



**NORTHERN KENTUCKY**  
INDEPENDENT DISTRICT  
**HEALTH DEPARTMENT**



**APPLICATION FOR A PERMIT TO OPERATE A TEMPORARY  
FOOD SERVICE ESTABLISHMENT**

*No person shall operate a food service establishment without having a permit issued by the Cabinet for Health Services*

All food shall be prepared on-site after the temporary permit is issued. Food prepared in a health department licensed kitchen located outside of the Northern Kentucky District must receive approval from this office prior to the event as operating permits must be verified. Please include a copy of your operating permit and last regular inspection with this application.

**Application and fee should be submitted two weeks prior to the event.**

**Permit valid for up to 14 days at one location. Unable to renew for 30 days.**

Temporary Permit Fee:  \$50.00 (1-3 days)  \$75.00 (4-7 days)  \$100.00 (8-14 days)  
 Cash  Check  Money Order

Event: \_\_\_\_\_ Date(s) of operation: \_\_\_\_\_

Event location: \_\_\_\_\_

*Address*

*City*

Event coordinator: Name: \_\_\_\_\_ Phone number: \_\_\_\_\_

Establishment (Booth) name: \_\_\_\_\_

Owner: \_\_\_\_\_ Phone number: \_\_\_\_\_

Owners address: \_\_\_\_\_

*Street*

*City*

*State*

*Zip Code*

Complete menu:

Menu Item	Equipment used for cooking	Equipment used for cold or hot holding

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please return completed application with required fee to:

Northern Kentucky Health Department  
Environmental Health and Safety  
610 Medical Village Drive  
Edgewood, KY 41017

*Make check payable to Northern Kentucky Health Department*

FOR OFFICIAL USE ONLY

Permit Number: \_\_\_\_\_ Date Received: \_\_\_\_\_