

**NORTHERN KENTUCKY
INDEPENDENT DISTRICT BOARD OF HEALTH
EXECUTIVE COMMITTEE
MEETING**

Lower Level Conference Room
610 Medical Village Drive, Edgewood KY 41017
Wednesday, August 26, 2009, 6:30 p.m.

MINUTES

MEMBERS PRESENT

Pat Dressman, Chair
Jonathan Rich, DMD, Vice Chair
Wilbert Ziegler, Immediate Past Chair
Jeff Earlywine (designee for Judge Moore)
Debbie Davis, Attorney
Stephen W. Hiltz, MD, (designee for Judge Pendery)
Scott Kimmich, Deputy Judge (designee for Judge Drees)
Tony Kramer, RN (designee for Mayor Peluso)
Darrell L. Link, Judge Executive
Steve Pendery, Judge Executive
Wm. Ford Threlkeld, MD

MEMBERS ABSENT

STAFF/GUESTS PRESENT

Steven R. Katkowsky, MD, District Director of Health
Steve Divine, Director Environmental Health & Safety
Karen Y. McGarr, Executive Secretary
George A. Moore, II, Director of Administration & Accounting
Brian Ellerman, Attorney

WELCOME

Chair Ms. Pat Dressman welcomed everyone.

CALL TO ORDER

Chair Ms. Pat Dressman noted a quorum was present and called the meeting to order at 6:08 p.m.

APPROVAL OF PROPOSED AUGUST 26, 2009, AGENDA

Chair Ms. Pat Dressman presented the proposed August 26, 2009, agenda for approval. Discussion followed. **Motion:** Dr. Wm. Ford Threlkeld, II, moved to approve the agenda as presented. Dr. Charles Kenner seconded. Motion carried unanimously to approve the August 26, 2009, agenda as amended.

APPROVAL OF MAY 13, 2009, PROPOSED MINUTES

Chair Ms. Pat Dressman presented the May 13, 2009, proposed minutes for approval. **Motion:** Dr. Stephen Hiltz moved to replace “Newport” with “Covington” on page 4 under “Other” in the first sentence. Ms. Debbie Davis seconded. Motion carried unanimously to approve the May 13, 2009, minutes as amended.

REPORTS

Legal Counsel—Mary Ann Stewart

No report.

Chair—Pat Dressman

Chair Pat Dressman reported on the board committees. She stated that the possibility exists that chairs may need to be appointed for the Clinical Services and Diabetes committees but that all other committee chairs have agreed to serve another term.

District Director of Health—Steven R. Katkowsky, MD

Dr. Katkowsky presented his report.

- **H1N1:** informational presentation for the community and elected officials are scheduled. Highlighting some of the presentation dates, Dr. Katkowsky noted that a schedule of presentations will be posted. He communicated information on the cost of the vaccine, adding that currently those being vaccinated will not be charged for their vaccination. Dr. Katkowsky added he will keep everyone informed and updated as new information regarding H1N1 becomes available.
- **November 11 Executive Committee meeting:** Dr. Katkowsky noted that November 11 is a holiday and asked if members felt the meeting date should be changed. Discussion followed. **Motion:** Dr. Charles Kenner moved to change the date to November 4, 2009, 6:00 p.m. Dr. William Ford Threlkeld, II, MD, seconded. Motion carried unanimously. **Action Step:** Emily Gresham-Wherle to notify media of the new date.

Financial—George A. Moore, II, Director of Administration and Accounting

Mr. Moore presented the Financial Report. Discussion followed. **Motion:** Dr. Charles Kenner moved to approve the financial report as presented. Dr. Wm. Ford Threlkeld, II seconded. Motion carried unanimously to accept the Financial Report as presented.

Personnel Board—Steven R. Katkowsky, MD, District Director of Health

Dr. Katkowsky presented the Personnel Board Report. Discussion followed. **Motion:** Mr. Wilbert Ziegler moved to accept the Personnel Board Report as presented. Mr. Jeff Earlywine seconded. Motion carried unanimously.

CLOSED SESSION

There was not a closed session.

REVIEW/APPROVAL OF SEPTEMBER 23, 2009, DISTRICT BOARD OF HEALTH AGENDA

Following discussion, Dr. Stephen Hiltz moved to approve the September 23, 2009, District Board proposed agenda with the following amendment: under Local Board Reports, Kenton County, replace Stephen W. Hiltz, MD, Chair with Debbie Davis, BSN, Chair. Mr. Tony Kramer seconded. Motion carried unanimously to approve the September 23, 2009 agenda as amended.

OTHER

There were no other items to be presented.

ADJOURNMENT

Motion: With no further business to come before the Board, Dr. Stephen Hiltz moved to adjourn. Dr. Charles Kenner seconded. The motion carried unanimously, the meeting adjourned at 6:40 p.m.

Respectfully submitted,

Pat Dressman
NKIDBH Chair

Steven R. Katkowsky, MD
NKIDBH Secretary