



NORTHERN KENTUCKY
INDEPENDENT DISTRICT BOARD OF HEALTH
EXECUTIVE COMMITTEE MEETING
Lower Level Conference Room
610 Medical Village Drive, Edgewood KY 41017
Wednesday, February 15, 2012, 6:00 p.m.

APPROVED MINUTES

MEMBERS PRESENT

Jeff Earlywine (Designee for Judge Moore)
Charles Kenner, DMD
Tony Kramer, RN (Designee for Mayor Peluso)
Kurt Pohlgeers, Vice Chair
Jonathan Rich, DMD, Immediate Past Chair

MEMBERS ABSENT

Steve Arlinghaus, Judge Executive
Debbie Davis, BSN, Attorney
Kirk Kavanaugh, JD, MSW, Chair
Darrell L. Link, Judge Executive
Steve Pendery, Judge Executive
Wm. Ford Threlkeld, II, MD

STAFF/GUESTS PRESENT

Lynne M. Saddler, MD, MPH, District Director of Health
Julie Smith, Executive Secretary
Steve Divine, RS, Director Environmental Health & Safety
Mary Ann Stewart, Attorney
George A. Moore, II, Director Administration & Accounting
Stephanie Vogel, Interim Health Promotion Administrator
Emily Gresham-Wherle, Public Information Administrator

WELCOME/CALL TO ORDER

Vice Chairman Mr. Kurt Pohlgeers welcomed everyone and called the meeting to order at 6:15 p.m.

APPROVAL OF FEBRUARY 15, 2012, PROPOSED AGENDA

Vice Chair Mr. Kurt Pohlgeers presented the February 15, 2012, proposed agenda for approval.

Motion: Dr. Charles Kenner moved to approve the February 15, 2012 proposed agenda. Mr. Tony Kramer seconded. Motion carried unanimously.

APPROVAL OF PROPOSED NOVEMBER 9, 2011, MINUTES

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Approved MAY 16, 2012



Vice Chair Mr. Kurt Pohlgeers presented the November 9, 2011, proposed minutes. **Motion:** Dr. Charles Kenner moved to approve the November 9, 2011, proposed minutes as presented. Dr. Jonathan Rich seconded. Motion carried unanimously.

REPORTS

Financial - Mr. George A. Moore, II, Director of Administration & Accounting

Mr. George Moore, reported on the fiscal year 2012 financial report. In the first six months of this fiscal year we have collected about \$6.5 million or 42% of expected revenue and have spent about \$7 million – about 45% of what was budgeted. It is projected that we will finish the year within the budget and no furloughs for this year are recommended at this time. Discussion ensued. **Motion:** Dr. Jonathan Rich moved to approve the financial report as presented. Mr. Jeff Earlywine seconded. Motion carried unanimously.

Mr. George Moore then reported on the financial outlook for fiscal year 2013 which begins on July 1, 2012. Cuts are being anticipated of about 8.4% from the state which is \$173,000 and about 8.8% from the federal government which is \$296,000. We anticipate a \$50,000 increase in the local tax funds that we receive based on the property value assessments. The department's contribution to the retirement system is anticipated to increase by 3.79% next year which will be a \$257,000 increase bringing the amount the department will pay for retirement to \$1.61 million. An anticipated increase of \$3000 in the Medicaid match is also expected. This will result in an approximate \$1.1 million deficit. A variety of ideas to reduce spending and increase revenue will need to be explored to close this gap. The Executive Committee has asked Dr. Lynne Saddler and George Moore to work with the Resource Committee to explore options for the budget. **Motion:** Dr. Charles Kenner moved to approve this report. Dr. Jonathan Rich seconded. Motion carried unanimously.

Legal Counsel – Ms. Mary Ann Stewart, Attorney

No information to report.

District Director of Health - Dr. Lynne M. Saddler, MD, MPH

Dr. Lynne Saddler spoke about some of the public health related bills introduced in the Kentucky General Assembly. Dr. Saddler provided updates about activities going on in the health department such as accreditation, a grant we received to fund chronic disease prevention in Covington and the work with the benefits broker to explore insurance options. Dr. Saddler shared that all four health centers had achieved or exceeded the national goal of 90% two year olds receiving their complete immunizations series. This was a result of a new policy put in place by Jennifer Hunter, Director of Clinical Services, and the hard work of the clinical services staff. Dr. Saddler reported that with the size of the Board increasing to 32 members on July 1, 2012, we need to find larger meeting space to accommodate everyone. She will poll Board members regarding their preference for a location and report back to the District Board. Dr. Saddler reported that in accordance with the new body art/body piercing regulation, the first class on blood borne pathogens was held with 11 people attending and receiving certification. Two more classes have been scheduled. Dr. Saddler shared that an agreement was reached with HealthPoint Family Care to enable the health department to continue vaccinating underinsured children under the Vaccines for Children program. She reported that the health



department is working with its counterparts in Ohio to plan for the public health role in the World Choir Games coming up in July 2012. Dr. Saddler reported that the Boone County Fiscal Court provided a stipend for a public health graduate student to work at the health department on an oral health access project for low income adults. Dr. Saddler reported that all but two of the vacant RN positions have been filled. **Motion:** Dr. Charles Kenner moved to approve the District Director of Health report as presented. Mr. Tony Kramer seconded. Motion carried unanimously.

Personnel Board Report - Dr. Lynne M. Saddler, MD, MPH, District Director of Health
Dr. Lynne Saddler presented the Personnel Board Report which included the report on the exit interviews from 2011. Fifty people left with 27 people completing the interview. High scores were given for job challenge, working conditions, benefits and supervision with improvement being needed in pay and job advancement opportunities. The next Personnel Board Meeting is scheduled for April 24, 2012 at 5:15 in the Lower Level Conference Room at the Medical Village Drive facility. Discussion ensued. **Motion:** Dr. Jonathan Rich moved to approve the Personnel Board Report as presented. Dr. Charles Kenner seconded. Motion carried unanimously.

APPROVAL OF PROPOSED MARCH 7, 2011, AGENDA

Vice Chair, Mr. Kurt Pohlgeers presented the proposed March 7, 2012 agenda for approval. It was proposed to add under Director's Report the issue regarding meeting space. **Motion:** Dr. Charles Kenner moved to approve the agenda with this addition. Mr. Jeff Earlywine seconded. Motion carried unanimously.

CLOSED SESSION

There was no closed session.

NEXT EXECUTIVE COMMITTEE MEETING

The next Executive Committee Meeting will be Wednesday, May 16, 2012 at 6:00 p.m.

ADJOURNMENT

Motion: With no further business to come before the Board, Mr. Tony Kramer moved to adjourn. Dr. Jonathan Rich seconded. Motion carried unanimously. Meeting adjourned at 7:02 p.m.

Respectfully submitted,

Kurt Pohlgeers
NKIDBH Vice Chair

Lynne M. Saddler, MD, MPH,
District Director of Health
NKIDBH Secretary