

NKYHEALTH
NORTHERN KENTUCKY HEALTH DEPARTMENT



NORTHERN KENTUCKY DISTRICT BOARD OF HEALTH
EXECUTIVE COMMITTEE MEETING
Tony Kramer, RN, Chair
Wednesday, February 14, 2018, 6:00 PM
610 Medical Village Drive, Edgewood, KY 41017

MINUTES

MEMBERS PRESENT

Tony Kramer, RN, Chair
Eva Ballard
Lawrence Brennan, MD
Jeff Earlywine (Designee for JE Moore)
Charles Kenner, DMD
Scott Kimmich (Designee for JE Wood)
Jack Lenihan, DMD
Mayor Chris Reinersman
Marie Schenkel (Designee for JE Pendery)
Wm. Ford Threlkeld, II, MD
Wilbert Ziegler (Designee for JE Knochelmann)

STAFF / GUESTS PRESENT

Lynne M. Saddler, MD, MPH, District Director of Health
Rose Croley, District Secretary
Karen Domaschko, HR Administrator
George A. Moore, II, Director of Administration & Accounting
Mary Ann Stewart, Esq.
Ted Talley, Environmental Health Manager
Stephanie Vogel, Director of Population Health
Crystal Shoop, Thomas Moore College
Nikita Ruemir, Thomas Moore College

MEMBERS ABSENT

None

WELCOME / CALL TO ORDER

Mr. Tony Kramer, Chair, noted a quorum was present, welcomed everyone to the last meeting to be held at 610 Medical Village Drive and called the meeting to order at 6:00 PM.

APPROVAL OF FEBRUARY 14, 2018 PROPOSED AGENDA

Mr. Tony Kramer, Chair, presented the February 14, 2018 Proposed Agenda for approval.

MOTION: Mr. Scott Kimmich moved to accept the February 14, 2018 Proposed Agenda as presented. Dr. Jack Lenihan seconded. Motion carried unanimously.

APPROVAL OF NOVEMBER 8, 2017 PROPOSED MINUTES

Mr. Tony Kramer, Chair, presented the November 8, 2017 Proposed Minutes for approval.

MOTION: Mr. Jeff Earlywine moved to accept the November 8, 2017 Proposed Minutes as presented. Mr. Scott Kimmich seconded. Motion carried unanimously.

OLD BUSINESS

There was no old business to bring before the Executive Committee.

REPORTS

- a) **Building Committee** – Mr. Scott Kimmich, Chair, summarized the Building Project Budget Update as of 1/26/18 and reviewed the Change Orders List (#1 through #15). Discussion ensued. **MOTION:** Mr. Scott Kimmich moved to approve Change Orders #13 – #15. Mr. Wilbert Ziegler seconded. Motion carried unanimously.

- b) **Legal Counsel** - Ms. Mary Ann Stewart reported that she has drafted amendments to the by-laws that will be sent in advance to the District Board for the March Board meeting. She also reported we closed on the Grandview facility on January 29. **MOTION:** Dr. Charles Kenner moved to accept Legal Counsel report as presented. Mr. Wilbert Ziegler seconded. Motion carried unanimously.
- c) **Financial** – Mr. George Moore summarized the Financial report for the six months ending December 31, 2017. Discussion ensued. **MOTION:** Mr. Scott Kimmich moved to accept the financial report as presented. Mr. Wilbert Ziegler seconded. Motion carried unanimously.
- d) **District Director of Health** – Dr. Lynne Saddler updated the Committee on the potential impacts if the KRS increase for local health departments is not funded by the state. She shared the actions she has taken to inform the NKY legislative delegation of this issue. Discussion ensued. Dr. Saddler also reported that Jennifer Hunter, Director of Clinical Services, will be retiring on April 30. Other updates included the influenza season, HIV cluster investigation, the Newport caucus meeting on SAEP on February 12th. **MOTION:** Dr. Wm. Ford Threlkeld, II, moved to accept the District Director of Health report as presented. Mayor Chris Reinersman seconded. Motion carried unanimously.
- e) **Personnel Board** – Dr. Lynne Saddler reported the Personnel Board's January 16th meeting. **MOTION:** Dr. Lawrence Brennan moved to accept the Personnel Board report as presented. Mr. Scott Kimmich seconded. Motion carried unanimously.

REVIEW/APPROVAL OF MARCH 14, 2018 DISTRICT BOARD OF HEALTH AGENDA

MOTION: Dr. Wm. Ford Threlkeld, II, moved to accept the March 14, 2018 District Board of Health Agenda as presented. Dr. Jack Lenihan seconded. Motion carried unanimously.

CLOSED SESSION – It was determined there was no need for a Closed Session.

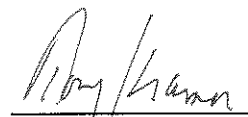
OTHER: NON-ACTION ITEMS – There were no items.

NEXT EXECUTIVE COMMITTEE MEETING

Wednesday, May 9, 2018, 6:00 PM at the new District Office located at 8001 Veterans Memorial Drive, Florence, KY.

ADJOURNMENT - **MOTION:** Dr. Wm. Ford Threlkeld, II, moved to adjourn the Executive Committee meeting. Ms. Eva Ballard seconded. Motion carried unanimously. Meeting adjourned at 6:34 PM.

Respectfully submitted,



Tony Kramer, RN,
NKIDBOH Chair



Lynne M. Saddler, MD, MPH,
District Director of Health,
NKIDBOH Secretary