



**NORTHERN KENTUCKY
INDEPENDENT DISTRICT BOARD OF HEALTH
EXECUTIVE COMMITTEE
MEETING**

Lower Level Conference Room
610 Medical Village Drive, Edgewood KY 41017
Wednesday, May 12, 2010, 6:00 p.m.

MINUTES

MEMBERS PRESENT

Pat Dressman, Chair
Wilbert Ziegler, Immediate Past Chair
Debbie Davis, Attorney
Jeff Earlywine (designee for Judge Moore)
Stephen W. Hiltz, MD (designee for Judge Pendery)
Charles Kenner, DMD
Tony Kramer, RN (designee for Mayor Peluso)

MEMBERS ABSENT

Jonathan Rich, DMD, Vice Chair
Ralph Drees, Judge Executive
Wm. Ford Threlkeld, MD

STAFF/GUESTS PRESENT

George A. Moore, II, Interim District Director of Health
Steve Divine, Director Environmental Health & Safety
Kathy Gavin, Director of Community Health and Promotion
Jennifer Hunter, Director of Clinical Services
Karen Y. McGarr, Executive Secretary
Mary Ann Stewart, Attorney
Hazel Bentley
Carol Daniels
Owen Nichols, CEO, NorthKey Community Care

WELCOME

Chair Ms. Pat Dressman welcomed everyone.

CALL TO ORDER

Chair Ms. Pat Dressman noted a quorum was present and called the meeting to order at 6:04 p.m.

APPROVAL OF PROPOSED MAY 12 2010 AGENDA

Chair Ms. Pat Dressman presented the May 12, 2010, proposed agenda for approval. Mr. George Moore, II, requested that Red Flag Rules be added as item V. e. iii. **Motion:** Dr. Jonathan Rich moved to approve the proposed agenda with Mr. Moore's amendment. Mr. Wilbert Ziegler seconded. Motion carried unanimously to approve the May 12, 2010, agenda as amended to include item V. e. iii. Red Flag Rules.

APPROVAL OF FEBRUARY 10 2010 AND APRIL 7 2010, PROPOSED MINUTES

Chair Ms. Pat Dressman presented the February 10, 2010, and the April 7, 2010 proposed minutes for approval. **Motion:** Mr. Wilbert Ziegler moved to approve the February 10, 2010, and the April 7, 2010 proposed minutes as presented. Mr. Tony Kramer seconded. Motion carried unanimously to approve the February 10, 2010, and the April 7, 2010 proposed minutes as presented.

REPORTS

Legal Counsel—Mary Ann Stewart

Ms. Mary Ann Stewart stated that she did not have a report at this time.

Chair—Pat Dressman

Chair Ms. Pat Dressman welcomed Dr. Owen Nichols, CEO of NorthKey. Dr. Nichols introduced himself and gave a presentation on integrated services and how he felt NorthKey and the Department might work together. Discussion followed. Chair Pat Dressman thanked Dr. Nichols for his presentation.

District Director of Health Search Committee—Pat Dressman, Chair

Mr. George Moore presented the advertising brochure for members to look at. Deadline for applications is June 1, 2010, with the hope for recruitment by the end of this summer. Salary range is equitable.

District Director of Health and Financial—George A. Moore, II, Interim District Director

FY 2011 Budget Update: Mr. Moore, II, presented the Financial Report, highlighting state budget cuts and the increase in employer contributions to the Kentucky Employees' Retirement System (KERS.) Discussion followed Mr. Moore's report which included the budget/and budget memo dated April 28, 2010, discussion followed. **Action Steps:** Mr. Moore, II, to provide the Board with a report showing where non-designated monies have or would have been spent and the areas being impacted by State budget cuts. Boone

County's request for the District to fund the NAPP SAC program, which has been a very successful pilot in Boone, district wide was presented. The Executive Committee declined but deferred the request to the full Board at its June 9, 2010, meeting. **Motion:** Dr. Charles Kenner moved to accept the financial report as presented by Mr. Moore, II. Mr. Jeff Earlywine seconded. Motion carried.

Auditor Proposal Update: Mr. George Moore, II, reported the RFP has been let out and the bid opening is scheduled for Friday. He noted that the proposals will be presented to the full Board on June 9, 2010, for their selection. Mr. Moore, II, added that the auditor selection process is on a 3-year cycle.

Red Flag Rules: Mr. George Moore, II, presented information on the red flag rules and distributed copies of the proposed policy. Discussion followed. Mr. Moore, II, stated that due to deadlines, he was requesting the Executive Committee approve the policy as amended in lieu of the full Board's approval. Discussion followed. **Motion:** Dr. Stephen Hiltz moved to accept the policy with the following amendments on page 4:

- Remove "state issued"
- Insert "as much of" between "bring" and "the"
- Add "as possible" after "above"
- Add bullet for sentence "If patient is a minor..."

Mr. Jeff Earlywine asked that Dr. Hiltz's motion be amended to include "final review by legal counsel to ensure compliance." Dr. Hiltz accepted Mr. Earlywine's amendment. Mr. Earlywine seconded the motion to accept the policy with the following amendments on page 4 with final review by legal counsel to ensure compliance:

- Remove "state issued"
- Insert "as much of" between "bring" and "the"
- Add "as possible" after "above"
- Add bullet for sentence "If patient is a minor..."

Motion carried unanimously.

Personnel Board—George A. Moore, II, Interim District Director of Health

Mr. Moore, II, presented the Personnel Board Report. A brief discussion followed.

Motion: Mr. Wilbert Ziegler moved to accept the Personnel Board report as presented. Ms. Debbie Davis seconded. Motion carried unanimously.

NOMINATING COMMITTEE

Chair Pat Dressman appointed the Executive Committee to serve as the FY 2011 Nominating Committee. Discussion occurred. **Motion:** Dr. Stephen Hiltz moved to nominate the following:

Nomination of the FY 2011 District Board Officers

Chair: Dr. Jonathan Rich (Grant County)

Vice Chair: Mr. Kirk Kavanaugh (Boone County)

Executive Committee Members

Boone County: Judge Executive Gary Moore
Dr. Charles Kenner

Campbell County: Judge Executive Steve Pendery
Mayor Jerry Peluso

Grant County: to be determined

Kenton County: Judge Executive Ralph Drees
Ms. Debbie Davis, RN

Dr. Charles Kenner seconded. Motion carried unanimously to present the above slate for FY 2011 District Board Officers and Executive Committee members to the full Board at its June 9, 2010 meeting. **Action Step:** Darrell Link, Grant County Judge Executive, will be contacted to determine Grant County nominations to be added to the FY 2011 slate for the June 9, 2010, Board meeting.

REVIEW/APPROVAL OF JUNE 9 2010 DISTRICT BOARD OF HEALTH AGENDA

Chair Ms. Pat Dressman presented the June 9, 2010, proposed agenda for review and/or changes. **Motion:** Dr. Stephen Hiltz moved to approve the June 9, 2010; District Board proposed agenda with the addition of item *VII. a. 1 Red Flag Rule: ratification of Executive Committee's May 12, 2010 approval*. Ms. Debbie Davis seconded. Motion carried unanimously to approve the June 9, 2010, District Board of Health proposed agenda as amended.

CLOSED SESSION

A closed session was not held.

OTHER

There were no other items to come before the Board.

ADJOURNMENT

Motion: With no further business to come before the Board, Dr. Stephen Hiltz moved to adjourn. Dr. Charles Kenner seconded. The motion carried unanimously, the meeting was adjourned at 7:07 p.m.

Respectfully submitted,

Pat Dressman
NKIDBH Chair

George A. Moore, II
NKIDBH Secretary