

NORTHERN KENTUCKY INDEPENDENT DISTRICT BOARD OF HEALTH MEETING

Lower Level Conference Room
610 Medical Village Drive, Edgewood KY 41017
Wednesday, September 13, 2006, 6:30 p.m.

MINUTES

MEMBERS PRESENT

Richard E. Schuck, OD, Chairman
Kirk Kavanaugh, Vice Chairman
Carla Austin, RN
Gregory Bach, DVM
Barbara Black, RN (designee for Judge Drees)
James Brewer
Sue Cole Weber, RN
Pat Dressman (designee for Jude Pendery)
Jeff Earlywine (designee for Judge Moore)
Mary Lou Gastright (designee for Mayor Callery)
Linda Gray, RN
George Hall, MD
Stephen W. Hiltz, MD
Jennifer Ihrig, RPh
Charles Kenner, DMD
Tony Kramer, RN (designee for Mayor Guidugli)
Darrell L. Link, Judge Executive
Steve Pendery, Judge Executive
William Ken Rich, DMD
Thomas Shaughnessy, MD
Daniel Sheridan, DMD
Ann Tayce, MD
Wilbert Ziegler, Attorney

MEMBERS ABSENT

William Ford Threlkeld, II, MD, Immediate Past Chairman
Thomas Bunnell, MD,
Annette Lavender, RN
Jack Nie, RPh

STAFF PRESENT

Gary E. Crum, Ph.D., District Director of Health
Rose Croley, Senior Clerk
Kathy Gavin, Director of Community Health Promotion
Emily Gresham Wherle, Public Information Manager
Jennifer Hunter, Interim Director of Clinical Services
Alan Kalos, Health Planning Administrator
Karen Y. McGarr, Executive Secretary
George A. Moore, II, Director of Administration and Accounting
Gerry Patten, Attorney

GUESTS PRESENT

Hazel Bentley
Mary Burch
Anita Carmack
Ron Carmack
Ardith Davis, St. Luke
Becky Duke, Brighton Center
Denise Govan
Beth Lange
Mary Ellen Meier, RN

WELCOME

Chairman Dr. Richard E. Schuck welcomed everyone to the meeting.

CALL TO ORDER

Chairman Dr. Richard E. Schuck noted a quorum was present and called the meeting to order at 6:30 p.m.

APPROVAL OF PROPOSED AGENDA FOR SEPTEMBER 13, 2006

Chairman Dr. Richard E. Schuck presented the proposed agenda for approval. **Motion:** Dr. Charles Kenner moved to accept the September 13, 2006 proposed agenda as presented. Ms. Pat Dressman seconded. Motion carried unanimously to approve the September 13, 2006 proposed agenda as presented.

APPROVAL OF JUNE 21, 2006 PROPOSED MINUTES

Chairman Dr. Richard E. Schuck presented the June 21, 2006 proposed minutes for approval. **Motion:** Mr. James Brewer moved to approve the June 21, 2006 minutes as presented. Ms. Mary Lou Gastright seconded. Motion carried unanimously to approve the June 21, 2006 minutes as presented.

OLD BUSINESS

There was no old business to be brought before the Board.

NOMINATION FOR APPOINTMENT TO THE EXECUTIVE COMMITTEE

Motion: Dr. Stephen Hiltz moved to accept the nomination of Mayor Thomas Guidugli (note: Mr. Tony Kramer serves as Mayor Guidugli's designee) for appointment to the FY 2007 Executive Committee representing Campbell County. Ms. Barbara Black seconded. Motion carried unanimously to appoint Mayor Thomas Guidugli to the FY 2007 Executive Committee.

REPORTS

Chairman

Chairman Dr. Richard E. Schuck introduced Dr. Gregory Bach and Ms. Linda Gray, new District Board members representing Kenton County. He announced that he is in the process of appointing members to the Board's committees. He added that four new Board committees were created and that members were needed to serve on these committees. He requested that members complete the *Committee Interest Card* they received and return it to Karen McGarr by no later than next Friday. The District Board FY '06-07 meeting schedule was distributed.

District Director of Health

General Update

Dr. Gary E. Crum announced that members would be receiving the *Bulletin to the Board* shortly. He reported that the Bioterrorism Review that was to be presented this evening has been postponed until a future meeting. He noted that as a result of Board discussions, Chairman Dr. Schuck added two informational meetings to the Board's FY '06-07 calendar. He directed attention to the *Get Up, Get Out, Get Fit* worksite posters.

Financial

Mr. George A. Moore, II, presented the Financial Report dated September 13, 2006. **Motion:** Following discussion of Mr. Moore's report, Dr. Stephen Hiltz moved to accept the Financial Report as presented. Mr. James Brewer seconded. Motion carried unanimously to accept the Financial Report as presented.

Personnel Board

Dr. Gary E. Crum presented the Personnel Board Report dated September 13, 2006. He noted that there were no action items in the report. **Motion:** Following discussion of the Personnel Board Report given by Dr. Gary E. Crum, Mr. Wilbert Ziegler moved to accept the report as presented. Mr. James Brewer seconded. Motion carried unanimously to accept the Personnel Board Report as presented.

COMMITTEE REPORTS

Executive: Richard E. Schuck, OD, Chairman

Dr. Schuck reported there was a joint meeting of the Executive and Planning and Project Review committees where they reviewed the grant requests that will be presented for action under the PPRC Report.

PPRC: Richard E. Schuck, OD, Chairman

- a. **Northern Kentucky Medical Society (NKMS) Request for Grant:** Dr. Stephen Hiltz presented the NKMS's one-time grant request in an amount not to exceed \$20,000 for the start-up of its cable television show. The show will provide a forum for discussion of topical medical issues and consumer education. It was noted that this item was sent forth by the PPRC or Executive committees without a recommendation for approval or disapproval. He introduced Ron and Anita Carmack who were attending on behalf of NKMS to answer questions members might have. Discussion followed regarding conflict of interest, speaker selection process, legality, show credits, continuing costs, and disclaimer. Mr. Carmack stated that a decision had not been made as to a disclaimer but they would include one if the Board wanted. In response to a question about funding the program, Mr. Carmack responded that advertising funds would be used to sustain the program. **Motion:** Dr. Stephen Hiltz moved to approve the NKMS's one-time grant request in start-up funds in an amount not to exceed \$20,000 for its educational program to be televised on the cable network. Mr. James Brewer seconded. Motion carried with thirteen ayes, seven nays, and one abstention.
- b. **Newport School-Based Health Centers (SBHCS) Request for Grant:** Ms. Pat Dressman presented the SBHCS grant request in the amount of \$40,000. The monies will be used to fill the gap in providing health assessments and screenings of children attending Newport's (KY) Pre-School Program. Discussion followed Ms. Dressman's presentation. **Motion:** Mr. James Brewer moved to approve the SBHCS \$40,000 grant request. Dr. Stephen Hiltz seconded. Motion carried unanimously.

c. **Reorganization Sub-Committee**

a. **HANDS II Proposal:**

Chairwoman Ms. Pat Dressman presented the Reorganization Sub-Committee report. Discussion followed.

Motion: Dr. George Hall moved to approve the Reorganization Sub-Committee's recommendation to go with HANDS II ECS Transition program as presented for a service cost of \$51,700 from January 1, 2007 through June 30, 2007. Dr. Stephen Hiltz seconded. Motion carried with Mr. Kirk Kavanaugh abstaining from the vote.

d. **Grant County Local Board of Health Request for Grant:**

Judge Darrell L. Link presented the Grant County Local Board's grant request in the amount of \$20,000.

The monies will be used for the Grant County School-Based Health Centers, divided equally between Williamstown School Project and the Grant County School Based Center. Discussion followed. **Motion:** Mr. James Brewer moved to approve the Grant County Local Board's \$20,000 grant request. Judge Steve Pendery seconded. Motion carried unanimously.

Diabetes Education: Thomas Bunnell, MD, Chairman

No report. Ms. Pat Dressman noted that a Diabetes Support Group was held in Campbell County with twenty-eight people in attendance.

I&E: Tony Kramer, RN, Chairman

No report.

LOCAL BOARDS OF HEALTH REPORTS

Boone County: Charles Kenner, DMD, Chairman

No Report.

Campbell County: Richard E. Schuck, OD, Chairman

Ms. Carla Austin was appointed to the Campbell County Local Board.

Grant County: William Ford Threlkeld, II, MD, Chairman

Judge Executive Darrell Link reported that the Board's secretary, Ms. Dorothea Caldwell, retired.

Kenton County: Stephen Hiltz, MD, Chairman

Dr. Hiltz reported that the new Kenton County Health Center is open.

CLOSED SESSION

Motion: Mr. James Brewer moved to go into closed session to discuss pending litigation. Ms. Barbara Black seconded.

Motion carried unanimously. **Motion:** Judge Steve Pendery moved that the Board come out of closed session. Ms.

Barbara Black seconded. It was reported that no action was being taken as a result of the closed session.

OTHER

Prescription Card—Dr. Gary E. Crum presented information on the prescription discount cards that are being offered by KACO and NACO. **Action Step:** Dr. Crum will report on the KACO vs. NACO prescription cards pros and cons at the next meeting.

NEXT DISTRICT BOARD OF HEALTH MEETING

The next District Board of Health meeting is scheduled for November 29, 2006 at 6:30 P.M.

ADJOURN

Motion: Being no further business to come before the Board, Dr. Stephen Hiltz moved to adjourn. Judge Steve Pendery seconded. Motion carried unanimously to adjourn the meeting.

Respectfully submitted,

Richard E. Schuck, O.D.
NKIDBH Chairman

Gary E. Crum, Ph.D.
NKIDBH Secretary