



**NORTHERN KENTUCKY  
INDEPENDENT DISTRICT  
HEALTH DEPARTMENT**

*Promoting and protecting the health of Northern Kentucky by providing  
public health services essential for a safe and healthy community*



**NORTHERN KENTUCKY INDEPENDENT DISTRICT  
BOARD OF HEALTH MEETING**  
22 Spiral Drive, Florence, KY 41042  
Wednesday, March 13, 2013, 6:30 P.M.

**MINUTES**

**MEMBERS PRESENT**

Kurt Pohlgeers, Chair  
Richard Schuck, OD, Vice Chair  
Dean Adams, MD  
Rosana Aydt, RPh  
Charles Breen, MD  
Lawrence Brennan, MD  
Sherry Carran, Mayor  
Brett Coldiron, MD  
Debbie Davis, BSN, Attorney  
Pat Dressman (designee for Judge Pendery)  
Jeff Earlywine (designee for Judge Moore)  
Angela Ervin, RN  
Charles Kenner, DMD  
Tara Knipper, MD  
Tony Kramer (designee for Mayor Peluso)  
Roberta Lehmkuhl, RN, BSN, MBA, PhD  
Jay Middendorf, DVM  
Garry Neltner, DPM  
James Noll, DVM  
Kevin Pfeiffer, DMD  
Jonathan Rich, DMD  
Brian Rickert, RPh  
Lynn Shewmaker, OD  
Suzanne Wendt  
Michelle Wiest, PharmD  
Wilbert Ziegler (designee for Judge Arlinghaus)

**MEMBERS ABSENT**

Amy Arlinghaus, RN  
Jordon Hsu, MD  
Julie Metzger Aubuchon, OD  
Darrell Link, Judge Executive  
Daniel Sheridan, DMD  
William Ford Threlkeld, II, MD

**STAFF/GUESTS PRESENT**

Lynne M. Saddler, MD, MPH, District Director of Health  
Rose Croley, Interim Executive Secretary  
Steve Divine, RS, Director of Environmental Health & Safety  
Hannah Green, RN  
Emily Gresham Wherle, Public Information Administrator

Mark Hansel  
Jennifer Hunter, Director of Clinical Services  
Alan Kalos, Planning Administrator  
Louise Kent, Planning Administrator  
George A. Moore, Director of Administration & Accounting  
MaryAnn Stewart, Attorney  
Stephanie Vogel, Interim Health Promotion Administrator

### **WELCOME/CALL TO ORDER**

Chair Mr. Kurt Pohlgeers noted a quorum was present and called the meeting to order at 6:33 P.M.

### **APPROVAL OF MARCH 13, 2013 PROPOSED AGENDA**

Chair Mr. Kurt Pohlgeers presented the March 13, 2013 proposed agenda for approval. **Motion:** Ms. Pat Dressman moved to accept the March 13, 2013 proposed agenda as presented. Dr. Charles Kenner seconded. Motion carried unanimously.

### **APPROVAL OF DECEMBER 12, 2012 PROPOSED MINUTES**

Chair Mr. Kurt Pohlgeers presented the December 12, 2012 proposed minutes for approval. **Motion:** Dr. Dean Adams moved to accept the December 12, 2012 proposed minutes as presented. Dr. Garry Neltner seconded. Motion carried unanimously.

### **NEW BUSINESS**

Chair Mr. Kurt Pohlgeers introduced and welcomed Mayor Sherry Carran to the Board.

### **OLD BUSINESS**

No old business.

### **REPORTS**

**Financial** — Mr. George Moore presented the Financial Report indicating that we are on track to finish the year at break even. Discussion ensued. **Motion:** Dr. Richard Schuck moved to accept the financial report as presented. Ms. Pat Dressman seconded. Motion carried unanimously. Mr. Moore then notified the Board that House Bill 1 (HB1) passed 3/12/13, awaiting Governor Beshear's signature. He stated that HB1 will streamline the way financials are published and will be more user-friendly for the public.

**Legal Counsel** – Ms. Mary Ann Stewart gave updates on two litigations; one being dismissed and one in discovery phase. She updated the Board on the by-laws amendment for reimbursement to board members and stated she should have a draft available at the June 12, 2013 District Board of Health meeting for review and discussion.

**District Director of Health**— Dr. Lynne Saddler announced that as of February 28, 2013, the Northern Kentucky Health Department is 1 of the first 11 health departments in the nation to be accredited. Dr. Saddler introduced Alan Kalos as the Accreditation Coordinator and thanked him for all his work. She thanked the Board members and all NKIDHD staff for their efforts in achieving this accreditation. Dr. Saddler read a congratulatory letter that was received from the CDC.

Dr. Saddler then gave updates on the following: NKY Heroin Impact Task Force and HB79 - We are working with community partners and have several staff involved with the task force. Heroin use affects the rates of certain communicable diseases in our communities. People using IV drugs are more likely to get hepatitis C and other blood-borne diseases. We are seeing an increase in these diseases in NKY, which is



why we are supportive of local efforts to reduce heroin use in our communities. Dr. Saddler provided a summary of the Communications Audit Conclusions. She also apprised the Board of the status of the Kentucky Spirit Managed Care Organization payments. There is legal action between the state and Kentucky Spirit, and we continue to watch that closely. She concluded her report with updates on influenza, oral health, and smoke-free regulations. Dr. Lawrence Brennan suggested the Board should consider banning smoking as the Bullitt County Board of Health has done. Discussion ensued. Mr. Pohlgeers, Chair, suggested that the Community Health Promotions (CHP) and Environmental Health and Safety (EH&S) committees meet to gather and discuss data and information on second-hand smoke and the feasibility of a smoke-free regulation. **Motion:** Dr. Brett Coldiron moved to obtain background information from Bullitt County Board of Health to go to CHP and EH&S Committees for study. Dr. Lawrence Brennan seconded. Motion carried. **Motion:** Dr. Dean Adams moved to accept the District Director of Health report as presented. Dr. Garry Neltner seconded. Motion carried unanimously.

**Personnel Board Report:** Dr. Saddler presented and summarized the January 29, 2013 Personnel Board Report and went through the 2012 exit interviews summary, noting that the job challenge, work conditions, supervision, company policies, and benefits scored highly, while pay and advancement opportunities scored lowest. Dr. Saddler stated the next Personnel Board Meeting is April 23, 2013 where the staff satisfaction survey results will be presented. Discussion ensued. **Motion:** Dr. Garry Neltner moved to accept the January 29, 2013 Personnel Board Report as presented. Dr. Dean Adams seconded. Motion carried unanimously.

### COMMITTEE REPORTS

**Clinical Services:** Angela Ervin, Chair

The committee has not met.

**Diabetes Advisory:** Pat Dressman, Chair

The committee has not met.

**Information & Education:** Angela Ervin, Chair

Meeting is scheduled at the end of May.

**Community Health Promotion:** Daniel Sheridan, DMD, Chair

The committee has not met.

**Environmental Health & Safety:** Richard E. Schuck, OD, Chair

The meeting has not met.

### LOCAL BOARDS OF HEALTH REPORTS

**Boone County:** Charles Kenner, DMD, Chair

No report.

**Campbell County:** Lawrence Brennan, MD, Chair

No report.

**Grant County:** William Ford Threlkeld, II, MD, Chair

No report.

**Kenton County:** Lynn Shewmaker, OD, Chair

No report.

### CLOSED SESSION

No need for closed session.

**OTHER**

There was no other business to come before the Board.


**NEXT DISTRICT BOARD OF HEALTH MEETING**


The next District Board of Health meeting is scheduled for Wednesday, June 12, 2013 at 6:30 P.M. at the NKADD facility, 22 Spiral Drive, Florence KY.

**ADJOURNMENT**

**Motion:** With no further business to come before the board, Dr. Garry Neltner moved to adjourn. Dr. Brian Rickert seconded. Meeting adjourned at 7:52 P.M.

Respectfully submitted,

  
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Kurt Pohlgeers,  
NKIDBH Chair

  
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Lynne M. Saddler, MD, MPH,  
District Director of Health  
NKIDBH Secretary