



**NORTHERN KENTUCKY INDEPENDENT DISTRICT BOARD OF
HEALTH MEETING**

Lower Level Conference Room
610 Medical Village Drive, Edgewood KY 41017
Wednesday, September 23, 2009, 6:30 p.m.

MINUTES

MEMBERS PRESENT

Pat Dressman, Chair
Jonathan Rich, DMD, Vice Chair
Wilbert Ziegler, Immediate Past Chair
Dean Adams, MD
Gregory Bach, DVM
Eric Bosley, MD
Brett Coldiron, MD
Debbie Davis, RN
Jeff Earlywine (designee for Judge Moore)
Mary Enzweiler, RPh
Angela Ervin, RN
Jennifer Ihrig, RPh
Stephen Hiltz, MD
Kirk Kavanaugh, JD, MSW
Scott Kimmich (designee for Judge Drees)
Tony Kramer, RN (designee for Mayor Peluso)
Annette Lavender, RN
Steve Pendery, Judge Executive
Richard E. Schuck, OD
Emma Shipp, RN
Gabrielle Summe, Esq.
Suzanne Wendt
Pat Whitton, RN

MEMBERS ABSENT

Denny Bowman, Mayor
Charles Kenner, DMD
Darrell L. Link, Judge Executive



Michael Molony, DMD
Garry Neltner, DPM
Jerry Peluso, Mayor
Daniel Sheridan, DMD
Wm. Ford Threlkeld, II, MD

STAFF/GUESTS PRESENT

Steven R. Katkowsky, MD, District Director of Health
Steve Divine, Director Environmental Health & Safety
Kathy Gavin, Director of Community Health Promotion
Emily Gresham Wherle, Public Information Manager
Jennifer Hunter, Director of Clinical Services
Louise Kent, Administrator
Karen Y. McGarr, Executive Secretary
George A. Moore, II, Director of Administration & Accounting
Mary Ann Stewart, Attorney
Hazel Bentley
Carol Daniels

WELCOME

Chair Ms. Pat Dressman welcomed everyone.

CALL TO ORDER

Chair Ms. Pat Dressman noted a quorum was present and called the meeting to order at 6:30 p.m.

APPROVAL OF PROPOSED SEPTEMBER 23, 2009, AGENDA

Chair Ms. Pat Dressman presented the proposed September 23, 2009, agenda for approval. **Motion:** Dr. Richard Schuck moved to approve the agenda as presented. Mr. Wilbert Ziegler seconded. Motion carried unanimously to approve the September 23, 2009, agenda as amended.

APPROVAL OF JUNE 10, 2009, PROPOSED MINUTES

Chair Ms. Pat Dressman presented the June 10, 2009, proposed minutes for approval. **Motion:** Mr. Wilbert Ziegler moved to accept the June 10, 2009, minutes as presented. Ms. Emma Shipp seconded. Motion carried unanimously to approve the June 10, 2009, minutes as presented.



OLD BUSINESS

There was no old business to come before the Board.

REPORTS

Legal Counsel—Mary Ann Stewart

Ms. Mary Ann Stewart reported on a complaint filed against a Board member by the former Health Department attorney, Mr. Gerry Patten. Ms. Stewart will keep the Board updated on this issue.

Chair—Pat Dressman

Chair Ms. Pat Dressman:

- Thanked Dr. Ford Threlkeld and Mr. Wilbert Ziegler for serving as officers on the Board. She also thanked Mr. Wilbert Ziegler for selecting B&B Riverboats to hold the annual dinner.
- Suggested meeting dates for the remainder of FY 2010. Following discussion, Ms. Dressman set the following schedule:
 - Executive Committee: November, 4, 2009, 6:00 p.m.; February 10, 2010, 6:00 p.m.; May 12, 2010, 6:00 p.m.
 - District Board: December 9, 2009, 6:30 p.m.; March 10, 2010, 6:30 p.m.; June 9, 2010, 6:30 p.m.
 - Annual Awards Dinner: to be determined.
- Welcomed new members, Ms. Angela Ervin and Ms. Pat Whitton to the Board.
- Congratulated Dr. Steven R. Katkowsky on the Department receiving funding to be used in the process for the Department to become an exemplar agency.
- Discussed committee membership, advised that a chair is needed for the Clinical Services Committee. Discussion followed. Chair Ms. Pat Dressman appointed Ms. Debbie Davis as the Clinical Services chair.

District Director of Health—Steven R. Katkowsky, MD

Dr. Katkowsky:

- Presented a detailed report on H1N1 Influenza (aka Swine flu) including information on cost, confirmed cases, immunization clinic plan, doses allocated, population targeted to receive immunizations, informational sessions provided in community, etc. Dr. Katkowsky will keep the Board updated as information becomes available.



Financial—George A. Moore, II, Director of Administration and Accounting

Mr. Moore presented the September 23, 2009, Financial Report. There was a brief discussion following Mr. Moore's report. **Motion:** Dr. Richard Schuck moved to accept the September 23, 2009, Financial Report as presented. Dr. Stephen Hiltz seconded. Motion carried unanimously to accept the September 23, 2009, Financial Report as presented.

Personnel Board—Steven R. Katkowsky, MD, District Director of Health

Dr. Katkowsky presented the July 7, 2009, Personnel Board Report, noting that there were two formal personnel issues addressed at the meeting. **Motion:** Mr. Wilbert Ziegler moved to accept the July 7, 2009, Personnel Board Report as presented. Ms. Eileen Wendt seconded. Motion carried unanimously to accept the July 7, 2009 Personnel Board Report as presented.

COMMITTEE REPORTS

Executive: Pat Dressman, Chair

Chair Ms. Pat Dressman reported the Committee reviewed the items mentioned earlier in tonight's meeting. Discussion followed. **Motion:** Dr. Stephen Hiltz moved to accept the Executive Committee Report. Mr. Kirk Kavanaugh seconded. Motion carried unanimously to accept the Executive Committee Report as presented.

Diabetes Education: Thomas Bunnell, MD, Chair

Ms. Pat Dressman noted that Dr. Bunnell will continue to serve as chair and she will present the reports at the Board meetings.

I&E: Tony Kramer, RN, Chair

No report.

Clinical: George Hall, MD, Chair

No report.

Community Health Promotion: Daniel Sheridan, DMD, Interim Chair

Dr. Dean Adams presented a detailed report on the activities of the committee. He noted the committee chair position is still undecided. Jeannie Gearhart volunteered to serve as the vice chair.



Environmental Health & Safety: Richard E. Schuck, OD, Chair
Ms. Susan Wendt presented the EHS report. She acknowledged Mr. Steve Divine, EHS Director, for doing a great job.

LOCAL BOARDS OF HEALTH REPORTS

Boone County: Charles Kenner, DMD, Chair
No report.

Campbell County: Richard E. Schuck, OD, Chair
Dr. Schuck reported the Board is in the process of finalizing the contract with the Fiscal Court. The move-in date is set for November 20, 2009.

Grant County: Wm. Ford Threlkeld, II, MD, Chair
No report.

Kenton County: Debbie Davis, RN, Chair
No report.

CLOSED SESSION

There was not a closed session.

OTHER

It was noted that the 2009 Program Report (pages 20-37 of the meeting packet) was information only.

The next District Board meeting is set for December 9, 2009.

ADJOURNMENT

Motion: With no further business to come before the Board, Dr. Stephen Hiltz moved to adjourn. The motion carried unanimously to adjourn the meeting. The meeting adjourned at 7:19 p.m.

Respectfully submitted,

Pat Dressman
NKIDBH Chair

Steven R. Katkowsky, MD
NKIDBH Secretary