

NORTHERN KENTUCKY INDEPENDENT DISTRICT BOARD OF HEALTH MEETING

Lower Level Conference Room
610 Medical Village Drive, Edgewood KY 41017
Wednesday, September 26, 2007, 6:30 p.m.

MINUTES

MEMBERS PRESENT

Kirk Kavanaugh, Chairman
Wilbert Ziegler, Vice Chairman
Richard E. Schuck, OD, Immediate Past Chairman
Dean Adams, MD
Gregory Bach, DVM
James Brewer
Brett Coldiron, MD
Debbie Davis, RN,
Pat Dressman (designee for Judge Pendery)
Jeff Earlywine (designee for Judge Moore)
Mary Enzweiler, RPh
Mary Lou Gastright (designee for Mayor Callery)
George Hall, MD
Stephen W. Hiltz, MD
Jennifer Ihrig, RPh
Charles Kenner, DMD
Scott Kimmich, Deputy Judge Executive (designee for Judge Drees)
Tony Kramer, RN (designee for Mayor Guidugli)
Annette Lavender, RN
Michael Molony, DMD
Ann Tayce, MD

MEMBERS ABSENT

Carla Austin, RN
Thomas Bunnell, MD
Linda Gray, RN
Darrell L. Link, Judge Executive
William Ken Rich, DMD
Daniel Sheridan, DMD
Wm. Ford Threlkeld, II, MD

STAFF/GUESTS PRESENT

George A. Moore, II, Interim District Director of Health
Steve Divine, Director Environmental Health & Safety
Kathy Gavin, Director of Community Health Promotion
Emily Gresham Wherle, Public Health Information Manager
Jennifer Hunter, Director of Clinical Services
Karen Y. McGarr, Executive Secretary
Gerry Patten, Attorney
Stephanie Vogell
Hazel Bentley
Mary Burch
Matthew T. Coleman
Carol Daniel
Don Wagner

WELCOME

Chairman Mr. Kirk Kavanaugh welcomed everyone to the meeting. He introduced new members Dr. Dean Adams, Ms. Mary Enzweiler, and Dr. Brett Coldiron.

CALL TO ORDER

Chairman Mr. Kirk Kavanaugh noted a quorum was present and called the meeting to order at 6:30 p.m.

APPROVAL OF PROPOSED AGENDA FOR SEPTEMBER 26, 2007

Chairman Mr. Kirk Kavanaugh presented the proposed agenda. Discussion followed. **Motion:** Mr. Tony Kramer moved to accept the September 26, 2007, proposed agenda with the following amendments: Add Closed Session for litigation of court as Item IX and renumber remaining items accordingly. Mr. James Brewer seconded. Motion carried unanimously to approve the September 26, 2007, proposed agenda as amended.

APPROVAL OF JUNE 13, 2007, PROPOSED MINUTES

Chairman Mr. Kirk Kavanaugh presented the June 13, 2007, proposed minutes for approval. **Motion:** Mr. Scott Kimmich moved to approve the June 13, 2007, minutes as presented. Ms. Pat Dressman seconded. Motion carried unanimously to approve the June 13, 2007, minutes as presented.

OLD BUSINESS

Community Health Promotion Committee Sexual Abstinence Presentation: Dr. Donald Wagner

Chairman Mr. Kirk Kavanaugh called on Dr. Stephen Hiltz, CHPC Chair, who presented background information and the CHP Report included in the mailing. He referred to page 5 of the Executive Summary of the CHP Report. Ms. Kathy Gavin presented Dr. Keith King's "Evaluation of Choosing the Best" report. Dr. Donald Wagner presented the Asset Developmental Program information. Discussion followed.

REPORTS

Chairman

Contract Review Committee: Chairman Kirk Kavanaugh reported he appointed a Contract Review

Committee to oversee the Health Department's service contracts, noting that the Committee is composed of:

Kenton County: Mr. Wilbert Ziegler, Chairman

Boone County: Mr. Jeff Earlywine

Campbell County: Ms. Pat Dressman

Grant County: to be determined. Mr. George Moore emailed Judge Darrell Link for a Grant County representative.

Staff: Mr. George Moore, II

Advocacy Efforts:

KRS 212.786—Board composition: Chairman Kavanaugh reported that this item was tabled at the Executive Committee August 29 meeting until its November meeting.

KRS 212.784 & KRS 212.794—Mr. George Moore summarized the proposed amendments to KRS 212.784 and KRS 212.794 Contract Legislation Change Proposal. He noted that the proposed amendments apply only to Northern Kentucky Health Department and relate to the Health Department's ability to contract for services. It was noted this legislation was presented by Senators Stine and Simpson. Discussion followed. **Motion:** Mr. Scott Kimmich moved to support the proposed legislative changes to KRS 212.784 and 212.794. Mr. Wilbert Ziegler seconded. Motion carried unanimously.

District Director of Health

General Update:

Mr. George A. Moore, II, reported information on Walktober. He presented excerpts for KIOM noting a link to their website. He reported on the Executive Committee's support of the Health Department's involvement in NACCHO Accreditation Quality Improvement Grant and announced that the Health department was awarded the \$5,000 grant.

Financial

Mr. George A. Moore, II, presented the August 29, 2007, Financial Report. A brief discussion followed Mr. Moore's report. **Motion:** Mr. James Brewer moved to accept the August 29, 2007, Financial Report as presented. Dr. Richard Schuck seconded. Motion carried unanimously to accept the August 29, 2007, Financial Report as presented.

PERSONNEL BOARD

Mr. George A. Moore, II, presented the August 14, 2007, Personnel Board Report. A brief discussion followed. **Motion:** Mr. James Brewer moved to accept the August 14, 2007, Personnel Board Report as presented. Ms. Pat Dressman seconded. Motion carried unanimously to accept the August 14, 2007, Personnel Board Report as presented.

COMMITTEE REPORTS

Executive: Kirk Kavanaugh, Chairman

Chairman Kirk Kavanaugh reported on the action taken at the August 29, 2007, Executive Committee meeting including approval for him to sign a letter to Penney Davis on the Board's behalf supporting the Health Department's application for NACCHO'S Accreditation Preparation and Quality Improvement Demonstration Sites Project grant mentioned earlier by Mr. George Moore. **Motion:** Dr. Richard Schuck moved to accept Mr. Kavanaugh's report and ratify the action taken at the August 29, 2007, Executive Committee meeting. Mr. Scott Kimmich seconded. Motion carried unanimously.

District Director of Health Search Committee: Richard E. Schuck M.D., Chairman

Dr. Schuck reported the process is moving forward. The field of candidates has been narrowed to seven who will be interviewed via telephone. Following the telephone interview of those seven, two or more will be brought in for face-to-face interviews during the second or third weeks of October.

Diabetes Education: Thomas Bunnell, MD, Chairman

Ms. Pat Dressman presented the Diabetes Education Report. Darlene Lageman retired and two new employees have been hired for the program. She added the numbers are down from last year. Discussion followed.

I&E: Tony Kramer, RN, Chairman

The committee has not met; therefore, a report was unavailable.

By-Laws: Gerry Patten

The by-laws are being reviewed and will be presented to the Executive Committee and then brought forward to the Board with a recommendation.

Resource: Kirk Kavanaugh, Chairman

Mr. George Moore will send out an email to schedule the next meeting.

Clinical: George S. Hall, M.D., Chairman

Dr. George Hall reported the committee is scheduled to meet next Tuesday.

Community Health Promotion: Stephen W. Hiltz, M.D., Chairman

Dr. Stephen Hiltz presented the CHP report and its recommendations of items 3 & 4 in the Executive Summary of the report. Discussion followed. **Motion:** Dr. Stephen Hiltz moved to approve the CHP Committee's recommendations. Dr. Richard Schuck seconded. Motion was not approved. **Motion:** Mr. Scott Kimmich moved to table the issue until the next meeting to allow additional information to be reviewed. Mr. Wilbert Ziegler seconded. Motion carried to table this item.

Environmental Health and Safety: Wm. Ken Rich, D.M.D., Chairman

No report.

LOCAL BOARDS OF HEALTH REPORTS

Boone County: Charles Kenner, D.M.D., Chairman

Dr. Charles Kenner reported on the BCLBH August 1, 2007 meeting. Appointments to the District Board were made at this meeting. He also reported on the School Based Health Centers.

Campbell County: Richard E. Schuck, O.D., Chairman

Dr. Richard Schuck reported the CCLBH will meet next Monday to sign the contract for the new facility. The building should be completed in 2009.

Grant County: Wm. Ford Threlkeld, II, M.D., Chairman

No report.

Kenton County: Stephen W. Hiltz, M.D., Chairman

The KCLBH has not met; therefore, a report was unavailable.

CLOSED SESSION

Mr. Gerry Patten requested the Board go into closed session per KRS 61.810 to discuss pending litigation.

Motion: Ms. Mary Lou Gastright moved to convene a closed session per KRS 61.810 to discuss pending litigation. Ms. Pat Dressman seconded. Motion carried unanimously. **Motion:** Mr. James Brewer moved to come out of closed session and reconvene the regular session. Dr. George Hall seconded. Motion carried unanimously. Chairman Mr. Kirk Kavanaugh noted that no action was taken.

OTHER

There was no other business.

NEXT DISTRICT BOARD OF HEALTH MEETING

The next District Board of Health meeting is scheduled for December 12, 2007 at 6:30 P.M.

ADJOURN

Motion: Being no further business to come before the Board, Mr. James Brewer moved to adjourn. Ms. Debbie Davis seconded. Motion carried unanimously to adjourn the meeting.

Respectfully submitted,

Kirk Kavanaugh
NKIDBH Chairman

George A. Moore, II
NKIDBH Secretary