NORTHERN KENTUCKY INDEPENDENT DISTRICT
BOARD OF HEALTH MEETING
Jack Lenihan, DMD, Chair
December 12, 2018, 6:00 PM
8001 Veterans Memorial Drive, Florence, KY

Members Present
Jack Lenihan, DMD, Chair
Linda Ault, PhD, MSW (designee-Mayor Meyer)
Jason Burcham, DVM
Tom Cahill, Jr. (designee-Mayor Hermes)
Jeff Earlywine (designee-JE Moore)
Timothy Franxman, MD
Richard Gaston, MD
Charles Kenner, DMD, Vice Chair
Julie Metzger Aubuchon, OD (designee-Mayor Whalen)
Marie Schenkel (designee-JE Pendery)
Lynn Shewmaker, OD
Wm. Ford Threlkeld, II, MD
Shelly Voet, MD

Members Absent
Eva Ballard
Lawrence Brennan, MD
Tony Kramer, RN (designee-Mayor Peluso)
Scott Kimmich (designee-JE Wood)
Kris Knochelmann, Judge Executive
John Muller (designee-Mayor Haas)
Chris Reinersman, Mayor, Independence

Staff/Guests Present
Lynne M. Saddler, MD, MPH, District Director of Health
Rose M. Croley, District Secretary
Steve Divine, Director of Environmental Health & Safety
Karen Domaschko, Human Resources Administrator
Pamela Millay, Director of Clinical Services
George Moore, Director of Administration & Accounting
Stephanie Vogel, Director of Population Health
Jonathan Vorbeck, Public Health Impacts Administrator
Mary Ann Stewart, Esq.
Adam Davey, VonLehman CPA & Advisory Firm
Ross Emerson, VonLehman CPA & Advisory Firm

1. **Welcome/Call to Order** - Chair, Dr. Jack Lenihan noted a quorum was present, welcomed everyone, and called the meeting to order at 6:00 PM.

2. **Public Comments** – Chair, Dr. Jack Lenihan noted there were no members of the public who signed up to speak to the Board.

3. **Approval of December 12, 2018 Proposed Agenda** - Chair, Dr. Jack Lenihan presented the December 12, 2018 proposed agenda for approval. **MOTION:** Mr. Tom Cahill, Jr. moved to accept
the December 12, 2018 proposed agenda as presented. Dr. Richard Gaston seconded. Motion carried unanimously.

4. Approval of September 12, 2018 Proposed Minutes - Chair, Dr. Jack Lenihan presented the September 12, 2018 proposed minutes for approval. MOTION: Mr. Jeff Earlywine moved to accept the September 12, 2018 proposed minutes as presented. Dr. Charles Kenner seconded. Motion carried unanimously.

5. Old Business – There was no old business to bring before the Board.

6. Reports
   a. Finance & Audit Committee - Dr. Jack Lenihan, Chair, reported the committee met on October 31 and heard a presentation from VonLehman CPA & Advisory Firm on the FY 2018 draft audit, and a presentation by Mr. George Moore regarding an investment proposal from BB&T detailing investing $2 million of unrestricted reserves into a laddered CD vehicle. After discussion the Committee moved to forward the draft FY2018 audit and investment proposal to the Executive Committee.

   1. Presentation of Audit – Mr. George Moore introduced Mr. Adam Davey and Mr. Ross Emerson from VonLehman CPA & Advisory Firm. Mr. Davey summarized the FY 2018 (June 30, 2018) financial statements and reported an unmodified audit opinion based on the modified cash basis of accounting. Discussion ensued. MOTION: Dr. Charles Kenner moved to accept the Financial Audit as presented. Dr. Julie Metzger Aubuchon seconded. Motion carried unanimously.

   b. Executive Committee – Dr. Saddler provided the Executive Committee report on behalf of Mr. Scott Kimmich who acted as Chair of the Committee for the November 14, 2018 meeting. Mr. Kimmich could not be at this evening’s Board meeting to provide the report. Mr. Kimmich acted as Chair for the Executive Committee since Dr. Jack Lenihan, Board Chair, was not able to attend this meeting and Dr. Charles Kenner, Vice Chair was not present. Dr. Saddler reported the Committee met and heard the Finance and Audit Committee’s report and the FY 2018 Audit report. The Committee recommended forwarding the Audit report to the District Board of Health with additional wording added which details the District’s pension obligation and an explanation that this figure does not appear on the District’s balance sheet due to our regulatory requirements to provide our financial statements on the modified cash basis of accounting. She reported that Mr. George Moore presented the financial report through October 31, 2018 which was approved to move forward to the District Board of Health. Mr. Moore also presented a Treasury Backed Securities Investment Ladder proposal received from BB&T Bank, which was approved to be forwarded to the District Board of Health. Dr. Saddler gave her report and the Personnel Board report and both were approved to move forward to the District Board of Health.

c. Pension Committee – Mr. Jeff Earlywine, Chair, laid out the ground work that the committee has done to address the department’s pension contribution increases for FY 2020, and summarized the 4-point pension plan that was sent to District Board of Health for this meeting. Discussion ensued. MOTION: Dr. Charles Kenner moved to approve the plan as written, if the FY 2020 KERS rate increases to 83.43% as projected, implementing workforce reductions resulting in cost savings of $1,013,847, increasing environmental fees, use of
reserves and recommending the local boards of health increase their allocation (and tax rates as needed) by 0.23 cents per $100 of assessed value. Dr. Lynn Shewmaker seconded. Motion carried unanimously.

d. Legal Counsel – Ms. Mary Ann Stewart had no report.

e. Financial – Mr. George Moore gave a brief summary of the financial report as of October 31, 2018. Discussion ensued. **MOTION**: Ms. Marie Schenkel moved to approve the financial report as presented. Dr. Timothy Franxman seconded. Motion carried unanimously.

   1. Investment Proposal – Mr. George Moore presented his recommendation of a 3 year term investment of 2 million dollars into Laddered CD’s (maturities come in at different dates) with BB&T per the document submitted. Discussion ensued. **MOTION**: Mr. Jeff Earlywine moved to accept Mr. Moore’s report and recommendation of investment proposal. Dr. Julie Metzger Aubuchon seconded. Motion carried unanimously.

f. District Director of Health – Dr. Lynne Saddler presented her report, highlighting several topics including the completion of the re-accreditation videoconference site visit, the status of the Hepatitis A outbreak, the CDC Epi-Aid team visit for the HIV cluster investigation, data from the three Syringe Access Exchange Programs, a reminder that the City of Williamstown Smoking Ordinance starts January 1, 2019, and progress with the Adult Oral Health Program. Discussion ensued. **MOTION**: Dr. Linda Ault moved to accept the District Director of Health report as presented. Dr. Charles Kenner seconded. Motion carried unanimously.

g. Personnel Board - Dr. Lynne Saddler stated that the Personnel Board met on October 16, 2018 and reported on the business that was conducted. The next Personnel Board meeting will be January 15, 2019 at 5:15 PM. **MOTION**: Dr. Wm. Ford Threlkeld, II moved to accept the Personnel Board report as presented. Dr. Timothy Franxman seconded. Motion carried unanimously.

7. Committee Reports

   a. Clinical Services – Dr. Julie Metzger Aubuchon, Chair, and

      Population Health - Ms. Marie Schenkel, Chair combined meetings to review, discuss and
      draft a Northern Kentucky Health Department Policy Statement on Medical Marijuana. After
      much discussion, the policy statement that was presented to the District Board of Health is:

      *The legalization of marijuana for medical purposes should be subject to the same research,
      consideration and study as any potential medicine, under the standards established by the U.S. Food
      and Drug Administration (FDA).*

      *The FDA is the federal agency responsible for approval of drug products and for determining their
efficacy after thorough and rigorous testing related but not limited to the impact of varying doses on
patients based on level of illness, weight, age, and other health conditions.*

      *Efforts to bypass the established process seek to undermine protocols designed by medical
professionals to protect the long term interests and health of the patients who would be subject to
unintended risk of exposure to unsafe and ineffective products.*

      *Additionally, legalization of marijuana consequences to the individual and community must be
considered.*

      **MOTION**: Dr. Charles Kenner moved to make this statement the Northern Kentucky District Board of Health Policy Statement on Medical Marijuana. Dr. Richard Gaston seconded. Mr. Jeff Earlywine present, not voting. Motion carried.
b. Information & Education – Dr. Julie Metzger Aubuchon, Chair, did not meet.

c. Environmental Health & Safety – Dr. Timothy Franxman reported the committee met on November 17 and summarized the meeting. He reported the next meeting will be in late winter or early spring.

8. Local Boards of Health Reports
   a. Boone County – Dr. Charles Kenner, Chair, reported the Local Board did not meet.
   b. Campbell County – Dr. Lynne Saddler reported the Local Board did not meet.
   c. Grant County – Dr. Wm. Ford Threlkeld, II, Chair, reported the Local Board did not meet.
   d. Kenton County – Dr. Lynn Shewmaker, Chair, reported the Local Board did not meet.

9. Other – Dr. Saddler informed the Board that tonight was Mr. Scott Kimmich’s last District Board of Health meeting and she will present him with the customary clock with the NKY Health logo on it when she is in Frankfort next week.

10. Next District Board of Health Meeting - The next meeting will be Wednesday, March 13, 2019 at 6:00 PM, 8001 Veterans Memorial Drive, Florence, KY 41042.

11. Closed Session – There was no need to go into closed session.

12. Adjournment – MOTION: Dr. Charles Kenner moved to adjourn the meeting. Ms. Marie Schenkel seconded. Motion carried unanimously. Meeting adjourned at 7:23 PM.

Respectfully submitted,

Jack Lembah, DMD, NKIDBOH Chair

Lynne M. Saddler, MD, MPH
District Director of Health
NKIDBOH Secretary