

**NORTHERN KENTUCKY INDEPENDENT DISTRICT BOARD OF
HEALTH MEETING**

Lower Level Conference Room
610 Medical Village Drive, Edgewood KY 41017
Wednesday, March 10, 2010, 6:30 p.m.

MINUTES

MEMBERS PRESENT

Pat Dressman, Chair
Jonathan Rich, DMD, Vice Chair
Wilbert L. Ziegler, Immediate Past Chair
Dean Adams, MD
Gregory Bach, DVM
Brett Coldiron, MD
Jeff Earlywine (designee for Judge Moore)
Mary Enzweiler, RPh
Angela Ervin, RN
Jennifer Ihrig, RPh
Stephen Hiltz, MD (designee for Judge Pendery)
Kirk Kavanaugh, JD, MSW
Charles Kenner, DMD
Tony Kramer, RN (designee for Mayor Peluso)
Michael Molony, DMD
Garry Neltner, DPM
Richard E. Schuck, OD
Daniel Sheridan, DMD
Emma Shipp, RN
Terry Sievers
Wm. Ford Threlkeld, II, MD
Suzanne Wendt
Pat Whitton, RN

MEMBERS ABSENT

Eric Bosley, MD
Denny Bowman, Mayor
Debbie Davis, RN
Ralph Drees, Judge Executive
Annette Lavender, RN
Darrell L. Link, Judge Executive

STAFF/GUESTS PRESENT

Steve Divine, Director Environmental Health & Safety
Kathy Gavin, Director of Community Health Promotion
Emily Gresham Wherle, Public Information Manager
Jennifer Hunter, Director of Clinical Services
Karen Y. McGarr, Executive Secretary
George A. Moore, II, Director of Administration & Accounting
Mary Ann Stewart, Attorney

WELCOME

Chair Ms. Pat Dressman welcomed everyone. She introduced new member Terry Sievers who was appointed to fill the vacancy created by Ms. Gabrielle Summe's resignation.

CALL TO ORDER

Chair Ms. Pat Dressman noted a quorum was present and called the meeting to order at 6:30 p.m.

APPROVAL OF PROPOSED MARCH 10, 2010, AGENDA

Chair Ms. Pat Dressman presented the proposed March 10, 2010, agenda for approval. **Motion:** Dr. Stephen Hiltz moved to approve the agenda with the addition of the auditor's report under the Committee Reports. Mr. Wilbert Ziegler seconded. Motion carried unanimously to approve the March 10, 2010, agenda as amended.

APPROVAL OF DECEMBER 9, 2009, PROPOSED MINUTES

Chair Ms. Pat Dressman presented the December 9, 2009, proposed minutes for approval. **Motion:** Dr. Stephen Hiltz moved to accept the December 9, 2009, minutes with the following amendments: under Legal Counsel Report: add Jeff Earlywine to the list of the Deputy Director Committee appointees; and, under Next Board Meeting Date, change December 9, 2009 to March 10, 2010. Mr. Garry Neltner seconded. Motion carried unanimously to approve the December 9, 2009, minutes as amended.

OLD BUSINESS

There was no old business to come before the Board.

REPORTS

Legal Counsel—Mary Ann Stewart

Ms. Mary Ann Stewart presented an update on items she is working on for the Department.

District Director of Health—Steven R. Katkowsky, MD

It was noted that Dr. Steven R. Katkowsky had appointed Mr. George Moore, II as Acting DDH in his absence. Mr. George Moore, II, gave an update on Dr. Katkowsky's condition. He relayed Dr. Katkowsky's message that working for the Department had been his dream job and how much he appreciated the Board. Mr. Moore, II, stated that Dr. Katkowsky's leadership will be sorely missed. He reported on some items (i.e. accreditation, etc.) Dr. Katkowsky had been working on and added his hope this work would continue.

It was noted that a memorial service will be held for Dr. Katkowsky and Board members will be notified of the details. Some members expressed their feelings about Dr. Katkowsky's excellent leadership qualities and his accomplishments at the Department within such a short period of time.

Ms. Pat Dressman appointed a District Director of Health Search Committee consisting of Mr. Terry Sievers representing Kenton County, Dr. Dean Adams representing Boone County, Dr. Jonathan Rich representing Grant County, and Ms. Pat Dressman representing Campbell County and Mr. George Moore, II, as a non-voting member. Mr. Moore, II, will get Ms. Dressman the information from the previous search process when Dr. Katkowsky was hired. Ms. Pat Dressman will chair the committee.

Financial—George A. Moore, II, Director of Administration and Accounting

Mr. Moore, II presented the Financial Report. There was a brief discussion following Mr. Moore's report. **Motion:** Dr. Charles Kenner moved to accept the Financial Report as presented. Dr. Jonathan Rich seconded. Motion carried unanimously to accept the Financial Report as presented.

Personnel Board—Steven R. Katkowsky, MD, District Director of Health

Mr. George Moore, II, presented the January 12, 2010 Personnel Board Report. **Motion:** Mr. Jeff Earlywine moved to accept the January 12, 2010 Personnel Board Report as presented. Ms. Suzanne Wendt seconded. Motion carried unanimously to accept the January 12, 2010 Personnel Board Report as presented.

COMMITTEE REPORTS

Executive: Pat Dressman, Chair

Chair Ms. Pat Dressman reported the Committee discussed/reviewed most of the items mentioned earlier in tonight's meeting. Chair Ms. Pat Dressman also reported on the Clean Air Grant meeting she attended. Discussion followed. The report was approved by consensus.

Diabetes Education: Thomas Bunnell, MD, Chair

Ms. Pat Dressman reported on behalf of Chair Thomas Bunnell. The committee's next scheduled meeting is on May 11, 2010.

I&E: Tony Kramer, RN, Chair

The Committee has not met; therefore, no report was presented.

Clinical: Jennifer Hunter

The Committee has not met; therefore, no report was presented.

Community Health Promotion: Daniel Sheridan, DMD, Interim Chair

The Committee is scheduled to meet June 26, 2010.

Environmental Health & Safety: Richard E. Schuck, OD, Chair

The Committee met February 3, 2010. Topics included H1N1, permit fees, world equestrian games, and new food code.

LOCAL BOARDS OF HEALTH REPORTS

Boone County: Charles Kenner, DMD, Chair

The Board has not met; therefore, no report was presented.

Campbell County: Richard E. Schuck, OD, Chair

The Board has not met; therefore, no report was presented.

Grant County: Wm. Ford Threlkeld, II, MD, Chair

The Board has not met; therefore, no report was presented.

Kenton County: Debbie Davis, Chair

The Board has not met; therefore, no report was presented.

CLOSED SESSION

There was not a closed session.

OTHER

There was no other business to come before the Board.

NEXT BOARD MEETING

The next District Board meeting is set for June 9, 2010.

ADJOURNMENT

Motion: With no further business to come before the Board, Mr. Wilbert Ziegler moved to adjourn. Dr. Richard Shuck seconded. The motion carried unanimously to adjourn the meeting.

Respectfully submitted,

Pat Dressman
NKIDBH Chair

George A. Moore, II
NKIDBH Acting Secretary