, DMD
Tony Kramer, RN (Designee for Newport Mayor)
Kris Knochelmann, Judge Executive
Jack Lenihan, DMD
Marie Schenkel (Designee for JE Pendery)

MEMBERS ABSENT

Eva Ballard
Lawrence Brennan, MD
Jeff Earlywine (Designee for JE Moore)
Wm. Ford Threlkeld, II, MD

STAFF / GUESTS PRESENT

Lynne M. Saddler, MD, MPH, District
Director of Health
Rose Croley, District Secretary
Steve Divine, Director of Environmental
Health and Safety
Karen Domaschko, Human Resources
Administrator
Pamela Millay, Director of Clinical Services
George A. Moore, II, Director of
Administration & Accounting
Stephanie Vogel, Director of Population Health
Jonathan Vorbeck, Public Information
Administrator
Mary Ann Stewart, Esq.

WELCOME / CALL TO ORDER

Dr. Jack Lenihan, Chair, noted a quorum was present, welcomed everyone and called the meeting to order at 6:00 PM.

APPROVAL OF FEBRUARY 13, 2019 PROPOSED AGENDA

Dr. Jack Lenihan, Chair, presented the February 13, 2019 Proposed Agenda for approval with the removal of VII, c. Nominating Committee. **MOTION:** Dr. Charles Kenner moved to accept the February 13, 2019 Proposed Agenda with removal of Item VII, c. Nominating Committee. Judge Executive Kris Knochelmann seconded. Motion carried unanimously.

APPROVAL OF NOVEMBER 14, 2018 PROPOSED MINUTES

Dr. Jack Lenihan, Chair, presented the November 14, 2018 Proposed Minutes for approval. **MOTION:** Judge Executive Kris Knochelmann moved to accept the November 14, 2018 Proposed Minutes as presented. Mr. Tony Kramer seconded. Motion carried unanimously.

OLD BUSINESS

There was no old business to bring before the Executive Committee.

REPORTS

- a) **Legal Counsel** – Mary Ann Stewart had nothing to report.
- b) **Financial** – Mr. George Moore summarized the financial report for all programs through December 31, 2018. Discussion ensued. **MOTION:** Ms. Marie Schenkel moved to accept the

financial report and forward the financial report to the District Board for approval. Dr. Timothy Franxman seconded. Motion carried unanimously.

c) District Director of Health – Dr. Lynne Saddler

Dr. Saddler gave an update on the implementation of the pension plan, reporting:

- 7.5 FTE positions in non-mandated services have been eliminated as vacated.
- Steve Divine and Mary Ann Stewart are working on the local environmental health fee increase resolution and are exploring other potential fee increases.
- Local Boards of Health will meet in the first two weeks of April to consider the request to increase their allocations to the District by 0.23 cents per \$100 of assessed valuation.
- HB 307 has been filed which proposes to keep the KERS rate for local health departments (and other “quasi-governmental” entities) at 49.47% for FY 2020.

Dr. Saddler also gave updates on legislative bills that have been filed and provided an overview of division activities. Discussion ensued. **MOTION:** Dr. Charles Kenner moved to accept the report as presented. Mr. Tony Kramer seconded. Motion carried unanimously.

d) Personnel Board – Dr. Lynne Saddler reported the Personnel Board met on January 15, 2019 and summarized the meeting. She reported the next meeting is set for April 10, 2019 at 5:15 PM.

MOTION: Dr. Timothy Franxman moved to accept the Personnel Board report as presented and forward to the District Board for approval. Mr. Tony Kramer seconded. Motion carried unanimously.

REVIEW/APPROVAL OF MARCH 13, 2019 DISTRICT BOARD OF HEALTH AGENDA – Dr. Jack Lenihan presented the March 13, 2019 District Board of Health Agenda with the removal of Item VII, c. for approval. **MOTION:** Dr. Charles Kenner moved to approve the March 13, 2019 District Board of Health Agenda with the removal of Item VII, c. Ms. Marie Schenkel seconded. Motion carried unanimously.

CLOSED SESSION – It was determined there was no need for a Closed Session.

OTHER: NON-ACTION ITEMS – There were no non-action items to bring before the Executive Committee.

NEXT EXECUTIVE COMMITTEE MEETING

May 8, 2019, 6:00 PM at the District Office - 8001 Veterans Memorial Drive, Florence, KY.

ADJOURNMENT - MOTION: Judge Executive Kris Knochelmann moved to adjourn the Executive Committee meeting. Dr. Charles Kenner seconded. Motion carried unanimously. Meeting adjourned at 6:27 PM.

Respectfully submitted,



Jack Lenihan, DMD,
NKIDBOH Chair



Lynne M. Saddler, MD, MPH,
District Director of Health,
NKIDBOH Secretary