

**NORTHERN KENTUCKY  
INDEPENDENT DISTRICT BOARD OF HEALTH  
EXECUTIVE COMMITTEE  
MEETING**

Lower Level Conference Room  
610 Medical Village Drive, Edgewood KY 41017  
Wednesday, February 10, 2010, 6:00 p.m.

**MINUTES**

**MEMBERS PRESENT**

Pat Dressman, Chair  
Jonathan Rich, DMD, Vice Chair  
Wilbert Ziegler, Immediate Past Chair  
Jeff Earlywine (designee for Judge Moore)  
Charles Kenner, DMD  
Tony Kramer, RN (designee for Mayor Peluso)  
Wm. Ford Threlkeld, MD

**MEMBERS ABSENT**

Debbie Davis, Attorney  
Ralph Drees, Judge Executive  
Steve Pendery, Judge Executive

**STAFF/GUESTS PRESENT**

Steven R. Katkowsky, MD, District Director of Health  
Steve Divine, Director Environmental Health & Safety  
Karen Y. McGarr, Executive Secretary  
George A. Moore, II, Director of Administration & Accounting  
Mary Ann Stewart, Attorney

**WELCOME**

Chair Ms. Pat Dressman welcomed everyone.

**CALL TO ORDER**

Chair Ms. Pat Dressman noted a quorum was present and called the meeting to order at 6:03 p.m.

### **APPROVAL OF PROPOSED FEBRUARY 10, 2010 AGENDA**

Chair Ms. Pat Dressman presented the proposed February 10, 2010, agenda for approval. **Motion:** Dr. Jonathan Rich moved to approve the proposed agenda as submitted. Dr. Ford Threlkeld, II, seconded. Motion carried unanimously to approve the February 10, 2010, agenda as submitted.

### **APPROVAL OF NOVEMBER 4, 2009, PROPOSED MINUTES**

Chair Ms. Pat Dressman presented the November 4, 2009, proposed minutes for approval. **Motion:** Mr. Jeff Earlywine moved to approve the minutes as presented. Mr. Wilbert Ziegler seconded. Motion carried unanimously to approve the November 4, 2009, minutes as presented.

### **REPORTS**

#### **Legal Counsel—Mary Ann Stewart**

Ms. Stewart reported on items (pending environmental issue, open records appeal, and Deputy Director Committee) she has been working on for the Department. She noted that the Deputy Director Committee had not met. Chair Pat Dressman noted that the Deputy Director Committee includes Mr. Jeff Earlywine as chair, Dr. Stephen Hiltz, Dr. Jonathan Rich, and herself.

#### **Chair—Pat Dressman**

Chair Pat Dressman presented her report which included information about the Smoke-free Planning Workshop she attended.

#### **District Director of Health—Steven R. Katkowsky, MD**

Dr. Katkowsky presented his report which included an update on H1N1 activities/statistics and information about the pertussis (whooping cough) outbreak. He added that he felt that the Department's response to the H1N1 outbreak helped to breakdown the Department's silos by helping staff to see we are all in this together. He noted that every level volunteered to assist with the clinics.

#### **Financial—George A. Moore, II, Director of Administration and Accounting**

Mr. Moore presented the Financial Report. A brief discussion followed Mr. Moore's report. **Motion:** Dr. Charles Kenner moved to approve the Financial Report as presented. Dr. Jonathan Rich seconded. Motion carried unanimously to accept the Financial Report as presented.

**Personnel Board—Steven R. Katkowsky, MD, District Director of Health**

Dr. Katkowsky presented the Personnel Board Report. A brief discussion followed Dr. Katkowsky's report. **Motion:** Mr. Wilbert Ziegler moved to accept the Personnel Board Report as presented. Dr. Ford Threlkeld, II, seconded. Motion carried unanimously.

**CLOSED SESSION**

A closed session was not held.

**REVIEW/APPROVAL OF MARCH 10, 2010, DISTRICT BOARD OF HEALTH AGENDA**

Chair Ms. Pat Dressman presented the March 10, 2010, proposed agenda for review and/or changes. **Motion:** Dr. Jonathan Rich moved to approve the March 10, 2010, District Board proposed agenda with item VI. *Reports, b. Chair* removed from future agendas. Mr. Tony Kramer seconded. Motion carried unanimously to approve the March 10, 2010, District Board of Health proposed agenda as amended.

**OTHER**

There were no other items to come before the Board.

**ADJOURNMENT**

**Motion:** With no further business to come before the Board, Dr. Jonathan Rich moved to adjourn. Mr. Tony Kramer seconded. The motion carried unanimously, the meeting was adjourned.

Respectfully submitted,

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Pat Dressman  
NKIDBH Chair

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Steven R. Katkowsky, MD  
NKIDBH Secretary