



**NORTHERN KENTUCKY
INDEPENDENT DISTRICT
HEALTH DEPARTMENT**

Promoting and protecting the health of Northern Kentucky by providing public health services essential for a safe and healthy community



**APPLICATION FOR A PERMIT TO OPERATE A TEMPORARY
FOOD SERVICE ESTABLISHMENT**

No person shall operate a food service establishment without having a permit issued by the Cabinet for Health Services

All food shall be prepared on-site after the temporary permit is issued. Food prepared in a health department licensed kitchen located outside of the Northern Kentucky District must receive approval from this office prior to the event. Please include a copy of your operating permit and the last regular inspection with this application.

Beginning April 1, 2017, application and fee SHALL BE submitted at least 3 business days prior to the operating date. Vendors who do not meet the above stated requirement will not be permitted to operate.

Permit valid for up to 14 days at one location. Unable to renew for 30 days.

Temporary Permit Fee: \$50.00 (1-3 days) \$75.00 (4-7 days) \$100.00 (8-14 days)

Cash Check Money Order

Event: _____ Date(s) of operation: _____

Event location: _____
Street Address City State Zip Code

Event coordinator Name: _____ Phone number: _____

Establishment (Booth) name: _____

Owner: _____ Phone number: _____

Owners address: _____
Street Address City State Zip Code

Complete menu:

Menu Item	Equipment used for cooking	Equipment used for cold or hot holding

Applicant's Signature: _____ Date: _____

Please return completed application with required fee to:
Northern Kentucky Health Department
Environmental Health and Safety
610 Medical Village Drive
Edgewood, KY 41017

Make check payable to Northern Kentucky Health Department

FOR OFFICIAL USE ONLY	
Permit Number: _____	Date Received: _____